

**Town Board Special Meeting
2023 Organizational Meeting
December 30, 2022
10:00 a.m.**

Present: Supervisor Aaron, Councilor Tucker, Councilor Alexander, Councilor Legg, Councilor Dove.

Also, Present: Keri Fey

2023 Town of Skaneateles Annual Resolution: Supervisor Aaron stated the Skaneateles 2023 Annual Resolution sets the positions and salaries for all Town Departments.

Councilor Dove asked the Board if it had been decided to appoint Dave Wawro as a Constable to fill in for Rick Mirris. She stated Rick Morris would like to work every other weekend at the boat launch and every other Wednesday for court. Supervisor Aaron asked if he had spoken to Sue Murphy in the Parks Department or put this request in writing. Councilor Dove said no he had not done that yet.

Supervisor Aaron stated Dave Wawro is listed as Constable on the 2023 Annual Resolution and the schedule should be worked out with the Justice Court and the Parks Department.

On a motion of Councilor Tucker, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the 2023 Town of Skaneateles Annual Resolution was adopted as presented.

2023 Town of Skaneateles Procurement Policy: Supervisor Aaron stated to the Board the Town's Procurement Policy is reviewed and approved every year stating the policies and procedures of purchasing in all departments of the Town of Skaneateles.

The Board reviewed the policy and agreed to remove "Equal to or less than \$35,000.00 but greater than \$10,000 require a written RFP and **fax/proposals** from three (3) contractors." And change to "Equal to or less than \$35,000.00 but greater than \$10,000 require a written RFP proposal from three (3) contractors". It was agreed to remove the word "fax".

On a motion of Councilor Dove, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the 2023 Town of Skaneateles Procurement Policy was adopted.

2023 Town of Skaneateles Official Undertaking: Supervisor Aaron reviewed the Official Undertaking stating that certain elected and appointed officials have to sign the Official Undertaking that they will faithfully perform and discharge the duties of their office. She said that while the Town needs either an Official Undertaking to be filed with the Town Clerk or an

individual Blanket Dishonesty Bond issued by the Town’s insurance company, the Town has both.

Supervisor Aaron stated with the addition of Dave Wawro as Town Constable, he should be added to the 2023 Official Undertaking. The Board agreed.

On a motion of Councilor Tucker, seconded by Councilor Dove and with unanimous (5-0) affirmation of the Town Board, the 2023 Town of Skaneateles Official Undertaking was adopted with the addition of Dave Wawro as Town Constable.

2023 Fee Schedule: Supervisor Aaron stated a request from the Codes office to change the list of fees to remove sheds from the fee list and add them under general construct when calculating the permit fees.

The Board discussed all department fees. They agreed to review all fees for 2023 at the January 9, 2023 Town Board meeting.

Schedule Town Board Informational Meeting for the Austin Park Project – January 30, 2023 at 7:00 p.m. at the Skaneateles Highschool Auditorium: Supervisor Aaron stated the new plan for the Austin Pavilion Project would be ready for the Board to review and she would like the Board to schedule a special meeting for the public to review the changes on January 30, 2023 at the Skaneateles Highschool. This would be a formal presentation from the group of design professionals, Chad Rogers of King & King Architects, Bill Murphy of Space Architecture and Tim Johnson of Anchor.

On a motion of Councilor Alexander, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the Board scheduled a special meeting for January 30, 2023 at 7:00 p.m. for an informational meeting regarding the Austin Pavilion Project.

Abstract #22-24: On a motion of Councilor Dove, seconded by Councilor Legg and with unanimous (4-0) affirmation of the Town Board vouchers #22-1745 - #22-1764 were authorized from the following funds:

General Fund:	\$ 3,626.64	Water:	\$ 80.00
Part Town:	\$ 3,038.08	Lgt:	\$ 492.85
T&A:	\$ 210.00	Sewer:	\$ 31.41
TOTAL:	\$ 7,678.98		

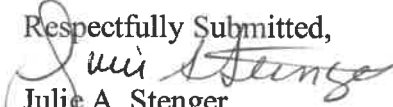
Councilor Tucker discussed the concerns about the plowing during the recent storm. The Board discussed that the Highway Superintendent is elected and makes the decisions, for his department. Any concerns of the residents should be directed to Tim Dobrovosky, Town High Superintendent.

The Board discussed the emergency responders and scheduling according to the Town Handbook.

Councilor Dove discussed the tax law for the first responders and the exemption they are entitled to. Supervisor Aaron stated they typically followed Onondaga County for any exemptions, and she would look into what the Town currently offers.

On a motion of Councilor Dove, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 10:30 a.m.

Respectfully Submitted,


Julie A. Stenger
Town Clerk