



March 17, 2020

Dear Skaneateles Residents,

COVID-19 is a serious health emergency. According to our health experts, most people who become sick with the virus will recover, but affected people can transmit the virus to others. Older adults and people with chronic medical conditions are at high risk of getting very sick from this virus.

The Governor and our County Executive have declared a State of Emergency. Our schools are closed. The Town of Skaneateles is taking every measure available to keep our residents safe when they are visiting our buildings, facilities and parks. A fact sheet titled about COVID-19 is available at www.townofskaneateles.com County Executive daily briefings and information are available on the County's website at www.ongov.net.

COVID-19 is a rapidly changing situation. For the latest updates please go to [NYS Dept. of Health www.health.ny.gov](http://www.health.ny.gov) and [US Centers for Disease Control and Prevention \(CDC\) www.cdc.gov](http://www.cdc.gov).

The Town of Skaneateles will always be here for our residents. The way we conduct business and meetings is temporarily changed as of 3/17/2020 by a state of emergency declaration for the Town of Skaneateles. It enables your Town government to respond rapidly to emergent issues and continue business.

Town Hall is physically closed, and any in-person business will be conducted by appointment only.

Please call our departments to see if we can handle your needs without a visit to the office. To implement social distancing, we prefer to handle as much business as we can by mail and telephone. Items can also be left in the drop box to the right of the back door at Town Hall. In the future, our various board meetings will be conducted by video conferencing instead of personal attendance following directions published by CDC and NYS. Directions to join the meeting remotely via video conference will be made available prior to the meetings. If there are cancellations, we will post the information on our website and send out a Constant Contact notice. Electronic Newsletter notices will continue. Please call the **Town Clerk's Office (315) 685-3473** if you are currently not enrolled for these notices.

We are Skaneateles. Residents of Skaneateles have always stepped up to help where they can in times of need. This is no different. Your Town government is working closely with other governments and emergency services to best serve your needs including essential services such as water, transfer station, and highway department operations. We will come through this by looking out for each other and doing all we can to reduce our exposure to the virus.

Please do not hesitate to contact me directly at (315) 685-6726 or by email at jaaron@townofskaneateles.com or contact Town Hall at (315) 685-3473.

For department information & updates visit our [website](http://www.townofskaneateles.com) at www.townofskaneateles.com.

Sincerely,

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|-----------------|----------------|-----------------|--------------------|----------------|
| Janet Aaron | Mark Tucker | Kevin McCormack | Courtney Alexander | Chris Legg |
| Town Supervisor | Town Councilor | Town Councilor | Town Councilor | Town Councilor |