

**Town Board Meeting**  
**January 8, 2018**  
**6:30 p.m.**

**Present:** Supervisor Aaron, Councilor Badami, Councilor Coville, Councilor Tucker, Councilor McCormack, Attorney Smith.

**Also Present:** Sue Murphy, Jim Greenfield (Deputy Supervisor), Allan Wellington, Michele Norstad, Faith Norstad, Gene LaForte, Sandra Wickwire, Martin Dillon, Fran McCormack, Kathleen Bertuch, Joe Southern, Denise Rhoads, Jim Condon, Tim Johnson, Beth Battle, Jim Lanning, Tara Lanning,

Supervisor Aaron introduced the Board members and Town Attorney. She introduced Brody Smith, who is returning for his third year as Attorney to the Town. She introduced Councilor Badami and Councilor Coville as returning Board members and Councilor Tucker and Councilor McCormack as newly elected Board members. She stated Councilor Coville was previously a Deputy Sheriff and then went on to receive his law degree from Syracuse University and is currently a practicing attorney. Councilor Badami is also returning for his third year on the Town Board and has his law degree and is currently a sales specialist for a medical device company. She introduced newly elected Councilor Kevin McCormack. Kevin previously worked as an attorney for the Attorney General's office and is now a practicing attorney. Mark Tucker had been a member of the Town's Planning Board since 1994 and became chairman in 2000 and was a member of the Town's Zoning Board of Appeals in 2017. He also runs a farming business on the east side of the lake. She introduced Deputy Supervisor Jim Greenfield who served as a Town Board member for 8 years and 4 years of which as Deputy Supervisor. Jim and Mark both have model farms and both are members of the Onondaga County Soil and Water Conservation District.

**Department Reports**

*Highway, Water, Transfer Station:* Allan Wellington reported the Highway crew has been plowing and repairing trucks. He reported the plows have been out 44 times since the last meeting and a total of 65 times for the season. He also reported a snow push blade for the loader had been ordered. This item had been budgeted and approved by the Town Board. The Water Department repaired 3 water breaks and 2 frozen water meters. The Water Department also completed the Vulnerability Assessment for Cyber Security and delivered it to the Health Department. At the Transfer Station they are continuing to sell 2018 tags and had received quotes for a replacement recycling compactor. Supervisor Aaron commended Allan on the great job of keeping the roads clear during the severe weather.

*Parks Department:* Sue Murphy reported they had been plowing at the park with the help of the Town and the Village. She also is gathering applications and certifications for next summer's councilors and lifeguards. She interviewed some applicants over the winter break.

Town Clerk, Julie Stenger presented newly elected Town Supervisor, Janet Aaron with a Certificate of Recognition for her 24 years as Skaneateles Town Clerk and 5 years as Deputy Town Clerk before that. She stated that since Janet began working for the Town in 1988 and then

became Town Clerk in 1994, she had worked with 5 Town Attorneys, 7 Town Supervisors and 20 Town Board members. She and the Board thanked her for her commitment to our community and wished her luck in her new chapter as Town Supervisor.

*Budget:* Supervisor Aaron stated that Bridgett Winkelman is on vacation and that the auditors, Cuddy and Ward are starting the 2017 audit tomorrow.

*Codes:* Councilor Badami reported the Codes Office issued 3 building Permits and 1 certificate of compliance in the month of December.

*Planning & Zoning:* Councilor Tucker reported there were currently 3 open projects. One on Mill Road, one on Waveway and one on Old Seneca Turnpike.

Supervisor Aaron also reported Codes Officer Curt Coville gave some additional reports that give more information.

*Historian:* Beth Battle gave a history of the Town of Skaneateles Historians. She spoke about Alzina Loveless who was appointed the first Town Historian by Supervisor Charlie Major in 1968 and Helen Ionta, who was the next person appointed.

\*Report attached

*Fire Department:* No Report

**Minutes:** The minutes of December 18, 2017 were presented to the Board, since the meeting on December 18<sup>th</sup> was with the previous Board. Councilor Badami and Councilor Coville, the two returning members agreed to the minutes of December 18, 2017.

**Public Comment:** No public comments

**Adoption of the 2018 Annual Resolution:** Supervisor Aaron reviewed the 2018 Annual Resolution with the Board. She reviewed the new appointments to the Zoning Board of Appeals; Mike Ciacio and Kris Kiefer. They both are attorneys and have young families in the community.

Supervisor Aaron thanked Sherrill Ketchum for her years of service on the Zoning Board of Appeals. Sherrill has been a member of the Zoning Board of Appeals since May of 2013. She was very conscientious, thorough, reviewed all the minutes for accuracy and is very concerned about the protection of the lake. She will be missed on the Board.

The Planning Board chair will continue to be Joe Southern and the Zoning Board Chair will continue to be Denise Rhodes. She reviewed the Board member's departments that each will be liaisons to. She also stated the Town Board meetings will continue to be on the first and third Mondays of the month but will now begin at 6:30 p.m. M&T bank will continue to be the official bank for the Town and The Skaneateles Press will be the official newspaper.

Councilor Badami asked if the Town's insurance carriers; Haylor, Freyor and Coon and NYMIR should be listed in the resolution. Supervisor Aaron and the Board agreed to add the insurance carriers to the annual resolution.

On a motion of Councilor Coville, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board the 2018 Annual Resolution was adopted with the addition of Haylor, Frey and Coon the Town's liability insurance carrier and NYMIR, the Town's workers compensation insurance carrier be added to the 2018 Annual Resolution.

**2018 Official Undertaking:** Supervisor Aaron reviewed the Official Undertaking stating that certain elected and appointed officials have to sign the Official Undertaking that they will faithfully perform and discharge the duties of their office. She said that while the Town needs either an Official Undertaking to be filed with the Town Clerk or an individual Blanket Dishonesty Bond issued by the Town's insurance company. The Town has both.

On a motion of Councilor Badami, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board in attendance, the 2018 Official Undertaking was approved.

**Review of the Town of Skaneateles Procurement Policy:** Supervisor Aaron reported that each year the Town Board is required to review and approve the procurement policy and procedures. This is required under general municipal law.

Attorney Smith explained to the Board the Town Procurement Policy effects purchases under \$35,000. If the project is considered a capitol project and over \$35,000, the New York State regulations take effect. State law also takes effect for any contracts over \$20,000.

On a motion of Councilor Badami, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board in attendance, the procurement policy as presented was approved.

**Presentation from Kathy Bertuch from CNYRPDB on the 9 Element Plan for the Skaneateles Lake Watershed:** Supervisor Aaron introduced Kathleen Bertuch from the Central New Regional Planning and Development Board. Supervisor Aaron stated Ms. Bertuch was here to present the Board with a proposal from the Skaneateles Lake Watershed committee on establishing a 9 Element Plan for the protection of the Skaneateles Lake Watershed and applying for a grant to fund the plan.

Kathleen Bertuch explained to the Board the initiative of the Skaneateles Lake Association (SLA) to advance the development of the 9 element management plan for the Skaneateles Lake Watershed. She stated that this was in direct response to the algae bloom event that occurred in the fall of 2017. Skaneateles Lake was not the only lake to be effected by algae blooms. The severe storms in the summer and the rise in the air and water temperatures along with the calm air conditions that occurred in the fall of 2017 set the stage for the blooms to take off. The algae blooms are basically bacteria that affect the water quality. The SLA wanted to be proactive and find preventative measures that would stop this from happening again. The Skaneateles Lake Association reached out to the New York State DEC to see what steps could be taken to prevent further effects on Skaneateles Lake. They worked with the DEC, The City of Syracuse and

Onondaga County Soil and Water Conservation District. The Finger Lakes Water Hub, which is a division of the DEC, suggested they go a little bit further and develop an EPA 9 Element Management Plan. This plan is more scientifically based. The goal of the 9 element plan is to protect and improve lake and tributary water quality through the identification of pollutant sources, water quality goals, pollutant reduction needed to meet those goals and specific actions that will result in the targeted pollutant reductions and to develop recommendations for projects to halt the flow of the pollutants. Once the plan is approved by the DEC and the EPA it opens the door to grant funding to put these practices into place. The grant process takes place during the spring and summer and the contract and awards are approved by December and funds are available the following June. The New York State Department of State (DOS) provides the funding to develop 9 Element plans through the Local Water Front Revitalization Program(LWRP). LWRP funds up to 75% of the project cost. The remaining 25% must be provided as a local match, which may consist of cash or in-kind services.

She explained 9 element plans are developed in coordination with local partners and organizations such as municipalities and County and Water Conservation Districts. The Skaneateles Lake Association (SLA) is not an eligible entity for the funding. She said the Skaneateles Lake Association has taken the first steps toward advancing a 9-element plan application but they need an eligible entity to make the application, which is when the Town comes into play. The SLA and the Finger Lakes Water Hub would continue to lead the effort going forward if the Town would sponsor the grant application. With the Town's sponsorship of the grant the Central New York Regional Planning and Development Board (CNYRPB) would prepare the application for submittal and if funded the CNYRPB would serve as the project administrator on behalf of the Town.

She explained the SLA is requesting the Town of Skaneateles agree to serve as the local sponsor for a Skaneateles 9-Element Management Plan grant. The Town would be responsible for receiving and distributing grant funds and submitting reimbursement requests and project progress reports. The CNY RPDB has extensive experience applying for and administering state grants. She said they got approval to develop a 9 element plan grant for Oneida Lake. The issue with developing a 9 Element Plan for Skaneateles Lake is that it encompasses more than one town and three counties. Making application and developing a plan can be difficult and the CNYRPB has the experience to complete the application and the plan more so than the Skaneateles Lake Association or the Town. The Finger Lakes Land Hub suggested CNYRPD write the grant and coordinate the administration of the plan for Skaneateles Lake. If the grant is funded the Town of Skaneateles would contract with the Department of State and then CNYRPD would do the reporting and would report back to the Town before submitting the reports to the DOS.

Supervisor Aaron asked if she had a dollar amount that the plan would cost to develop and implement. Ms. Bertuch said that would have to be determined. She said it should be a straight forward process that should keep the cost down. The Oneida Lake plan had been awarded \$333,000. Supervisor Aaron asked if the CNYRPDB received any funding for preparing and administering the plan. Ms. Bertuch stated that there would be no cost to the Town for preparing and writing the grant. If it's funded there is a 15% administration fee and this would come out of the grant. She stated that 9-element plans require community outreach and public information

meetings. The Skaneateles Lake Association could assist in this outreach. The SLA has also done a considerable amount of research and data collection that could be used.

Supervisor Aaron asked about the 25% local match of funds and if the Skaneateles Lake Association's services could be valued and considered for part of local match. Ms. Bertuch stated the 25% local match would be calculated and figured before the grant was submitted and it was possible the SLA services could be considered for part of the 25%.

Supervisor Aaron introduced Bill Dean from the Skaneateles Lake Association and asked him about the 25% local match. He stated that a major portion of the 25% will be raised by dues and donations to the SLA and the other municipalities around the Lake.

Supervisor Aaron asked Ms. Bertuch if there was an estimate on how much the grant would be for and what does the Board need to do, to move forward. She answered they need agreement that the Town would be the sponsor of the grant and a contact for them to work with.

Councilor Badami asked when would the Board need to do a formal resolution to sponsor the grant. Attorney Smith stated a formal resolution should be made after the Board has studied the proposal and what the Town's commitment would be. The Town would have to work as an escrow agent for the grant monies. He asked if the state money would come first or would it be in reimbursement to the Town for money spent. Ms. Bertuch answered the 25% would have to come first then it would be in reimbursement from claims submitted. Attorney Smith said the Town would hold the money in escrow therefore the Town would have to enter into an escrow agreement with the State to have clarity on the position of the Town.

Attorney Smith asked with the Town as the sponsor will the grant fund 100% of the plan or would the Town be responsible for a portion. Ms. Bertuch answered the grant would fund 75 % and the Town would be responsible for the 25%. She stated part of the application is that they document where the 25% is coming from, so before they ask the Town to sponsor the application the 25% will be accounted for through contributions from Skaneateles Lake Association, other municipalities around the Lake or other sources. We are not asking the Town to provide the 25%. If the grant application comes up with a cost that is not acceptable to the Town they will make modifications to the project to bring down the cost.

Attorney Smith asked if the Town commits by Resolution for her to prepare the application, is the Town committed to go forward if the cost is not acceptable. Ms. Bertuch stated the Board can back out up to the point the final contract is signed. She stated they are going to continue working with Skaneateles Lake Association regardless if the Town agrees to sponsor the application. The Town is the logical first choice for sponsorship. She stated the Town would not be on the hook for the 25%.

Attorney Smith asked who selects the contractors for the project. Ms. Bertuch stated a technical advisory committee is formed that consists of the Department of State and community members. She suggested that a member or members of the Town Board be a part of this committee.

Attorney Smith asked if actions to go forward to implement the plan would be the responsibility of the Town Board. She answered that part of the 9- element plan could be that the laws of the sponsoring community and the communities in the watershed need to be looked at to implement the plan. This could involve recommendation to zoning laws of the communities if it is part of the plan development. She stated these would only be recommendations to land owners and communities. When funding opportunities come up and these recommendations that are in the plan, then they can become eligible for grant funding to implement.

Councilor Tucker stated there are other Towns and three counties that are in the watershed, how do they become part of the plan. She stated there is a lot of outreach that the CNYRPD and the DOS will do during the application process. She stated that, in order for other municipalities to be a part they must submit letters of support for the grant application. If they are going to be part of the 25 % commitment, they have to document that in the grant. If the other municipalities want to be a part of the plan, they have to sign onto the application. The Town would be the sponsor but any communities who want to benefit from the plan would have to be part of the application. Councilor Tucker asked if it would hurt their opportunity if the others do not want to be a part of the grant. She stated the more the better, and they would work on getting as many on board as possible to help with the chances of getting the approval.

Supervisor Aaron asked Bill Dean if he had anything to add. Mr. Dean stated the Skaneateles Lake associations has 3 goals. The first is to reduce the amount of phosphorus and nutrients that enter the watershed. The second is to get as much community involvement as they can to educate on how to protect our watershed and the third is to get all the municipalities around the lake together to form an entity that can work together to keep our lake clean. Kathy Bertuch stated that an intermunicipal organization created is a key focus for long term municipal support.

Councilor Badami asked if the expertise of the Skaneateles Lake Association could be used as part of the 25% for in-kind services. Ms. Bertuch stated it can be a component of the 25% match, it is difficult to document it for the entire amount. Councilor Badami asked about measurement of the results after the plan. She stated that this 9- element plan will implement the measurability and open the door for federal funding.

Attorney Smith asked if the Town Board will have final approval of the plan before it is implemented. Ms. Bertuch stated that would be the decision of the Board how involved they want to be. The Town could not stop the plan entirely, that would be a decision of the Department of State.

Attorney Smith said if the Board is in favor of the CNYRPDB going forward with the grant application his recommendations to the Board would be for them to direct him and the Supervisor to work with CNYRPD Board to draft a resolution to meet their needs.

Councilor Badami asked if the Board could see other plans that have been approved. Ms. Bertuch stated she had a copy of the Black River plan that was approved and could show the Board. She stated a lot of the plans are still in the application phase such as the Owasco Lake Watershed Plan. She could provide sample resolutions from other municipalities. Attorney Smith asked if there is a time constraint. She said no, the application does not need to be submitted

until July but the sooner the commitment is made the more time it gives them to gather all the data needed and be able to work with Department of State.

Supervisor Aaron said she thought she was speaking for the Board that they are in support of this and asked the Board for approval for her and Attorney Smith working to the resolution to sponsor the grant application.

On a motion of Supervisor Aaron, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board, Supervisor Aaron and Attorney Smith were given the directive to draft a resolution in support of The Town of Skaneateles being the sponsor for a grant application, drafted by the Central New York Planning and Development Board to develop and implement a 9 Element Watershed Management Plan for Skaneateles Lake.

**Reschedule January 15<sup>th</sup> meeting to January 22<sup>nd</sup>:** On a motion of Councilor Coville, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board, the January 15, 2018 meeting was rescheduled to January 22, 2018 due to the Martin Luther King Jr. Holiday.

**Reschedule February 19<sup>th</sup> Meeting:** Supervisor Aaron explained to the Board that the Town Board meeting for February 19<sup>th</sup> falls on the President's Day Holiday. Since February is a short month Councilor Badami suggested the Board meet only once in February on the 12<sup>th</sup>. Supervisor Aaron agreed with this change and would check with Budget Officer Winkelman to see if this will be a problem for payment of bills and if necessary there could be a special meeting scheduled to approve any bills that need to be paid.

On a motion of Councilor Coville, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board, the February 19<sup>th</sup>, 2018 meeting and the February 5<sup>th</sup>, 2018 was rescheduled to February 12<sup>th</sup>, 2018, having only one meeting in the month of February, due to the President's Day Holiday.

**Transfer Station Equipment Reserve Transfer not to exceed \$20,000 – New 35 yard, self-contained Compactor for recyclables:** Supervisor Aaron explained to the Board that Allan Wellington, Highway Superintendent had budgeted for the purchase of a new compactor for recyclables at the Transfer Station.

On a motion of Councilor Tucker, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board, the Clerk was instructed to advertise to transfer from the Transfer Station Equipment Reserve Fund not to exceed \$20,000 for a new compactor for recyclables at the Transfer Station subject to the permissive referendum requirements of Town Law and General Municipal Law.

**Appoint Part Time Codes Enforcement Officer:** Supervisor Aaron reported to the Board that applicants for the part time codes enforcement officer had been interviewed. She explained the current codes enforcement officer had been appointed to full time from part time and the Board decided that the codes enforcement officer needed additional help and a part time position had

been approved. There were several qualified candidates. The Board decided to hire Richard J. Cunningham for the part time position. He is currently taking the required codes enforcement certification courses, he owns his own construction company and has a background in law enforcement. He is graduate of the Police Academy and a degree in Construction Technology. He will be a great asset to the codes office. His application and background has been submitted to Onondaga County Civil Service, and he meets the minimal requirements. This position will be part time and has been budgeted for an average of 10 hours per week, to help out during the building season at a wage of \$19.00 per hour.

On a motion of Councilor Badami, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board, The Town Board approved hiring Richard J. Cunningham as Part Time Codes Enforcement Officer for an average of 10 hours per week and at a salary of \$19.00 per hour.

**Finger Lakes SPCA 2018 Contract:** Supervisor Aaron explained to the Board this is an annual contract with the SPCA in Auburn to hold dogs and cats picked up in the Town. The Town's Dog Control Officer has access to their facility 24 hours a day to drop off animals until they can be claimed by their owner. The SPCA has helped in animal cruelty cases. Supervisor Aaron stated that the Finger Lakes SPCA has done a great job servicing the Town of Skaneateles for many years.

On a motion of Councilor Coville, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board, the 2018 Finger Lakes SPCA Contract was approved with the same fees as 2017; \$1,600 annual maintenance fee per year and \$9.00 per day per animal for a maximum of 6 days as documented in the contract.

**Troy & Banks Utility Audit:** Supervisor Aaron explained that Troy & Banks has approached the Town requesting to do an audit of our utility bills. She stated the Town is to provide copies of one month of utility bills and a signed letter for them to represent us. There are no upfront charges. They charge 24% of what is found owed to the Town from the audit. This would be no charge to the Town. Councilor McCormack asked what utilities these would be. Supervisor Aaron answered it would be companies such as National Grid for utilities to our buildings, including street lighting and Verizon for our telephone and internet services.

Councilor Coville stated that when it had been done in the past they found some savings. Supervisor Aaron stated that in 2001 they found the Town a savings of over \$21,000.

On a motion of Councilor Coville, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board, the Town Board approved Supervisor Aaron to sign the agreement with Troy & Banks, Utility and Communication Consultants, to conduct a utility audit of the Town's utility service accounts.

**DSNY Grants Disbursement agreement for Boat Washing Station:** Supervisor Aaron explained the Town had been approved for a \$50,000 grant for the boat washing station. She stated this was a grant that was applied for and received by the previous Town Supervisor. In



order for the disbursement of the grant money DSNY Grants Disbursement agreement must be signed by the Supervisor.

On a motion of Councilor Badami, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board, the Town Board approved Supervisor Aaron to sign the DSNY Grants Disbursement agreement for Boat Washing Station, to disburse the \$50,000 to the Town for the grant received.

**Announcements/Correspondence/Updates**

- Update on Open Space Committee:* Supervisor Aaron asked Attorney Smith to provide a public notice for the Open Space Committee to hold the necessary public hearing. Councilor Tucker stated that he will check with the committee and determine a date for the public hearing. Supervisor Aaron asked Attorney Smith if the public hearing needed to be advertised the normal 5 days prior or if it was a different time period. Attorney Smith stated it would be the normal publishing timeline of 5 days prior to the hearing and if there were only minor changes to the plan they would not need to refer the document to the Planning and Zoning boards or the County again. The Town Board would review the changes after it comes back from the Open Space Committee.
- Update on Joel Russell Zoning:* Supervisor Aaron stated they had received the zoning changes from Joel Russell and have referred it to the Planning and Zoning Boards. She stated she had spoken to Attorney Smith and they agreed the current zoning, the changes Joel Russel made and his annotated version all be added to the website.
- Update on Town Request for Easement over City of Syracuse Property– Mill Road:* Attorney Smith stated there was no update.
- Update on Transfer of Austin Park to the Town:* Attorney Smith reported to the Board the Village Attorney has drafted some documents for the transfer and this should be put on the next meeting for discussion.
- Update on Skaneateles Marina Proposal:* Supervisor Aaron stated the Board is still considering updating the local law on the parking at the Mandana parking lot. The Board will be reviewing this local law and have it back on the agenda in the next few weeks.

**Budget Amendments/Adjustments #17-25 Abstract:** On a motion of Councilor Coville, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board the following budget amendments were authorized for the abstract #17-25 budget amendments:

TOWN BOARD BUDGET AMENDMENTS  
ABSTRACT # 17- 25  
December 28, 2017, processed 1/8/18

**Budget Adjustment**

General Fund

\$875.00Increase	011101.01.001.00	Justice – P/S
\$875.00Decrease	011101.01.001.00	Justice C/E - Training
Additional cost for part time employee benefits		
\$ 50.00	Increase	012204.01.004.00 Supervisor – C/E

\$ 305.00	Increase	012204.01.004.39	Supervisor – C/E – Other
\$ 135.00	Increase	013404.01.004.00	Budget – C/E
\$ 1,200.00	Increase	014404.01.004.00	Engineer – C/E
\$ 165.00	Increase	065101.01.001.00	Veterans Services – P/S
\$ 150.00	Increase	070201.01.001.00	Rec. Admin – P/S
\$ 1,900.00	Increase	081604.01.004.00	Refuse – C/E
\$ 300.00	Increase	089894.01.004.00	Planned Studies – C/E
\$ 4,205.00	Decrease	019904.01.004.00	Contingency – C/E

Cost of doing business

\$ 45.00	Increase	013304.01.004.00	Tax Collector – C/E
\$ 45.00	Decrease	013302.01.002.00	Tax Collector - Equip

Cost of doing business

\$ 475.00	Increase	013551.01.001.00	Assessment – P/S
\$ 475.00	Decrease	013554.01.004.00	Assessment – C/E

Additional cost for part time employee benefits

\$ 250.00	Increase	014104.01.004.65	Town Clerk – C/E - Advertising
\$ 250.00	Decrease	014104.01.004.00	Town Clerk – C/E

Additional cost for legal notices

\$ 5.00	Increase	016201.01.001.00	Building – P/S
\$ 1,000.00	Increase	016204.01.004.00	Building – C/E
\$ 1,005.00	Decrease	019904.01.004.00	Contingency

Cost of repairs associated with sewage pipe damage  
TOWN BOARD BUDGET AMENDMENTS

ABSTRACT # 17- 25  
December 28, 2017, processed 1/8/18

### Budget Adjustment

#### General Fund – cont.

\$ 3,400.00	Increase	016804.01.004.00	Central Data Processing – C/E
\$ 3,400.00	Decrease	019904.01.004.00	Contingency

Web page update and cost of doing business

\$ 1,100.00	Increase	051824.01.004.00	Street Lighting – C/E
\$ 1,100.00	Decrease	019904.01.004.00	Contingency

Additional Energy Costs

\$ 125.00	Increase	071104.01.004.44	Summer Rec. – Parks
\$ 125.00	Decrease	071104.01.004.51	Summer Rec. – Fields

Balance expenses with in department

\$ 230.00	Increase	088104.01.004.00	Cemeteries – C/E
\$ 230.00	Decrease	088101.01.001.00	Cemeteries – P/S

Cost of Doing Business

Part Town Fund

\$ 125.00	Increase	080104.02.004.00	Zoning – C/E - Advertising
\$ 125.00	Decrease	080104.02.004.00	Zoning – C/E
Balance expenses within department			
\$ 350.00	Increase	090308.02.008.00	Social Security
\$ 350.00	Decrease	080201.02.001.00	Planning – P/S
Balance expenses within fund			

**Budget Amendments/Adjustments #18-01 Abstract:** There are no amendments or adjustments.

**Abstract #17-25:** On a motion of Councilor Coville, seconded by Councilor Badami and with Unanimous (5-0) affirmation of the Town Board voucher #17-1723 to 1803 were authorized from the following funds:

General Fund:	\$110,235.89	Part Town:	\$ 34,138.37
Highway:	\$ 25,725.52	Highway P/T:	\$ 14,750.88
Water:	\$ 11,185.07	Sewer:	\$ 3.25
T & A:	\$ 1,450.79	Street Lighting	\$ 286.94
Total:	\$197,775.71		

**Abstract #18-01**

On a motion of Councilor Coville, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board voucher #18-0001 to 18-0012 were authorized from the following funds:

General Fund:	\$175,231.98	Part Town:	\$ 7,133.99
Highway:	\$ 14,883.98	Highway P/T:	\$ 12,803.13
Water:	\$ 29.95	Sewer:	\$ 2,392.95
T & A:	\$236,642.90	Limeledge	\$ 688.26
Total:	\$449,809.98		

**Public Comment:** No public comment.

**Executive Session:** On a motion of Councilor Coville, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:52 p.m. to discuss potential litigation.

The meeting was returned to open session and immediately adjourned at 8:14 p.m.

Respectfully submitted,

Julie A. Stenger  
Town Clerk