

**PARKS DEPARTMENT
TENNIS COURT USE
POLICIES AND REGULATIONS**

The Town of Skaneateles Parks Department handles all reservations for Town/Village tennis courts.
THE TOWN OF SKANEATELES DOES NOT HAVE AN EXCLUSIVE TENNIS INSTRUCTOR

Reservation applications may be submitted by e-mail to parks@townofskaneateles.com, or mailed to Town of Skaneateles Parks Department, 24 Jordan Street, Skaneateles, NY 13152

TENNIS COURT USAGE AND RESERVATION PROCESS

- Residents who want to reserve a specific time may make a tennis court reservation for recreational purposes by downloading a reservation form off the website: www.townofskaneateles.com.
- Residents wishing to use the tennis courts for recreational purposes is on a first-come-first serve basis, do not need to make a reservation.
- Non-Residents and/or “for profit “instructor (both resident and non-resident) MUST obtain a permit by downloading a reservation form off the website: www.townofskaneateles.com. The Parks Department will issue a permit when all fees are paid prior to court use. Permits must be on display when reserving the court (s).
- Four (4) courts shall be open to the public except for seasonal reservations of Skaneateles Central School when the courts will not be available for reservations for lessons, private or personal use unless prior approval is received from the Parks Department.

TENNIS COURT RESERVATION PRIORITY

1. Town and School Activities
2. Youth Town League/Teams – if applicable
3. Adult Town League/Teams – if applicable
4. Individual residents and/or Town Organizations (non-profit)
5. Individual residents and/or Town Organizations (for-profit)

TENNIS COURT FEES

Reservations for	Residents \$10.00 per court, per hour
	Non-residents \$15, per court, per hour

TENNIS LESSONS COURT FEES/RULES - INSTRUCTOR (NON-TOWN RELATED)

Instructors will need to submit an application with a lease fee of \$100 to reserve court/times for the season (May-October). Payment may be made at Town Clerk’s Office, 24 Jordan Street, Skaneateles NY. Use is restricted to the following:

- No more than 4 hours a day or 20 hours a week
- Lessons given on a weekend will begin after 11:30 am
- No more than 2 instructors on courts at same time
- Failure to comply with the rules will be terminate your lease immediately.

TENNIS COURT PROCEDURES

- No bicycles, skateboards, roller-skates, rollerblades or pets are allowed on the courts. Food and beverages, other than water, are discouraged.
- Two or more players are allowed up to 90 minutes (1.5 hours) or 120 minutes (2 hours) for reservations of court time for rallying or time enough for playing one set. All players must have a partner to use a court. The ball wall is available for one person practice.
- Whenever there are players waiting, all players must vacate courts after playing for 90 minutes (1.5 hours) up to 120 minutes (2 hours for reservations) or one set. Winners shall have no prior rights to remain on the courts.
- Players waiting to use a court must indicate in some clear way to those using the courts that they are waiting to use the court.
- No individual, group, club, or organization shall occupy tennis courts for tournament play without written permission from the Parks Department Office. Application must be made at least fourteen (14) days in advance of dates set for start of play.
- Reservations are not posted by the Parks Department. The permittee will be responsible for posting a copy of the reservation permit on the appropriate court by 7AM on the day of the reservation.
- Reservations are non-transferable.
- The tennis courts may be closed at any time due to safety reasons, necessary repairs or maintenance.
- Non-compliance with the Parks Department Tennis Court Policy will result in denial of tennis court usage.

Town of Skaneateles Town Hall, 24 Jordan Street, Skaneateles, NY 13152

315-685-3473

Parks Department, 1 East Austin Street, Skaneateles, NY 13152

315-685-1949

4/14/17 –

Revised 5/15/17

PARKS DEPARTMENT
TENNIS COURT
RESERVATION APPLICATION

NAME: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

Please check: () Resident () Non-Resident --- Instructor () Recreational Use ()

RESERVATIONS DETAILS

ACTIVITY: _____

COURTS REQUESTED: _____

DATES(S) REQUEST: _____

TIME(S) OF REQUEST: _____

I certify that the information contained herein is true and correct. I agree to abide by the Town of Skaneateles Parks Department Tennis Court Use Policy, and the conditions of this application any stipulations of the permit issued for this application.

In exchange for the ability to reserve and use the Town's facilities, I certify that: (1) I have read and signed the attached Waiver and Covenant Not To Sue; (2) all participants who will use the tennis court under my reservation have been provided a copy of this Waiver and Covenant Not To Sue and have signed the same; and (3) for tennis instructors, that my student or student's parent / guardian has been provided a copy of this Waiver and Covenant Not To Sue and have signed the same.

Signature of Person Requesting Reservation

Date

.....
Date received: _____ () Approved () Denied

Fees: () Yes () No Total Due: \$ _____

4/14/17

**PARKS DEPARTMENT
TENNIS COURT WAIVER AND COVENANT NOT TO SUE**

The word EVENT means any participation in or use of the Town of Skaneateles' (the "Town") property for tennis, tennis lessons, and/or tennis practice, including but not limited to travelling to tennis courts, setting up for lessons, waiting for lessons to begin, conducting lessons, remaining on the property after lessons have ended and travelling from the tennis courts. By signing this document, you expressly agree for yourself, executors, administrators, heirs, successors and assigns to:

1. **ASSUME ANY AND ALL OTHER RISKS** associated with participating in the Event. I acknowledge that by participating in the Event, I will be exposed to many hazards capable of causing DEATH, SERIOUS INJURY AND PROPERTY LOSS, including but not limited to falls, contact with balls, rackets, nets or other participants, effects of weather including heat and/or humidity, defective equipment, the condition of the tennis courts, and any hazard that may be posed by instructors, students, spectators or volunteers. All such risks being known and appreciated by me, THE UNDERSIGNED UNDERSTANDS AND EXPRESSLY ASSUMES THE RISKS OF PARTICIPATING IN THE EVENT, include risks that may be the result of the negligence of the Town, its agents and employees or other persons or entities.

2. **WAIVE, RELEASE, AND DISCHARGE** and **COVENANT NOT TO SUE** the Town, its' agents and employees for any and all claims, losses, or liabilities for death, personal injury, partial or permanent disability, property damage, medical or hospital bills, theft, or damage of any kind, including economic losses, which may in the future arise out of or relate to my participation in the Event, even if such claims, losses or liabilities are caused by the negligent acts or omissions.

3. **INDEMNIFY AND HOLD HARMLESS** the Town, its agents and employees from any and all claims made or liabilities assessed against them as a result of (i) my actions or inactions, (ii) the actions, inactions or negligence of others including those parties hereby indemnified; (iii) the conditions of the facilities, equipment, or areas where the Event is being conducted; (iv) the Tennis Court Policies and Regulations; or (v) any other harm caused by an occurrence related to the Event.

I AFFIRM THAT I AM AT LEAST EIGHTEEN (18) YEARS OF AGE, HAVE READ THIS DOCUMENT, AND UNDERSTAND ITS CONTENTS.

Signature _____ **Print name** _____ **Date** _____

Signature _____ **Print name** _____ **Date** _____

FOR PERSONS UNDER 18 YEARS OF AGE, A PARENT OR LEGAL GUARDIAN MUST SIGN THE ABOVE AND COMPLETE THE FOLLOWING:

The undersigned _____, the parent or guardian of _____ (minor's name) hereby acknowledges that he/she has executed the foregoing form for and on behalf of the minor named herein. As the natural or legal guardian of such minor, I hereby bind myself, the minor and our executors, administrators, heirs, successors, and assigns to the terms of the foregoing. I represent that I have the legal capacity and authority to act for and on behalf of the minor named herein, and I agree to indemnify and hold harmless the persons or entities mentioned in the foregoing for any claims made or liabilities assessed against them as a result of any insufficiency of my legal capacity or authority to act for and on behalf of the minor in the execution of the foregoing form or in the execution of this Consent.

Parent/Guardian Signature _____ **Print name** _____ **Date** _____