

Town Board Meeting
September 18, 2014
7:00 p.m.

Present: Supervisor Sennett, Councilor Greenfield, Councilor Murray, Councilor Brace, Councilor Howard, Attorney Taylor.

Also Present: Julie Stenger, Sue Murphy, Bridgett Winkelman, Jonathan Monfiletto (Skaneateles Journal), Dave Colegrove, Allan Wellington, Phil Blackwell (Skaneateles Press).

Department Reports

▪*Highway, Water, Transfer Station:* Allan Wellington said in the Highway Department they were doing drainage on County Line Road, seal coated Highland Avenue and have been doing mowing, ditching, and general repairs. In the Water Department they put in a new water meter on East Street, and were repairing lawns and meters. At the Transfer Station they were doing general clean up and maintenance

▪*Parks:* Sue Murphy said the soccer season is underway and the drainage that was installed during the summer is working well. Lakeshore Baseball, Rotary and students will be spending the weekend painting backstops, laying stone dust and covering the baseball fields for the winter. She showed pictures of the ice rink being installed for the ice season by Lynn Michaels who started working at the Community Center in 2002 and gained his knowledge there, Gene Laforte who became a certified ice technician in 2007 and Keri Steves who is helping for the first time. They will start laying ice on October 2nd.

▪*Budget:* Bridgett Winkelman reported that \$99,000 in CHIPS money was received this week. She said the Town Board is doing a good job in preparing the budget. The budget will be presented to the Town Board at the October 2nd meeting but work will continue on it until November 1st.

Resolution #14-137

Minutes: On a motion of Councilor Brace, seconded by Councilor Howard and with unanimous (5-0) affirmation of the Town Board the minutes of September 4, 2014 were accepted as presented.

Resolution #14-138

Shepard Settlement Fire Protection Contract: Supervisor Sennett said that the Town has contracted with Marcellus Fire Department for many years to provide fire protection to the Shepard Settlement area of the Town. The last contract was 2011-12. Marcellus has continued to provide fire protection without a contract. The Town now needs to update the contracts and pay the Marcellus Fire Department for the services they provided. Supervisor Sennett said she is also working with the Town of Marcellus to negotiate future contracts for the next three years.

On a motion of Councilor Greenfield, seconded by Councilor Murray and with unanimous (5-0) affirmation of the Town Board, a public hearing was scheduled for 7:15 p.m. on October 2, 2014 to consider contracting with the Town of Marcellus for fire protection in Shepard Settlement.

Resolution #14-139

Rails to Trails Mission & Vision Statement: Councilor Brace said that they expect to have more frequent meetings now that summer is over. They are making good progression in identifying options for pedestrian extensions. Steven Ladd, a member of the Rails to Trails Committee drafted a Mission and Vision Statement that she said summed it up beautifully. She said as Jim Lanning had stated previously, the vision is for a recreational trail system, not just rails to trails. She was contacted by Theresa Traub of Unite Two Design who lives in Skaneateles Junction who wondered if the trail would extend into that area. Councilor Brace told Ms. Traub that if she wanted to initiate something with the Town of Elbridge, she would be more than happy to help and there may be a possibility of doing something jointly that could even link the trail system to the canal system. She said Syracuse Onondaga County Planning Agency has provided maps that the Committee is using to come up with great ideas to go around the areas of most concern to the residents of Mottville. She said it has been helpful having members of the Mottville community on the Committee. There are also possibilities with Kohilo Wind that an eco-park vision could tie into the Town Park and possibly the Stauffer property.

Supervisor Sennett said that the Mottville community is good about being open-minded. The key is communication.

Councilor Brace said that there is enthusiasm for alternate pathways. Councilor Murray said she would like to attend the next meeting. Councilor Brace said that the next meeting is October 6th at Town Hall.

Councilor Brace said the Committee has reviewed the statement and approved it with minor changes. Councilor Brace read the Mission and Vision Statement:

Mission Statement

The mission of the Town of Skaneateles Rails to Trails committee is to work towards the establishment of a multi-use public recreational trail system that serves and connects the communities within our Town.

Vision Statement

The Town of Skaneateles Recreational Trail system will be a unique public asset offering a safe place for members of the community to freely enjoy nature, bike, exercise, walk, jog, or simply enjoy the environment, along an appropriate non-motorized corridor from the Village of Skaneateles northward to the Town limits, with potential integration into similar trails including those outside and beyond the Town.

On a motion of Supervisor Sennett, seconded by Councilor Howard and with unanimous (5-0) affirmation of the Town Board, the Mission and Vision Statement of the Rails to Trails Committee was adopted.

Newsletter: Supervisor Sennett said with the resignation of Matt & Rose Olszewski at the end of the year the Town is trying to find new ways to engage the interest of the public to read the newsletter.

Julie Stenger presented ideas to the Town Board by showing the newsletter electronically with direct links to items in articles that would provide additional information and pictures. She suggested either sending post cards to residents to determine who still wants a newsletter mailed or mail one last newsletter to everyone that would have a cutout for residents to return if they wanted future newsletters mailed. Deputy Clerk Stenger said that there is money budgeted for one more newsletter this year.

The Town Board thanked Deputy Clerk Stenger and tabled their decision.

Resolution #14-140

C & S Proposal For West Side Water System Evaluation: Supervisor Sennett said that the proposal from The C & S Companies represent the next steps in addressing the issues identified by the Fire Department and Health Department on fire flow. Councilor Greenfield questioned how this was different from the other studies that have been done.

Supervisor Sennett said this is the first update that includes a water tower on the west side with the review of the Village study to determine which model of the Village system to use, the fire flow requirements and the additional modeling necessary to size the tank. The Village report includes a number of alternate improvements, all of which require Health Department approval. The more work that can be done in the Village the smaller the water tank requirement will be. She said the last study was done in 2000 and needed to be updated.

On a motion of Councilor Greenfield, seconded by Councilor Murray, and with unanimous (5-0) affirmation of the Town Board, the following proposal by The C & S Companies was authorized not to exceed \$10,800.

- 1) Review GHD report and consult with the Village/Town and Onondaga County Health Department to decide on the base model for the Village System and fire flow requirements.
- 2) Add the proposed west side pump station and elevated water tank into the agreed upon base water system model to determine the size and elevation of the water tank necessary to meet both the Town and Village fire flow needs.
- 3) Estimate the total project cost.
- 4) Prepare a brief report to present the results of our work and our recommendations.

Resolution #14-141

Schedule Budget Work Session: On a motion of Councilor Howard, seconded by Councilor Murray and with unanimous (5-0) affirmation of the Town Board, a budget work session was scheduled for 5 p.m. on September 29, 2014.

Resolution #14-142

The Y Spooktacular Run For Your Life Event: Supervisor Sennett reported that the Skaneateles YMCA and Community Center is requesting the use of Austin Park for their first annual Spooktacular Run for Your Life event to be held on Saturday, October 25, 2014 between

11 a.m. and 12:30 p.m. There will be two runs. The Franken Dash is a 75 meter run for preschoolers to be held in the grassy area in upper Austin Park and the Wicked Fun Run, a 1 mile family fun run/walk utilizing the walking path. If weather conditions are not conducive, they plan to move the event inside the Skaneateles YMCA. Supervisor Sennett said that a certificate of insurance had been provided naming the Town as additional insured.

On a motion of Councilor Murray, seconded by Councilor Howard, and with unanimous (5-0) affirmation of the Town Board, the Skaneateles Y Spooktacular Run For Your Life Event was authorized for October 25, 2014 at Austin Park.

Announcements/Correspondence/Updates

▪*Animal Control Position Discussion:* The Town Board had a lengthy discussion on the future direction of this position and whether this it would remain Animal Control Officer or changed to dog and cat control only. Supervisor Sennett said that Matt Olszewski recommended that the Town Board hire someone for dog and cat control only. In fact, he said he started the position as Dog Control Officer but was changed during John Angyal's administration due to the rabies concern in the County.

The Town Board agreed that the position should be advertised for just Dog and Cat Control.

▪*Emerald Ash Borer Informational Meeting- October 20th @ Town Hall:* Supervisor Sennett said that this meeting is for the public to hear information on the Emerald Ash Borer presented by Jesse Lyons from the Onondaga County Cornell Cooperative Extension. Information will also be given on the Hemlock Woolly Adelgid.

▪*Town Radar Speed Sign:* Supervisor Sennett displayed a picture of her and Brian Buff next to the new radar speed sign purchased by the Town that can easily be moved to different streets to monitor the speed of traffic. It was not difficult to set up and comes with software to download the information to analyze traffic information within the Town. It is powered by a rechargeable battery but has the capability to work off of a solar panel. Supervisor Sennett said that residents should contact the Town Hall if they want the radar sign on their street.

▪*Free Paper Shredding 9-noon 9/20 at Transfer Station – Must be a resident with a valid permit*

▪*Stauffer Update Meeting – October 7th 7 p.m. at Mottville Fire Department:* Supervisor Sennett said that post cards have been mailed to notify residents of Mottville and Skaneateles Falls that NYSDEC and representatives from Stauffer will be at this meeting to update the community on the Stauffer property status. All are welcome to attend.

▪*Michael Byrne Letter re: Proposed ground lease with Village:* Supervisor Sennett reviewed the letter received from Michael Byrne, Village Attorney, regarding the request from the Village to enter into a ground lease for a portion of Town property located at 75 Fennell Street to be used for an additional electrical substation to be added to their electric distribution system. Mr. Byrne said that “the substation will provide significant protection and redundancy in the Village’s electrical system, particularly in the event of a catastrophic failure at the main substation.

Councilor Brace said that the letter mentioned they had looked at two other locations. She would like to know what those two locations were.

Councilor Howard asked if this substation would be hazardous to human health?

Councilor Murray asked if the health of anyone near this location would be adversely affected. She also asked if the Town Board did consider that location for a new Town Hall, would there be enough room if a substation is added?

Supervisor Sennett said that the main substation is in the village where there are considerably more residents nearby.

Councilor Brace questioned if there was a time frame when they needed to make a decision. Supervisor Sennett said she did not know.

Councilor Greenfield said if this land is taken it may impact future options for the property.

Supervisor Sennett said that she would contact Attorney Byrne to let him know the questions that were asked and to obtain more detail.

Comprehensive Plan Update: Councilor Brace reported that she and Councilor Howard as members of the Town/Village Comprehensive Plan Advisory Committee received the official comments from the Village Planning Board in conjunction with the comments from the joint Town and Village Planning Board meeting on September 3rd. The Advisory Committee will review and discuss the final edits with the Comprehensive Plan Review Committee after which the Comprehensive Plan will be submitted to the Town and Village Boards. Public informational meetings will be held prior to any public hearings.

Western Gateway Update: Councilor Murray said she has had several calls from people wanting to buy memory trees for the Western Gateway. She is looking at plaques that she could recommend to the Board and will meet with all individuals to explain prices and choices. Councilor Brace suggested something similar to the Village's plaques. Councilor Murray said she has been discussing this with Patty Couch.

Resolution #14-143

Budget Amendments/Adjustments: On a motion of Councilor Greenfield, seconded by Councilor Brace and with unanimous (5-0) affirmation of the Town Board, the following budget amendments and adjustments were authorized:

Budget Adjustments

General Fund

\$16,000.00	Increase	071404.01.004.48	Winter Parks – C/E - Utilities
\$16,000.00	Decrease	071104.01.004.48	Summer Parks – C/E – Utilities

Consolidate all utility costs into a single line – reversed posting 9/4/14

\$ 700.00	Increase	013304.01.004.00	Tax Collector – C/E
\$ 700.00	Decrease	019904.01.004.00	Contingency

Cost of doing business

Part Town

\$ 200.00	Increase	080104.02.004.65	Zoning – C/E – Advertising
\$ 100.00	Increase	080204.02.004.65	Planning –C/E – Advertising
\$ 200.00	Decrease	080104.02.004.00	Zoning – C/E
\$ 100.00	Decrease	080204.02.004.00	Planning – C/E

Establish advertising line – to better track expense

Budget Amendments

General Fund

\$ 65.00	Increase	014102.01.002.00	Town Clerk - EQ
\$ 65.00	Decrease	014104.01.004.00	Town Clerk – C/E

Costs associated with equipment purchase

\$1,220.00	Increase	071104.01.004.49	Summer Rec – C/E- Playday
\$1,220.00	Decrease	071101.01.001.00	Summer Rec – P/S

Costs associated with Summer Playday Field Trips

\$ 1,025.00	Increase	090408.01.008.00	Workers Compensation
\$ 1,025.00	Decrease	019904.01.004.00	Contingency

NYS assessment charge – 1st year

Part Town

\$ 65.00	Increase	090408.02.008.00	Workers Compensation
\$ 65.00	Decrease	019904.02.004.00	Contingency

NYS assessment charge – 1st year

Highway Townwide

\$ 480.00	Increase	090408.03.008.00	Workers Compensation
\$ 480.00	Decrease	090608.03.008.00	Other Employee Benefits

NYS assessment charge – 1st year

Highway Part Town

\$ 660.00	Increase	090408.03.008.00	Workers Compensation
\$ 660.00	Increase	002652.04.000.00	Sale of Excess Material

NYS assessment charge – 1st year

Water Consolidated

\$ 130.00	Increase	090408.03.008.00	Workers Compensation
\$ 130.00	Increase	002701.08.000.00	Refund from Prior Year

NYS assessment charge – 1st year

\$10,000.00	Increase	097106.08.006.00	Debt Service – UV Light
\$ 9,650.00	Increase	097107.08.007.00	Debt Interest – UV Light
\$ 1,650.00	Increase	002144.08.000.00	Connection Charges
\$ 2,985.00	Increase	002145.08.000.00	Meter Sales
\$ 4,400.00	Increase	002701.08.000.00	Refunds from prior years
\$ 1,915.00	Decrease	083104.08.004.00	Water Admin – C/E

Cost associated with 1st year UV Light Bond

Resolution #14-144

Abstract #2014-18: On a motion of Councilor Brace, seconded by Councilor Greenfield and with unanimous (5-0) affirmation of the Town Board voucher #14-1214 to #14-1309 were audited and approved to be paid from the following funds:

General Fund:	\$69,366.75	Part Town:	\$ 3,786.87
Highway:	\$13,364.08	Highway P/T:	\$ 5,461.56
Water:	\$24,186.25	Sewer #6:	\$ 361.11
T & A:	\$ 9,091.69		

Total: \$125,618.31

Additional Public Comments: Dave Colegrove said that he hopes during the Comprehensive Plan process that language is added to promote renewable energy in the Town and Village. He said we have great local resources and believes we could produce all of our own electricity needs. He would be willing to draft a vision statement to be added with the specific goal to be energy independent by a certain year, yet to be determined. He said he believes other industries like Kohilo Wind could be attracted to move here and believes that our community is the logical place for us to be an energy independent community.

The Town Board liked his vision and appreciated and accepted his offer of help.

Meeting adjourned at 8 p.m.

Respectfully submitted,



Janet L. Aaron
Town Clerk