

Town Board Meeting

June 15, 2020

6:30 p.m.

Remote Meeting via www.zoom.com (id#: 845-8274-2996 password 536827)

Present: Supervisor Aaron, Councilor Tucker, Councilor McCormack, Councilor Alexander, Councilor Legg, Attorney Smith.

Also Present: Bridgett Winkelman, Karen Barkdull, Sue Murphy, Allan Wellington, Miranda Robinson, Jason Gabak (Skaneateles Press), Melissa Clark, Chris Carrick, Paul Giller, Bou Reed, Christine Buff, Kimberly Bobbett, Kim Benda.

Highway, Water, Transfer Station: Highway Superintendent Allan Wellington reported the Highway Department had mowed roadsides, cleaned ditches on Hencoop, Heifer and Highland Ave. Replaced driveway culverts on Franklin Street and Jewett Road. They removed a concrete culvert on Austin Road with assistance from the Town of Elbridge and helped the Town of Sennett with paving. In the Water Department they repaired a leaking fire hydrant on Old Seneca Turnpike, repaired a water main rupture on Mottville Road, fixed lawns damaged by water breaks and started to flush fire hydrants in district #1. At the Transfer Station the new garbage compactor was delivered, and they mowed the field for the Solar Project. Mr. Wellington stated a letter was received concerning the lack of social distancing at the Transfer Station.

Supervisor Aaron stated the letter received regarding the lack of social distancing at the Transfer Station had some good ideas the Town should consider, such as entering buildings one way and existing another and additional signage.

Parks: Parks Manager Sue Murphy reported they had been working on the fields. She thanked Ron Moore at the School for helping at the Skaneateles Falls baseball field. She stated reservations for baseball and lacrosse limited practices were being scheduled. She reported she is working on a reservation page on the Town website for the Picnic Pavilion and sports fields. Sue Murphy reported they are waiting for the permit for the waterfront from the Onondaga County Health Department. They had worked on a new safety plan for the waterfront in order to open with new regulations for COVID-19. The boat launches are opened and busy. She thanked the group of young adults for their organization of the Solidarity March, which was held in the Village and started at the Park on Sunday June 14th. It was well organized and attended. She thanked Parks employee, Gene Laforte, Councilor Alexander, and Supervisor Aaron for their help as well. The Farmers Market is up and running on Thursdays and Saturdays. They are getting more vendors and it has been well attended.

Councilor Alexander agreed with Parks Manager Sue Murphy stating the Solidarity March was well organized and attended. She thanked those who organized the event, those who participated and the Parks employees who worked with the groups. She stated the center tennis courts are now open in the Park. The most recent guidance received is allowing groups of 10 or less. These guidelines change daily. The basketball courts and playgrounds will be reevaluated in Phase 4 of re-opening. At that time, the Board will send notices regarding reopening these areas.

Supervisor Aaron reported they are still hoping to open the swim area at Clift Park.

Staff Engineer: Staff Engineer Robinson reported they are waiting to get the proposal for the new meters from L&G. This will be in coordination with the Village. She also reported they are working on the Town of Skaneateles Water Code edits regarding meter pits and installation of new meters

Fire Department: Supervisor Aaron reviewed the May 2020 Skaneateles Fire Department Report as prepared by Fire Chief Pete Buehler.

*report attached

Minutes of June 1, 2020: On a motion of Councilor Legg, seconded by Councilor Tucker, and with a (5-0) affirmation of the Town Board the minutes of June 1, 2020 were accepted as presented.

Town of Skaneateles Solar Project Update: Supervisor Aaron introduced Melissa Clarke Vice President of Abundant Solar and Chris Carrick from the Central New York Regional Planning and Development Board (CNYRPDB).

Chris Carrick overviewed the project and where they were in the process. The CNYRPDB is a public agency that services the Central New York area. Mr. Carrick stated he managed the CNYRPDB energy programs. Solar projects such as the Town of Skaneateles and other municipalities energy projects began several years ago. CNYRPDB worked to bring these municipal projects together in order to give municipalities such as Skaneateles more opportunities for better pricing and do some of the heavy lifting on these types of projects.

These projects started in 2016, the Request for Proposals was prepared in October of 2016 and Abundant Solar was selected as the preferred developer in 2017. The CNYRPDB is pleased to announce they are in the final stretch. This will be the first project in their portfolio to begin construction. He stated there are a few other projects following closely behind including Union Springs, City of Auburn, Town of Elbridge, and the Village of Cazenovia.

Melissa Clarke, Vice President of Abundant Solar stated they wanted to reassure the Board that progress is being made even amid the COVID 19 Pandemic. It has made the process more challenging, but they are continuing forward. A great deal had been accomplished. Since the Town approved the project they had completed and received all the permitting and engineering needed from all agencies, Abundant had received the approvals from National Grid, locked in the NYSERDA Grant, locked in the VEDR component, signed the lease and PPA with the utility company and the Town, confirmed financing and scheduled a kick off meeting on the site, received pilot approvals, supplies and structures had been delivered and being held awaiting installation. Ms. Clarke stated they are currently working on two final adjustments with National Grid. One being the pole position. The pole had been moved across the road to be spliced into the grid. Conforming to all the Town zoning requirements. The second is a change to a pole and a guild wire design, A new pole will be installed in the existing easement to receive the wire from the array side of Old Seneca Turnpike. These changes were submitted to Onondaga County for approval and are awaiting a response.

Redesigns like these are very common and they take time and add the Pandemic to the equation and the process slows down more. We provided the Town with their best estimates for the next steps. The next few months design completion, including the approvals from the utility company

will occur by the 15th of July, they have committed to EPC (Engineering, Procurement and Construction) contract finalization will be done by July 31st and the building permit will be submitted also by July 31st. Build complete date is currently scheduled for the 20th of December 2020. This date is directed by the interconnection with the utility company. Connection testing will take place by this targeted date.

When they originally looked at this proposal, they were looking at 5.6-megawatt DC system, the utility company declined this size of a system and now the system size will be 1.2 megawatts DC. This is quite a cut in energy size, but the Town of Skaneateles residents will also have the opportunity to subscribe to the other systems in progress with CNYRPDB and Abundant Solar throughout the Central New York utility load zone. The Town will be taking 11% of the power from this array amounting to a \$10,000 power cost savings on an annual basis. The first-year subscriber savings at 10% will be about \$7,500 power cost savings per year.

Supervisor Aaron stated this is exciting to see these savings. One of the new developments is subscribers who signed up were to receive 2 separate bills, one from National Grid and one from Abundant Solar, now there will be one bill sent to subscribers. Melissa Clarke stated this might not happen in the first billing cycle but will happen. The bill received will show the amount and cost of the energy purchased with a monetary credit from Abundant Solar for the amount of solar energy used. We are not clear as to the date this will happen.

Chris Carrick stated the Public Service Commission had mandated this billing change. National Grid is in the lead in New York to generate this process. It may not happen in 2020 but will happen by mid-2021.

Chris Carrick stated they look forward to advertising this opportunity with the Town to get the word out to Town residents.

Smart Cities Street Lighting: Engineer Miranda Robinson reported to the Board she had met with both the Parks and Highway Departments to discuss each department's Smart Cities Camera options and they had made some decisions on where they want to go with the camera selections.

Supervisor Aaron introduced Paul Giller and Bou Reed (Guth DeConzo Engineers). Bou Reed reported to the Board they had been working with the vendor, Avigilon. He stated their recommendation is Avigilon can provide the best camera for the Town's needs and the best analytics package for the Town's budget. This will be a stable solution. As the Town starts to grow this system it will grow with the Town's needs. The key to a public system like this is to ensure you are not recording personal information. The software package has this in mind and the video will only be available on an as needed basis.

Supervisor Aaron stated they appreciated Paul and Bou for their work on getting the pricing to fall within the scope of the grant funding. She stated the Town would like to focus on security cameras for the Parks right now and look at the highways at a later date. This will give us the opportunity to become comfortable with the system and be able to add on in the future. The grant is for approximately \$20,000. The cameras for the Parks would be covered by this funding and we could budget for future additions. Mr. Reed stated if the Town purchases more in the future the opportunity for the State to match the funds will not be available. Avigilon is a company that works mainly with municipalities; therefore, their products are available under State bid pricing, which

would be about 3% higher than the price the Town is paying at this stage of the project for cameras and equipment.

Supervisor Aaron asked Parks Director Sue Murphy if they had decided on the number of cameras for the Parks. Parks Director Murphy stated no, they had not gotten to the specific number yet.

Engineer Robinson stated they are asking the Board to approve the allocation of the \$20,000 grant to cameras for the Parks at this time. Installing them either at the Mandana Boat Launch or Austin Park.

Councilor Alexander stated she believed this is a good start for the Smart Cities system in the Town and hopefully it can be budgeted for add-ons to other areas, such as Highways in the future. It is a good beginning. Supervisor Aaron agreed.

Supervisor Aaron stated CNYRPDB has also helped with this project

Councilor Tucker asked how the clarity of these cameras are? Mr. Reed stated these are high quality, top of the line cameras with topnotch software and clarity. He also asked what the cost for Cloud storage of the images would be. Mr. Reed stated there will be a single cost for the camera and the software. The software will store the video and images on the camera and not in the Cloud. Councilor Tucker asked if there could be a camera installed at the Transfer Station. Mr. Reed and the Board agreed this could be looked at.

Councilor Tucker asked if cameras at this time is the only proposal. Previously they had talked about the addition of Wi-Fi at the Park. Engineer Robinson stated Wi-Fi is not a part of the plan at this time. It can be explored later with Verizon. Mr. Reed stated the company implementing the cameras for Avigilon is Aspire and they also offer Wi-Fi solutions.

Councilor Legg asked if it is reasonable to expect the price of this equipment will stay stable in the future. Paul Giller stated the average increase on these products would be about 3% each year.

Mr. Giller stated that he would provide a template for a press release to announce this project.

On a motion of Councilor Alexander, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board authorized the additional Smart Cities Cameras to be installed at Austin Park, the Mandana Boat Launch parking area and possibly the Transfer Station at a cost not to exceed the \$20,000 grant.

Planning Board Lead Agency Request – County Line Subdivision: Supervisor Aaron stated a letter of request had been received from Planning Board Attorney, Scott Molnar. Attorney Molnar stated an application had been submitted by Alan Briggs, Alabar, LLC and Christopher Graham for a subdivision on County Line Road, tax map # 018.-02-29.1 asking for the creation of 34 half acre residential lots. This property is located in an established water district with individual on-site septic systems, a new internal street system, and stormwater drainage system on approximately 23 acres located in the Hamlet (HM) Zone District, outside the North of the Lake Watershed Overlay District.

On a motion of Councilor Tucker, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, Supervisor Aaron was authorized to sign the form consenting to the Town of Skaneateles Planning Board being Lead Agency for Alan Briggs, Alabar, LLC and Christopher Graham subdivision on County Line Road, tax map # 018.-02-29 for coordinated review under the State Environmental Quality Review Act (“SEQR”).

Swap Shop: Councilor Legg reported to the Board Amy Roller approached the Town requesting to re-open the Swap Shop at the Transfer Station. Councilor Legg, Ms. Roller, Dana Pickering, and Allan Wellington met at the Transfer Station to review the possibilities.

Councilor Legg stated it was decided to try the reopening of the Swap Shop on a trial basis on Saturday June 27th and Saturday July 11th. The location would be outside on the west side of the main drive into the Transfer Station, weather permitting. The previous location in the building would be too small to allow for social distancing and COVID 19 guidelines.

Supervisor Aaron stated there was a list of acceptable and nonacceptable items that should be posted and reminded everyone that corded items, such as lamps and electronics would not be allowed.

Engineer Robinson stated this area on the west side of the entrance drive would be the staging area from August to December for the Solar Project. Councilor Legg and Highway Superintendent Wellington said they would move the location at that time if necessary.

Supervisor Aaron stated this will be a great addition and thanked Councilor Legg for his work on reopening the Swap Shop.

Announcements/Correspondence/Updates

▪ *Update – Zoning Code:* Attorney Smith stated the Planning staff had put a lot of work into the updated zoning. These updates were submitted to Planner, Joel Russell. Mr. Russell had completed his review of the document. The process can now move forward with referrals of the Comprehensive Plan, Zoning and Open Space Plan with referrals to the Planning and Zoning Boards and Onondaga County Planning, to informational meetings, public hears and final adoption Attorney Smith stated the Open Space Plan is an appendix to the Comprehensive Plan and will submitted together. The updated Zoning Code should be ready by the next meeting.

▪ *Update – Eastern Gateway:* Supervisor Aaron reported Councilor McCormack and Marty Cregg were prepared to present the Eastern Gateway Plan to the Board. Supervisor Aaron asked the Board to schedule a Special meeting to update the Board. The Board agreed to schedule a special meeting on Monday June 22 at 1:00 p.m.

On a motion of Councilor Alexander, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, a special Town Board meeting was scheduled for Monday June 22, 2020 at 1:00 p.m. to review the Eastern Gateway report.

▪ *Town Hall and Transfer Station Summer Hours and Holidays:* Supervisor Aaron announced the Highway Department started their summer hours on June 17th. The Town Hall will start their summer hours on June 26th. The Town Hall will close at 1:00p.m. on Fridays through September

4, 2020 and closed on July 3, 2020 for the 4th of July holiday. The Transfer Station will be closed on Saturday July 4, 2020.

Budget Officer Winkelman stated due to the closing of Town departments payroll would have to be submitted on July 2nd.

On a motion of Councilor Alexander, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, approved the submission of the July 3' 2020 payroll be submitted on July 2, 2020 due to the July 4th holiday.

▪ *Petition – The Sinclair:* Supervisor Aaron stated a petition with ?? signatures was submitted to the Board today June 15, 2020 in support of the Sinclair’s application submitted to the Planning Board regarding outdoor speakers for events and weddings at the Sinclair event center. Supervisor Aaron stated this petition would be referred to the Planning Board.

Public Comment: Christine Buff asked if there were addresses on the petition and if the petition was available to the public. Supervisor Aaron stated yes, and it is public information.

Budget Amendments: No budget amendments.

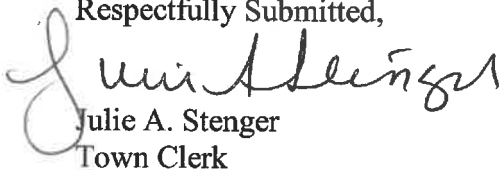
Abstract #20-10: On a motion of Councilor McCormack, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board vouchers #20-0480 - #20-0548 were authorized from the following funds:

General Fund:	\$ 122,633.03	Highway:	\$ 11,143.48
Water:	\$ 9,588.56	Sewer.:	\$ 2,642.28
Hwy Part Town:	\$ 7,545.01	T & A:	\$ 11,477.05
Part Town:	\$ 10,168.06	Str. Lgt.:	\$ 463.37
TOTAL:	\$175,660.84		

Executive Session – Contact Negotiations: On a motion of Councilor Alexander, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:52 p.m.

On a motion of Councilor Alexander, seconded by Councilor Tucker the meeting was returned to open session at 8:31 p.m. and immediately adjourned.

Respectfully Submitted,



Julie A. Stenger
Town Clerk

Skaneateles Fire Department

77 West Genesee Street Skaneateles, NY 13152
Phone: 315-685-3496 Fax: 315-685-3480

June 15, 2020- Town Board Report

Calls for the month:

- See attached Chief's Report (5/1/2020 – 5/31/2020)

Member hours for the month:

- See attached Members Hour Report (5/1/2020 – 5/31/2020)

Upcoming trainings:

- 6/8-Pumping, Drafting-19:30
- 6/15-Pumping, Drafting-19:30
- 6/22-Hydrants-19:30
- 6/29-Auto Extrication-19:30

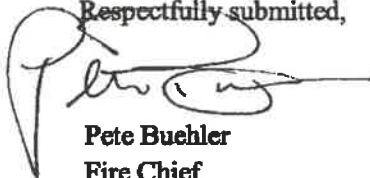
Meetings for the month:

- Labor Day – 6/10-19:30
- Truck – TBA
- Trustees & Board of Directors-7/2-19:00
- Officers-7/2-20:00

Other business:

- ISO update-The Fire District map has been completed and sent to Bill Burdick for printing. Meet with Village Trustee Zapata and Town Council member Courtney Alexander to go over the ISO report. Dick Perkins has made contact with the engineer from GHD on certification of Skaneateles Lake as a water source.
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- Annual testing of Firehose and ladders is scheduled for June 22, 2020
- Tickets are now available for the High Stakes Money Drawing and are available from any firefighter or online at www.skaneatelesvfd.com. As of June 1stst, 513 tickets have been sold. The winning numbers of the 3-\$100.00 June monthly drawings are of the 118, 428,503. This year there are only 850 tickets available for purchase. Mark your calendars now for the 8th Annual Casino Night and High Stakes Money Drawing scheduled for Saturday September 26, 2020 at Skaneateles Station #1.

Respectfully submitted,



Pete Buehler
Fire Chief

Chief's Report

Skaneateles

From: 5/1/2020

To: 5/31/2020

Year to date

Membership

Total calls: 29	Total calls: 119	Active: 58
Structure Fires: 1	Structure Fires: 8	Career: 0
Vehicle Fires: 1	Vehicle Fires: 1	Inactive: 27
Vegetation Fires: 0	Vegetation Fires: 0	Probationary: 4
Acres Burned: 0	Acres Burned: 0	Military Leave: 0
EMS: 4	EMS: 21	Medical Leave: 0
Rescue: 2	Rescue: 4	Disability: 0
MVA: 4	MVA: 15	Social: 6
Extrication: 0	Extrication: 4	
Hazardous Condition: 0	Hazardous Condition: 18	
Service Call: 2	Service Call: 7	Firefighter: 60
Good Intent Call: 0	Good Intent Call: 5	Interior Firefighter: 26
False Alarm: 13	False Alarm: 36	CFR: 0
Cancelled Enroute: 1	Cancelled Enroute: 3	EMT: 9
Other: 1	Other: 1	Paramedic: 0
Mutual Aid Given: 6	Mutual Aid Given: 23	Driver: 18
Mutual Aid Received: 13	Mutual Aid Received: 43	Diver: 10
Average Personnel: 14.0	Average Personnel: 12.9	Fire Police: 4
Average Enroute Time: 1:57	Average Enroute Time: 1:47	Haz-Mat: 26
Average Onscene Time: 5:34	Average Onscene Time: 4:50	Juniors, Explorers, RAMS: 1
Firefighter Injuries: 0	Firefighter Injuries: 0	Student, Bunk-in: 0
Firefighter Deaths: 0	Firefighter Deaths: 0	Support Staff: 5

Meetings: 1	Meetings: 4
Drills: 3	Drills: 13
Training: 23	Training: 73
Miscellaneous: 16	Miscellaneous: 41
Stand-by: 1	Stand-by: 1

Comments: _____

Prepared by: _____

Thursday, June 4, 2020

Member Hours Report

Skaneateles

From: 5/1/2020 To: 5/31/2020

MEMBER	Drills	EMS / MEDICAL	FIRE / RESCUE	Misc.	Monthly Meeting	Stand-By	Training	TOTAL
13 Baier, Richard	0	2.5	8.1	0	1.0	0	0	11.6
80 Baier, Rob	0	3.5	2.6	0	0	0	0	6.1
6 Batlle, Jorge	0	8.6	13.0	3.0	1.0	0	0	25.6
8 Bendall, Dick	0	0	0	0	1.0	0	0	1.0
136 Blum, Tony	0	1.5	0	0	0	0	0	1.5
68 Buehler, Pete	2.0	12.2	23.0	12.0	1.0	0	21.0	71.2
12 Buff, Jim	0	0	2.2	2.0	1.0	0	0	5.2
160 Busa, Steve	0	3.1	12.4	1.0	1.0	0	0	17.5
15 Carlson, Gordon	2.0	6.6	16.1	8.0	1.0	0	0	33.7
4 Casper, Steve	0	2.6	1.1	0	0	0	0	3.7
180 Caza, Christopher	0	1.5	12.2	0	0	0	0	13.7
113 Clair, Jey	0	0	0	0	1.0	0	0	1.0
39 Clarry, Randy	0	5.8	19.4	5.0	1.0	0	5.0	36.2
115 Cross, Don	0	0	0	1.0	1.0	0	0	2.0
29 D'Amico, Adam	0	4.3	1.3	0	0	0	0	5.6
183 Dove, Ryan	0	10.9	17.9	0	1.0	12.0	0	41.8
11 Duxden, Tammy	0	0	1.3	0	0	0	0	1.3
2 Evans, Daniel S	0	12.2	19.6	6.0	1.0	0	0	38.8
178 Fedor, Christopher	0	0	0	0	1.0	0	0	1.0
117 Frank, Bob	0	0	3.8	2.0	1.0	0	0	6.8
62 Gannon, Pat	0	2.5	2.2	0	1.0	0	0	5.7
19 Hall, Todd	0	0	0	0	1.0	0	0	1.0
25 Jones, Paul	2.0	7.3	12.4	2.0	1.0	0	0	24.7
170 Kipp, Jacob	0	4.4	11.2	0	1.0	0	0	16.6
127 Lessongang, Frank	0	2.0	5.8	3.0	0	0	0	10.8

Member Hours Report

Skaneateles

From: 5/1/2020 To: 5/31/2020

MEMBER	Drills	EMS / MEDICAL	FIRE / RESCUE	Misc.	Monthly Meeting	Stand-By	Training	TOTAL
101 Lessongang, Ray	0	4.7	6.9	3.0	1.0	0	0	15.6
174 Lockhart, Marcus	2.0	12.2	20.4	3.0	1.0	12.0	0	50.6
157 Lynn, Bill	0	0	0	1.0	1.0	0	0	2.0
156 Lynn, Marty	0	1.5	0	3.0	1.0	0	0	5.5
185 Mead, Arfel	0	0	2.6	3.0	0	0	0	5.6
162 Mead, Kevin	0	0	1.7	0	0	0	0	1.7
181 Mead, Paul W	0	8.2	15.8	0	1.0	0	0	25.0
131 Murphy, Bill	0	0	3.7	3.0	1.0	0	6.5	14.2
7 Murphy, Kathy	0	0	4.8	0	1.0	0	6.5	12.3
96 Newell, David	0	4.8	6.3	0	0	0	0	11.1
188 Padlock, Heather	0	2.6	4.3	0	0	0	0	6.9
171 Padlock, Mike	0	1.5	7.3	0	0	0	0	8.8
63 Perkins, Dick	2.0	1.3	7.4	4.0	1.0	0	0	15.7
116 Pickering, Dana	4.0	12.2	22.7	8.0	1.0	0	0	47.9
44 Pola, Alberto	0	2.3	0	0	1.0	0	0	3.3
88 Rusin, Jim	0	1.5	3.7	0	1.0	0	0	6.2
66 Russell, Gene	0	8.2	5.8	3.0	1.0	0	2.0	20.0
103 Sell, Eric	0	3.5	1.9	2.0	1.0	12.0	0	20.4
176 Sell, Thomas	0	3.5	4.4	0	1.0	12.0	0	20.9
74 Shepard, David	0	8.6	12.5	35.0	1.0	0	0	57.1
133 Short, Scott	0	2.6	0	2.0	0	0	0	4.6
187 Stanczyk, Mike	0	0	1.3	0	1.0	0	4.0	6.3
24 Stabbins, Mark	0	2.6	1.1	0	1.0	0	0	4.7
146 Tate, Jodi	0	4.7	4.6	1.0	1.0	0	0	11.3
76 Wallace, Charles	0	1.2	10.6	5.0	1.0	0	0	17.8

Member Hours Report

Skaneateles

From: 5/1/2020

To: 5/31/2020

MEMBER	Drills	EMS / MEDICAL	FIRE / RESCUE	Misc.	Monthly Meeting	Stand-By	Training	TOTAL
92 Wellington, Allan	0	5.5	4.8	1.0	1.0	0	0	12.3
159 Williams, Jay	0	0	0	1.0	0	0	0	1.0
41 Woodford, Clint	4.0	9.5	20.1	10.0	1.0	0	2.0	46.6
Total Hours	18.0	194.2	360.3	133.0	39.0	48.0	47.0	840