



THE NORTHERN HAMLETS MASTER PLAN HAMLET COMMITTEE MEETING SUMMARY

May 23, 2022

Attendees

Hamlet Committee

Debbie Durr
Jill Marshall

Town

Chris Legg (*Committee Liaison*)
Janet Aaron

Karen Barkdull
County
Danielle Salisbury
EDR
Jane Nicholson
Sam Gordon

Discussion

Public Workshop #1 - Advertising

The project team reviewed the advertising for the upcoming June 8th workshop. In addition to social media, a postcard mailer will be distributed to select mailing routes in proximity to the hamlets. The Town will also be using Constant Contact to reach a mailing list, and placing an add in the local newspaper. The team will continue to promote the workshop using social media in the weeks leading up to the event.

Community Survey

The project team has developed a community survey to be distributed using the online platform Google Forms. The team reviewed each of the survey questions and made modifications where needed. The survey will go “live” on May 25th, prior to the mailing of the postcard (which advertises the survey). It will be made available via hard copy in the Town Hall, Skaneateles Library, and Mottville Emporium. The Town will coordinate with these locations to collect the hard copies on a regular basis.

Study Area Boundary

The team reviewed the draft Study Area boundary which is based off the work the Hamlet Committee has done to date, including the exercises conducted during the in-person workshop. The boundary will be a focal point of the upcoming workshop where participants will be encouraged to leave comments on the study area and specific sites within the hamlet.

Next Steps



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The next meeting will be held on Monday, June 27th at the Town Hall. The focus of the meeting will be a debrief from the public workshop.