

**The Town of Skaneateles Water Department
is accepting applications for
Public Works Maintenance Worker**

A New York Class D Water License is preferred but will be required after one year of experience. The position includes: trouble shooting water issues, repairing watermains and services, collecting water samples, and reading water meters. Other required duties would be completing mandatory reporting for the Onondaga County Health Department and the Town of Skaneateles. A commercial Driver's License is preferred but not required.

Must be able to perform light and heavy manual tasks, some mechanical knowledge preferred, self-motivated, leadership ability and ability to interact with the public. Applicant will be required to cross-train with other departments and will work directly with the budget office and engineering department.

Overtime may be required.

Preference to Town of Skaneateles residence. For more job info and to apply please download the application online: www.townofskaneateles.com

Please send applications to:
Town of Skaneateles
mrobinson@townofskaneateles.com
24 Jordan Street
Skaneateles NY 13152

Or apply online on Indeed by 11/26/2021

PUBLIC WORKS MAINTENANCE WORKER 10010

(Non-Competitive)

DISTINGUISHING FEATURES OF THE CLASS

The work involves responsibility for performing semi-skilled level work in the performance of a variety of public works maintenance and repair tasks in a town or village. Work is performed under the general supervision of an Administrative superior with leeway permitted for the planning of work details. Detailed instructions are received for more difficult assignments. Supervision may be exercised over the work of subordinate employees assigned to assist with maintenance tasks. Does related work as required.

TYPICAL WORK ACTIVITIES

Participates in the construction, extension, repair, maintenance and cleaning of streets and roads, water facilities and other public works.

Participates in the construction, extension, repair, maintenance and cleaning of storm and sanitary sewers, catch basins and collection lines.

May make taps on water mains for customer services and installs valves, gates, hydrants and fire lines.

Locates leaks, installs clamps and sleeves and makes other emergency repairs.

Performs a variety of minor maintenance on public works vehicles, such as changing oil, spark plugs, etc.

Participates in snow removal and ice control activities.

Cuts and trims trees and brush.

May operate a variety of motor and public works equipment, such as plows, payloaders, graders, mowers, rollers, backhoe, etc.

May read, replace and repair water consumption meters.

Performs a variety of custodial and groundskeeping duties and helps care for tools and equipment.

May participate in collection and disposal of refuse.

When assigned to the Town of Skaneateles

Maintains and is responsible for a small automatic chlorination system without facilities for filtration that serves 1000 residents or less.

When assigned to the Village of Skaneateles

Maintains a water distribution system serving 1000 people or more.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS

Good knowledge of the common principles, practices, tools, equipment and safety precautions used in the construction and maintenance of streets, storm sewers, water facilities and other public works activities.

Ability to read plans and blueprints.

Ability to perform heavy manual labor for extended periods, occasionally under adverse weather conditions.

Ability to understand and carry out oral and written instructions.

MINIMUM QUALIFICATIONS

One (1) year of work experience, or its part time equivalent, in public works maintenance activities or as a helper in general building construction or maintenance work in one or more of the standard trades, such as plumbing, electricity or carpentry.

SPECIAL NECESSARY REQUIREMENT

Possession of a valid Non-CDL or CDL with appropriate endorsements as required by the New York State Department of Motor Vehicles for the class of vehicle being operated.

SPECIAL NECESSARY REQUIREMENT WHEN ASSIGNED TO THE TOWN OF SKANEATELES:

Possession of current Grade D certification from the New York State Department of Health as prescribed by Subpart 5-4 of the New York State Sanitary Code.

