

Town Board Meeting

May 3, 2021

6:30 p.m.

Remote Meeting via www.zoom.com (id#: 814 2349 2502 password 565696)

Present: Supervisor Aaron, Councilor Tucker, Councilor McCormack, Councilor Alexander, Councilor Legg, Attorney Smith

Also, Present: Sue Murphy, Kim Benda, Miranda Robinson, Allan Wellington, Paula Powell, Jason Gabak (Skaneateles Press), Chris Buff, Robert Herrmann, Cindy Meili, Sue Dove, Keri Fey, Sandy D 'Arrigo, Sal Strods, Chris Graham. Bob Eggleston, John Menapace, David Ketchum, Tom Blair.

Highway, Water, Transfer Station: Highway Superintendent Allan Wellington reported in the Highway Department the plows had been out 2 more times since the last meeting and 124 times for the season, compared to 129 times last season. They installed a driveway culvert and excavated ditches on Masters Road, excavated highway ditches on Sheldon Road, cleaned up fallen tree limbs due to high winds and submitted salt use estimates to Onondaga County for next season's salt contract. In the Water Department employees performed quarterly maintenance to the four pressure reducing valves, installed a water meter for Mark Byrne on Old Seneca Turnpike, restored lawns that were disturbed due to water breaks and Brandon Mercado painted hydrants. At the Transfer Station a truckload of baled cardboard was sold and the price for cardboard is now \$100 per ton. Another load of scrap steel was sold, DeMarco's had been hauling away last year's mulch and they also provided several hundred yards of mulch for residents. Martin Bailey began working part time as an entrance guard.

Planning & Zoning: Councilor Tucker reviewed the Planning and Zoning open projects report. A site plan for a new residence 1812 West Lake Rd, LLC, Thomas Felicia a special permit for an expansion, Lakelawn Properties at 3384 West Lake Road and amendment for a fence and stone wall, Jean Beeles at 3903 State Street Road and area variance for a shed, Joseph, and Jennifer Bianculli at 3700 Highland Avenue a special permit for construction of a barn and patio, and Fingerlakes Luxury Homes at 1545 Cherry Valley Turnpike a special permit for a pole barn.

Councilor Tucker reviewed the status of existing open projects. Hidden Estates – The FEIS and decision on the preliminary plat plan will be completed in May. Chris Graham – Application pending for re-design of multi-family residences for the RR district. Meunier – The application pending for re-design of multi-family residences for the RR district. Meunier -The application for 8 condo units in the “Block” building on Jordan Road, is pending with the Planning Board. ZBA approved the variances at their March 3, 2020 meeting and extended the time of approval through March of 2022. Victory Sports – The application is pending as the applicant is considering the potential for smaller scale development on the property. Other activities included seven pre-application meetings, six hours of training, including Cannabis and affordable housing, Eastern Gateway meeting and 3 Planning Board meetings this month.

Codes: Councilor Tucker reviewed the April Codes Enforcement report. He stated there were 19 new permits issued at a total construction cost of \$495,232.00 with permit costs for a total of

\$5,187.53, 11 certificates of completion issued, 1 inspection of Skaneateles Park East, and 1 violation at 711 School Street.

Codes Officer Herrmann stated he had been working on the violations at 711 School Street, trying to find out who the owner is, it is now owned by an LLC. Attorney Smith stated he would try to find out the current owners.

Councilor Tucker stated the Planning Board is asking for more time to review the PUD proposed local law.

Parks: Parks Manager Sue Murphy reported she had received the packet from the Health Department for the Playday Program permit. She is continuing interviews for Playday councilors and lifeguards. They need lifeguards to open the swim area and it has been a struggle finding qualified candidates. Farmers Market will start at the end of May, there are more vendors for the Saturday market this year. She met with representatives of the Skaneateles Lake Association regarding coverage at the boat washing station beginning Fridays at noon, all day Saturday and Sunday. Directing boats to our boat washing station will take some time for everyone to get used to, but will happen. The school requested use of the Park June 9th for a Senior Day. They have begun mowing and doing spring cleanup in all the Parks.

Staff Engineer: Staff Engineer, Miranda Robinson reported on the following:

- The engineering department had been working closely with the water department regarding recently installed backflow prevention devices in the town. We are developing some plans for future capital requests.
- The Talcott waterline extension completed the mainline install and completed a pressure test last week. Brillo will be chlorine testing the pipe this week to complete the requirements by the Onondaga County Health Department.
- Recent grant funds have been made available by the USDOT and the Eastern Gateway Committee is looking into how to best apply for these funds.
- SOLAR
 - Material has been delivered up at the transfer station and the connex box offices are also in place. The transfer station personnel have been exceptionally helpful with the unloading/delivery process, many thanks to them, and Allan Wellington for getting all of access areas squared away.
 - Pins have been set for the locations in the field and they are also being set for the roadway entrance from Old Seneca Turnpike.
 - Crews will be onsite this week to drive piles. She said please remember that this is an active construction site. Please stay in your car and be alert for construction vehicles.
 - There will be more information to come regarding how residents can sign up for the solar savings on their utility bills, but this is about a month out. National Grid recently worked with our team to provide a seamless transition for this credit, instead of having two different bills-the credits will appear on the same National Grid bill.
- SMART CITIES

- All of the material for the smart cities projects has been delivered and install is underway. There are various project locations within the Town and, again, please be alert to construction equipment. Some installation was done on Sunday to avoid the high use at the Transfer Station. Moving forward they will be working at the Mandana Boat Launch as well as Austin Park.
- Data collection has started for integrating the License Plate Reader and a big thank you to Kim Benda for help in transferring data from our current permit data base to the new license plate reader program.

Budget: Budget Officer Winkelman reported Keri Fey had completed her municipal accounting class and had done a great job. She stated Keri is now answering budget questions and starting to look at the budgeted items for this year. Budget Officer Winkelman had begun the process of reviewing the updates needed for the outside of the Town Hall Building that was budgeted for in 2021. She had also spent time working at the Transfer Station. There had been many questions from residents about the Solar project construction.

Supervisor Aaron stated there could be a sign at the Transfer Station regarding the Solar Project to keep the residents informed of the construct of the project. The Board agreed.

Veterans Coordinator: Veterans Coordinator Cindy Meili reported she is continuing to work with the Town’s veterans and working with Town veterans through her position at Onondaga County. Memorial Day parades are being planned for this year, Poppies will be sold for donations to the Skaneateles American Legion May 21st and 22nd at the Byrne Dairy, Tops, the Hilltop and SJ Moore Jewelry. She reported on the death benefits available to Veterans who have passed due to COVID. She reviewed the programs in affect at the Vet Center and the information will be available on the website.

The Skaneateles American Legion will be having the Memorial Day parade and if anyone would like to be a part of the parade, they are to contact Jack Haggerty.

Minutes of April 19, 2021: On a motion of Councilor Alexander, seconded by Councilor Legg, and with a (5-0) affirmation of the Town Board the minutes of April 19, 2021 were accepted as presented.

Planning Board request for extension to review Proposed Local Law 2021-A “Planned Unit Development”: Supervisor Aaron reported the Planning Board has requested additional time to review Proposed Local law 2021-A “Planned Unit Development”. The Board agreed to allow an additional 90 days to review the proposed local law.

On a motion of Councilor Tucker, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the Board approved an extension of 90 days for the Planning Board’s review of Proposed Local Law 2021- A “Planned Unit Development”.

7:00 p.m. Public Hearing County Line Road Drainage District – Jordan Road LLC, Tax Map #18.-02-29.1: Supervisor Aaron reviewed the Public Notice for the public hearing on the proposed County Line Road Drainage District. She reviewed the request of the petitioner, Jordan

Road Townhomes, LLC petition to the Town of Skaneateles Town Board to establish a Town of Skaneateles Drainage District to be known as Town of Skaneateles County Line Road Drainage District. All construction work for laying out and installation of the improvements within the district as described will be paid for by the petitioner and all work shall be done and completed by the petitioner in accordance with specifications of the Town of Skaneateles and all local, county, state and federal laws, rules, and regulations. The petitioner intends to construct all improvements within the proposed drainage district wholly at his own expense and to transfer title to the Town, free and clear of encumbrances except right of access to the improvements by adjoining landowners. The expense of operation and maintenance of the district shall be assessed, levied, and collected from the lots and parcels of land within the proposed district.

Attorney Smith reviewed the request of the petitioner. This district is one owner and therefore there is only one signature on the petition. The Planning Board had completed the SEQR process, and this is reviewed in the proposed resolution before the Town Board. This district does not call for the approval of the Secretary of State due to the cost being levied on to the property owners, the capital outlay of the infrastructure is being paid for by the developer not bonded by the Town. Once the project is completed and approved by the Town Engineer an easement will be deeded to the Town for maintenance which the cost will be passed on to the property owners. The cost levied on to each property would be \$100 per year for the cost of maintenance.

Petitioner's Attorney Tom Blair stated they had presented the complete petition to the Town Board and look forward to working with the Town.

Budget Officer Winkelman asked if the \$100 would start being collected in 2022 and would there be a "not to exceed amount"? Supervisor Aaron stated no, there is not a "not to exceed amount" and it will start as soon as the final plat plan is filed at the County Clerk's office. It will be assessed from time to time and the amount could be adjusted based on the Engineer's recommendations.

On a motion of Councilor Alexander, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, the Town Board opened the Public Hearing for County Line Road Drainage District – Jordan Road LLC, Tax Map #18.-02-29.1.

No one spoke.

On a motion of Councilor Legg, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the Board closed the Public Hearing for County Line Road Drainage District – Jordan Road LLC, Tax Map #18.-02-29.1.

On a motion of Councilor Tucker, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the Board approved the following resolution to approve the creation of the County Line Road Drainage District as presented by petitioner Jordan Road Townhomes, LLC.

RESOLUTION AND ORDER OF THE TOWN BOARD OF

**THE TOWN OF SKANEATELES APPROVING THE FORMATION
OF THE COUNTY LINE ROAD DRAINAGE DISTRICT
IN THE TOWN OF SKANEATELES,
COUNTY OF ONONDAGA AND STATE OF NEW YORK**

WHEREAS, the Town Board of the Town of Skaneateles (the “Town Board” and the “Town”, respectively), in the County of Onondaga, State of New York, has received a petition, dated April 1, 2021, pursuant to Article 12 of the Town Law, for the formation of the **County Line Road Drainage District** in an area generally known as the County Line Road Subdivision (Tax Map Parcel No. 018.-02-29.1), which petition is signed by the owners and/or contract/vendee of taxable real property situate in the proposed District, owning in the aggregate at least one-half of the assessed valuation of all the taxable real property of the proposed District, as shown upon the latest completed assessment roll of said Town, and including the signatures of resident owners of taxable real property owning taxable real property aggregating at least one-half of the assessed valuation of all the taxable real property of the proposed District, owned by resident owners according to the latest completed assessment roll; and

WHEREAS, said petition purported to describe the boundaries of the proposed District in a manner sufficient to identify the lands included therein as in a deed of conveyance and was signed by the petitioners and acknowledged or proved in the same manner as a deed to be recorded; and

WHEREAS, the proposed District is bounded and described on the attached Schedule “A”; and

WHEREAS, following the preparation of a map, plan and report by competent engineers duly licensed by the State of New York, for the proposed District, and the construction of drainage facilities therein, consisting generally of the installation of two stormwater wet ponds, permeable road shoulders, over 6000 linear feet of storm sewer piping, manholes, catch basins, end sections and appurtenances (the “Improvements”) in the Town of Skaneateles, said Map, Plan and Report are now on file in the Office of the Town Clerk; and

WHEREAS, the Town Board has given due consideration to the impact that such construction in said District may have on the environment and on the basis of such consideration, the Town Board has determined the environmental impact, if any, to be caused by such construction under the State Environmental Quality Review Act (“SEQRA”); and

WHEREAS, the entirety of the costs to be expended for the construction of the Improvements shall entirely be borne by the applicants/petitioners and at no expense to the District, all as shown in the submitted plans; and

WHEREAS, all future costs and expenses of operation, maintenance, and improvements, in said District, including all expenses related to all extensions of said District which may thereafter be established, shall be a charge against the entire area of said District; and

WHEREAS, a public hearing was held, tonight, May 3, 2021 for the hearing of all persons interested in this matter at a meeting of the Town Board to consider the formation of the proposed District herein referred to and the construction of such improvements herein, and to hear all persons interested in the subject thereof, concerning the same and for such other action on the part of the Town Board with relation thereto as may be required by law.

NOW THEREFORE, on motion of Councilor Tucker, seconded by Councilor Legg, it is hereby.

RESOLVED AND DETERMINED, that:

A. The Town Board ratifies the previous SEQR findings of the Planning Board classifying the action as “unlisted” and finding that it would have no significant adverse effects on the environment, and therefore adopting a negative declaration.

B. The aforesaid Petition is signed and acknowledged or proved as required by law, it duly complies with the requirements of Section 191 of the Town Law as to sufficiency of signers with respect to the boundaries of the proposed District, as amended by a subsequent communication by the attorney for the Petitioner, formation as herein approved, and it is otherwise sufficient.

C. All of the property and property owners within the proposed District formation are benefitted thereby;

D. all of the property and property owners benefitted are included within the limits of the proposed District formation;

E. It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the said District be formed in said Town of Skaneateles, Onondaga County, New York, as set forth in the Map, Plan and Report prepared by GZA Environmental of NY, competent engineers, dated March 31, 2021 and the construction of the improvements shall be borne by the applicants/petitioners at no expense to the District, all as shown in the submitted plans; and it is further

RESOLVED AND ORDERED, that all costs and expenses for the operation and maintenance of said District shall be annually assessed, levied, and collected from the several lots and parcels of land within said District formation in the manner provided by law as stated herein; and it is further

RESOLVED AND ORDERED, that the Clerk of the Town of Skaneateles be and is hereby authorized and directed, on behalf of said Town, to file and record certified copies of this resolution and such other documents or instrument as may be required by law; and it is further

RESOLVED AND ORDERED, that the construction of the improvements within said District formation shall **not** be subject to approval of the New York State Comptroller as required pursuant to Town Law Article 12; and it is further

RESOLVED AND ORDERED, this Resolution and Order shall take effect immediately.

*Certified Resolution attached

7:15 p.m. Public Hearing Local Law 2021-C “A Local Law Amending the Town Code of the Town of Skaneateles with respect to the parking of vehicles on Town roads” : Supervisor

Aaron reviewed the Public Notice for the public hearing on Local Law 2021-C “A Local Law Amending the Town Code of the Town of Skaneateles with respect to the parking of vehicles on Town roads”.

Supervisor Aaron stated the area of concern is on Mill Road. The Town Board is happy with the success of the businesses on Mill Road but with the success parking has become a concern. Parking on the sides of Mill Road cause a safety issue. Parking on both sides cause problems for access of emergency vehicles. Highway Superintendent Wellington and Codes Officer Herrmann had inspected the site and spoke with the property owner. The property owner had added additional spaces for parking but there are still concerns about parking on the road.

Highway Superintendent Wellington stated he had reviewed the site and concluded parking on the East side of the road would be best. There could be more parking created further down to the South. Codes Officer Herrmann reported the property owner had added quite a bit more parking. They have the required parking, and more than the Planning Board requested as part of their special permit approval.

Supervisor Aaron stated the purpose of the Proposed Local Law is to amend Section 141-33 of the Code of the Town of Skaneateles, the Zoning Law of the Town of Skaneateles. The Town Board desired to comply with the requirements of SEQRA and its implementing regulations set forth at 6 NYCRR Part 617 with respect to these proposed amendments to the Code. The Proposed Local Law stated: “ The Town Board of the Town of Skaneateles finds that it would be beneficial for the health and safety of town residents for parking to be prohibited on the West side of Mill Road in the Town of Skaneateles, approximately 1050 feet, along the South bound lane of Mill Road. Beginning approximately 1800 feet south of the intersection of Crow Hill Road and the ending approximately 1300 feet North of the intersection of Old Seneca Turnpike”. Supervisor Aaron reviewed the map of the proposed area.

Attorney Smith that if the Board approved the Local law, they would declare the Proposed Local Law to be a Type II action pursuant to SEQR, namely Section (22) “installation of traffic control devices on existing streets, roads and highways”.

Supervisor Aaron reviewed the letter submitted by property owner John Menapace. In his letter he stated:

- “1. There are steep embankments along the east side of the road adjacent to the factory building and also along the grassy area adjacent to the parking area closest to the building. If "NO Parking this Side" signs are put up it would encourage people to park near the steep embankments on the east. People getting out of their cars on the passenger side could slip down the banks. Also, if cars pull over too far, they could go down the bank.
2. People coming off the nature trail from behind the building would be put out on the street, walking in the road outside the parked cars. It seems to me it would be better to let cars park on the west side in that area and then switch to the east side parking at the middle entrance to the factory building parking.”

Councilor Alexander noted her concerns of parking on the curve at the north end of Mill Road on the East side. This could be dangerous. Supervisor Aaron stated it could be amended to add no parking on the section of the curve. Attorney Smith stated it could be amended to add additional areas.

Councilor Alexander asked if the required parking spaces as requested by the Planning Board was 45 parking spaces and if those include the area where there are outside tables. Codes Officer Herrmann stated yes, the required spaces were 45, and they have more than 45 not counting the spaces taken up by the outside seating. The parking spots are not marked at this time, but he is hoping the property owner will stripe the lot.

Supervisor Aaron stated outdoor seating is allowed at this time due to COVID and the executive order issued by the Governor.

On a motion of Councilor Alexander, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, the Board opened the Public Hearing for Proposed Local law 2021-C "A Local Law Amending the Town Code of the Town of Skaneateles with respect to the parking of vehicles on Town Roads".

Supervisor Aaron asked for comments, in favor or against, and please state your name.

John Menapace: Mr. Menapace reviewed his concerns regarding the steep embankments along the east side of the road adjacent to the factory building and also along the grassy area adjacent to the parking area closest to the building. If "NO Parking this Side" signs are put up it would encourage people to park near the steep embankments on the east. People getting out of their cars on the passenger side could slip down the banks and if cars pull over too far, they could go down the bank. People coming off the nature trail from behind the building would be put out on the street, walking in the road between and this is not a safe situation. There is plenty of room to park on the West side of the road in that area. This area is his main concern and could this be eliminated from the "no parking" section. They had 65 tables in the parking lot last weekend with the tables in the upper parking lot. He understands the concerns and asks if they could make another site visit and look at the options.

Chris Buff: Ms. Buff stated it is wonderful the brewery is doing the business they are doing. But, from someone who travels this road daily it is dangerous regardless which side of the road parking is allowed. She reviewed the curve area on the east side and the dangers of parking on either side of the road, there is no site distance. People sit along the roadside with children, and it is scary on either side of the road. It does not only affect the residence of Mill Road but all that travel Mill Road.

Councilor Alexander asked Highway Superintendent Wellington his opinion of parking on either side of Mill Road. Mr. Wellington stated both sides have problems but after review of the area he recommended the East side for parking since parking on the West side would make people cross the road to get to the brewery and parking on the East would make it a little safer.

Councilor Tucker stated he would like to keep this open for more review. He sees issues on both sides.

The Board agreed to close the public hearing and the Board would review the area and the public comments.

On a motion of Councilor Legg, seconded by Councilor Alexander and with (4-0) affirmation of the Town Board, with Councilor Tucker voting “no” the Board closed the Public Hearing for Proposed Local law 2021-C “A Local Law Amending the Town Code of the Town of Skaneateles with respect to the parking of vehicles on Town Roads”.

Supervisor Aaron suggested the Board visit the site and continue their review and table their decision till the May 17, 2021 Town Board meeting.

On a motion of Councilor McCormack, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the Board agreed to table their decision on Proposed Local Law 2021-C “A Local Law Amending the Town Code of the Town of Skaneateles with respect to the parking of vehicles on Town Roads” to the May 17, 2021 Town Board meeting.

Employee Handbook Update- Volunteer Firefighters/Emergency Responders: Supervisor Aaron reviewed the proposed amendment to the Town of Skaneateles Employee Handbook:

609 Volunteer Firefighters / Emergency Responders

Policy – *The Town of Skaneateles recognizes the importance of the support to our community provided by volunteer firefighters and emergency responders. To the extent possible, the Town will enable firefighters and emergency responders to answer emergencies calls. In the event an employee is called upon to perform volunteer duties as a firefighter or emergency responder on a day the employee is scheduled to work, the employee will receive paid leave to perform such duties if so authorized. The employee may not leave the workplace until they have notified their appropriate supervisor. Notification may be provided by text, email, voicemail, telephone conversation or in person. Depending on workload and safety, the supervisor may deny authorization to respond. The paid leave is limited to the extent of the employee’s regular work schedule. Such leave will not be subtracted from any of the employee’s leave credits. Time spent by the employee performing such duties, including driving to and from the scene, will not be included as time worked for purposes of computing overtime. The employee is required to return to the worksite upon completion of the emergency call and notify the department head of their return unless such call ends after the end of the employee’s scheduled work shift.*

Documentation Requirements – *The employee must account for all time spent responding to emergency calls on the employee’s time sheet, including the time the employee left and returned to the worksite. The employee may be required to submit verification of the employee’s attendance at such call.*

Responding to Calls During Paid Leave – *If the employee is on paid leave from the Town and the employee responds to a call, the employee will not receive additional compensation from the Town and the employee's appropriate leave time will still be charged.*

Procedure for multiple responders in a department – *Due to the few number of employees in each Town department, only one responder may be released to respond per department. In the event that there is more than one responder in a department, the department head will assign a fixed rotation equally divided on a monthly basis for workdays among all responders. As examples, two responders would be scheduled for responses on alternating workdays or weeks, three would rotate every third workday or week, etc. The department head will provide a copy of the monthly schedule to all responders within the department. The employee is only permitted to respond on their assigned days. Any alteration from the assigned rotation must be approved by the department head.*

Supervisor Aaron stated the last time this was reviewed was June 2018. One department in the Town has two firefighters who would like to respond to fire calls. This proposed amendment allows for the rotation of employees so both could respond at different times. The Board would have liked the employees to work this out on their own in each department but that was not happening. The Board needed to look at the safety of all employees at the Town. The Board appreciates all our firefighters and wants to help employees to be able to respond but their first priority is the Town of Skaneateles and the safety of their fellow employees.

Councilor Legg stated this is to modify the existing handbook. The Board fully supports, to the degree our operations can support responses on emergency basis for firefighters. This could be an employee of any fire department or SAVES with permission from their supervisor. All our departments are small and two employees responding during the workday could shut down a department or cause a safety issue. This will allow employees to safely respond to emergency calls and provide equal access for all employees. The responsibility would fall on the department head and allow equal opportunities for employees. This modification would be distributed to all employees for comments before the Board would act on the proposed amendment to the Town of Skaneateles Employee Handbook.

Councilor Alexander asked if different positions in the fire department, such as a Chief require them to be at emergency calls more and should this be taken into consideration? Supervisor Aaron stated an employee's first obligation is to the Town and it is great there are different positions but that would be difficult to regulate. If we are going to open it up for employees to attend emergency calls all employees should have the same opportunity. Fire Chiefs are required to respond sooner, and the Town has done everything to make it possible for employees to respond to calls, we pay all first responders for their time at emergency calls, but we have to keep the safety of our employees in mind.

Councilor Legg stated other municipalities do not allow first responders to respond to calls during their workday and were surprised we did and paid them. I think we are showing we fully support our first responders.

On a motion of Councilor Tucker, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the Board accepted the draft to the Town of Skaneateles Employee Handbook “609 Volunteer Firefighters / Emergency Responders” as presented and to distribute to all employees for review and comment and to place this on the next meeting agenda for final consideration.

Authorize to sign – Combined Real Estate Transfer Tax Return form TP-584 for 1620 New Seneca Turnpike: Attorney Smith explained the Board is in receipt of the request for the Supervisor to sign a “ Combined Real Estate Transfer Tax Return, Credit Line Mortgage Certificate, and Certification of Exemption from the Payment of Estimated Personal Income Tax” for a property located at 1620 New Seneca Turnpike. This is in relation to a Conservation Easement. This is a requirement of the Planning Board from time to time. Supervisor Aaron stated this was a conservation subdivision approved by the Planning Board to allow for open space. The Supervisor’s signature is required in order to file the Conservation Easement with the County Clerk’s office.

On a motion of Councilor Alexander, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the Board authorized Supervisor Aaron to sign the Combined Real Estate Transfer Tax Return form TP-584 for 1620 New Seneca Turnpike.

Legislation on the Lake: Supervisor Aaron stated this had been in the works since before 2019. Navigation Law § 46-a permits numerous municipalities to regulate the manner of construction and location of boathouses, moorings and docks within and adjacent to the municipal boundaries and the Town of Skaneateles believes that regulating the construction and location of boathouses, moorings and docks in Skaneateles Lake is critical to the health and preservation of this important resource, the Town Board desires to request permission from the State Legislature to be added to the list of jurisdictions under Navigation Law § 46-a. Before 2019 the Town had regulated boathouses, moorings and docks in the water but found out it was actually regulated by the Office of General Services. The Town had approached the Office of General Services regarding reestablishing the Town regulations on the lake and they were very agreeable. In May 2019 a motion was passed to submit the request to the State Senate and Assembly but was postponed. At that time, our State Senator was Senator Antonacci, and our Assemblyman was Gary Finch were in office. Now our State Senator is Senator Mannion, and Assemblyman is John Lamondes; therefore the resolution needed to be updated

Supervisor Aaron stated Senator Manion’s office contacted the Town and would like to put this back on the Senate’s agenda. The Town and Village are working on this jointly. Senator Mannion’s office is asking for an updated resolution. The updates to the resolution are only to change the dates and our state representatives’ names to the current Senate and Assembly representatives.

If this request is passed by the State Senate and Assembly it will give the Town and the Village the authority to regulate boathouses, moorings, and docks on Skaneateles Lake within the Town’s and Village’s boundaries.

Councilor Tucker stated the Planning Board regulated lake structures for a number of years, and it is still in the Town of Skaneateles Zoning Code.

Attorney Smith summarized that currently everything from the mean water line on the lake is regulated by the Office of General Services and they issue licenses to approved applicants and the Planning Board has no say. There is a State law that allows the State to cede that authority to Towns and Village if they chose to do so. Multiple municipalities along the finger lakes have this authority. If approved by the Town Board the Town would submit the Home Rule request along with the updated resolution to the Senate and the Assembly.

Councilor Legg asked if there had been any interest from the other four towns that border the lake? Supervisor Aaron stated no, she had presented it to them and would keep working on getting them to consider it. Councilor Legg stated he was pleased the Town is working jointly with the Village.

On a motion of Councilor Alexander, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the Board accepted the updated resolution requesting that the New York State Legislature enact a law regarding local regulation of docks and boathouses.

New Parks Calendar & Online Reservation System: Supervisor Aaron stated Parks Director Sue Murphy and Councilor Alexander had been working with Edmunds Govtech on creating a new online page for the Town of Skaneateles Parks Reservations. This is the same software company the Town Clerk and the Planning and Zoning Departments use.

Councilor Alexander reviewed the new reservation program that would go live on the Town website this week. The Parks had become very busy and especially during COVID. The Town Parks are always free to use for Town residents. What they are trying to keep organized are using the Parks for instructors or groups that use the Park for their businesses, such as tennis lessons or paid camp programs. This would also show people the availability of the fields or picnic pavilion. If you are a resident and want to have a family game on a field, you could reserve it on this new reservation page. Residents and non-residents would be able to get swimming passes or a paid receipt for parking at the boat launch.

Parks Director Sue Murphy thanked Councilor Alexander for all her work on the reservation page, she has worked really hard on this. This will be an asset to organizing all the programs in the park.

Councilor Legg stated residents might take advantage of payment to reserve a field or court to guarantee they will have a space. Will people who make reservations be able to print a receipt to show at the park they reserved a particular field or court? Councilor Alexander stated yes, they will have a receipt the users should have with them.

Councilor Alexander stated this is a good starting point and we will learn as we go.

The Board thanked Councilor Alexander and Parks Director Murphy for all their hard work creating the Parks reservation page.

Request for Proposals - Ash Tree Removal at the Town of Skaneateles Conservation Area and Charlie Major Nature Trail: Councilor Alexander reported the Conservation Committee met and talked about the request for proposals and the ash tree removal. They would like to review the RFP, it might have been too restrictive, they wanted a specific bid type. She reached out to

some of the companies they sent the bid packet too and the committee would like to revisit the project.

Schedule Special Meetings: Supervisor Aaron stated the Board needed to schedule two special meetings, one to interview possible candidates for the Planning Board and one to review the sign proposal with Chase Design.

On a motion of Councilor Alexander, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, the Board scheduled a special Town Board meeting for Tuesday May 4, 2021 at 5:15 to interview potential candidates for the Planning Board.

On a motion of Councilor Alexander, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, the Board scheduled a special Town Board meeting for Thursday May 6, 2021 at 5:30 to review the Town sign proposal with Chase Design.

Announcements/Correspondence/Updates

- *Charlie Major Nature Trail Clean up – Chris Legg and Rotary:* Supervisor Aaron announced the Skaneateles Rotary Clubs with Councilor Legg did a cleanup of the Charlie Major Nature Trail this past weekend. Rotary members along with neighbors in the area did a tremendous job. Councilor Legg stated it was a good turn out and thanked everyone that participated. Both the Sunrise Rotary and the Skaneateles Rotary participated. Peter Bettis, who lives on O’Neill Lane has been a great asset to the Trail. He not only participates in this yearly cleanup but keeps the trails clean all year. The Parks Department came on Monday and took all the trash that was collected to the Transfer Station. This was done in conjunction with the Great Lakes Watershed Cleanup.
- *Community Tree Planting Weekend:* Councilor Alexander reported on the Tree Planting Weekend at the Conservation Areas. They purchased about 700 trees to plant. There was a small turn out on Saturday and more on Sunday. Over 50 people participated, it was very successful.
- *Update Hamlet Committee:* Supervisor Aaron announced the signed contract had come from the County today for the Hamlet Planning Grant. Councilor Legg stated the Committee is excited this is moving forward. The grant is specific to Mottville and Skaneateles Falls.
- *Update Eastern Gateway Project:* Supervisor Aaron announced they are looking into applying for some Department of Transportation funding. Councilor McCormack stated the application needed to be submitted by the end of July. Marty Cregg is working on this and when it is ready the Committee will present to the Board. Supervisor Aaron thanked Marty Cregg, Kevin, Miranda, and Karen for all their work.

Public Comment: No comments.

Budget Amendments: No Budget Amendments.

Abstract #21-02: On a motion of Councilor McCormack, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board vouchers #21-018 - #21-0224 were authorized from the following funds:

General Fund: \$ 41,953.91 Highway: \$ 12,573.65

Water:	\$ 3,395.95	Part Town:	\$ 12,866.12
Highway PT:	\$ 192.18	Skan Fire Dist.	\$ 151,945.50
T&A:	\$ 2,600.00		
TOTAL:	\$225,527.31		

Executive Session: On a motion of Councilor Tucker, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 8:55 p.m. for attorney advice, property negotiations and potential litigation.

On a motion of Councilor Alexander, seconded by Councilor McCormack the meeting was returned to open session at 9:35 p.m.

On a motion of Councilor Alexander, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 9:35 p.m.

Respectfully Submitted,



Julie A. Stenger
Town Clerk

Notice of Public Hearing
County Line Road Drainage District

NOTICE IS HEREBY GIVEN that a public hearing shall be held by the Town Board of the Town of Skaneateles at 7:00 p.m. on May 3, 2021 regarding the County Line Road Drainage District – Jordan Road Townhomes, LLC, tax parcel 18-02-29.1.

An opportunity to be heard in regard to this agreement will be given at the hearing to those favoring or opposing the same, as well as any comments. Communication in writing in relation thereto may be filed with the Town Board or at such hearing.

Said Hearing will be held on **Monday, May 3, 2021 at 7:00 pm** via Zoom at <https://us02web.zoom.us/j/81423492502>, meeting ID: 814 2349 2502 , Passcode: 565696 or dial by your location +1 646 876 9923 US (New York). At that time, all persons will be heard or have an opportunity to provide written comment.

Dated: Skaneateles, New York
April 19, 2021

At a Regular Meeting of the Town Board of the Town of Skaneateles, Onondaga County, New York, held by video conference on May 3, 2021 at 6:30 p.m.

The meeting was called to order by the Supervisor, and upon roll being called, there were:

PRESENT:	Janet Aaron	Supervisor
	Courtney Alexander	Councilor
	Kevin McCormack	Councilor
	Mark Tucker	Councilor
	Chris Legg	Councilor

**RESOLUTION AND ORDER OF THE TOWN BOARD OF
THE TOWN OF SKANEATELES APPROVING THE FORMATION
OF THE COUNTY LINE ROAD DRAINAGE DISTRICT
IN THE TOWN OF SKANEATELES,
COUNTY OF ONONDAGA AND STATE OF NEW YORK**

WHEREAS, the Town Board of the Town of Skaneateles (the “Town Board” and the “Town”, respectively), in the County of Onondaga, State of New York, has received a petition, dated April 1, 2021, pursuant to Article 12 of the Town Law, for the formation of the **County Line Road Drainage District** in an area generally known as the County Line Road Subdivision (Tax Map Parcel No. 018.-02-29.1), which petition is signed by the owners and/or contract/vendee of taxable real property situate in the proposed District, owning in the aggregate at least one-half of the assessed valuation of all the taxable real property of the proposed District, as shown upon the latest completed assessment roll of said Town, and including the signatures of resident owners of taxable real property owning taxable real property aggregating at least one-half of the assessed valuation of all the taxable real property of the proposed District, owned by resident owners according to the latest completed assessment roll; and

WHEREAS, said petition purported to describe the boundaries of the proposed District in a manner sufficient to identify the lands included therein as in a deed of conveyance and was

signed by the petitioners and acknowledged or proved in the same manner as a deed to be recorded;
and

WHEREAS, the proposed District is bounded and described on the attached Schedule "A"; and

WHEREAS, following the preparation of a map, plan and report by competent engineers duly licensed by the State of New York, for the proposed District, and the construction of drainage facilities therein, consisting generally of the installation of two stormwater wet ponds, permeable road shoulders, over 6000 linear feet of storm sewer piping, manholes, catch basins, end sections and appurtenances (the "Improvements") in the Town of Skaneateles, said Map, Plan and Report are now on file in the Office of the Town Clerk; and

WHEREAS, the Town Board has given due consideration to the impact that such construction in said District may have on the environment and on the basis of such consideration, the Town Board has determined the environmental impact, if any, to be caused by such construction under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, the entirety of the costs to be expended for the construction of the Improvements shall entirely be borne by the applicants/petitioners and at no expense to the District, all as shown in the submitted plans; and

WHEREAS, all future costs and expenses of operation, maintenance and improvements, in said District, including all expenses related to all extensions of said District which may thereafter be established, shall be a charge against the entire area of said District; and

WHEREAS, a public hearing was held, tonight, May 3, 2021 for the hearing of all persons interested in this matter at a meeting of the Town Board to consider the formation of the proposed District herein referred to and the construction of such improvements herein, and to hear all persons

interested in the subject thereof, concerning the same and for such other action on the part of the Town Board with relation thereto as may be required by law.

NOW THEREFORE, on motion of Councilor Tucker, seconded by Councilor Legg, it is hereby

RESOLVED AND DETERMINED, that:

A. The Town Board ratifies the previous SEQR findings of the Planning Board classifying the action as “unlisted” and finding that it would have no significant adverse effects on the environment, and therefore adopting a negative declaration;

B. The aforesaid Petition is signed and acknowledged or proved as required by law, it duly complies with the requirements of Section 191 of the Town Law as to sufficiency of signers with respect to the boundaries of the proposed District, as amended by a subsequent communication by the attorney for the Petitioner, formation as herein approved and it is otherwise sufficient;

C. All of the property and property owners within the proposed District formation are benefitted thereby;

D. all of the property and property owners benefitted are included within the limits of the proposed District formation;

E. It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the said District be formed in said Town of Skaneateles, Onondaga County, New York, as set forth in the Map, Plan and Report prepared by GZA GeoEnvironmental of NY, competent engineers, dated March 31, 2021 and the construction of the improvements shall be borne by the applicants/petitioners at no expense to the District, all as shown in the submitted plans; and it is further

RESOLVED AND ORDERED, that all costs and expenses for the operation and maintenance of said District shall be annually assessed, levied and collected from the several lots and parcels of land within said District formation in the manner provided by law as stated herein; and it is further

RESOLVED AND ORDERED, that the Clerk of the Town of Skaneateles be and is hereby authorized and directed, on behalf of said Town, to file and record certified copies of this resolution and such other documents or instrument as may be required by law; and it is further

RESOLVED AND ORDERED, that the construction of the improvements within said District formation shall **not** be subject to approval of the New York State Comptroller as required pursuant to Town Law Article 12; and it is further

RESOLVED AND ORDERED, this Resolution and Order shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Janey Aaron	Supervisor	Voted	Yes
Courtney Alexander	Councilor	Voted	Yes
Kevin McCormack	Councilor	Voted	Yes
Mark Tucker	Councilor	Voted	Yes
Chris Legg	Councilor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

DATED: May 3, 2021

SCHEDULE "A"

ALL THAT TRACT OR PARCEL OF LAND situate in the Town of Skaneateles, County of Onondaga and State of New York, being part of Military Lot 1 and bounded and described as follows: BEGINNING at a point in the easterly road line of County Line Road said point being 193.43 feet northerly from the P.C. into Visions Drive; thence, from said point of beginning, N03°09'26"W for a distance of 1263.32 feet to a point; thence N86°56'50"E a distance of 811.11 feet to a point; thence S04°13'28"E a distance of 1176.91 feet to point; thence S81°00'26"W a distance of 837.37 feet to the point and place of beginning. Containing 23.03 plus or minus acres of land.

Subject to all covenants, easements and restrictions of record.

Said property being known as County Line Road Subdivision on the Subdivision Map of GZA Geo Environmental, Inc. dated January 27, 2021.

CERTIFICATE

STATE OF NEW YORK)
COUNTY OF ONONDAGA)

I, the undersigned Clerk of the Town of Skaneateles, Onondaga County, New York, **DO**
HEREBY CERTIFY:

That I have compared the foregoing resolution setting public hearing with the original thereof on file in my office, and that the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting and that, pursuant to Section 103 of the Public Officers Law, said meeting was open to the general public.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Town on May 3, 2021.


Julie Stenger
Town Clerk

(SEAL)

Notice of Public Hearing
Proposed Local Law 2021-C “A Law Amending the Town Code of the Town of Skaneateles
With Respect to the Parking of Vehicles on Town Roads.”

NOTICE IS HEREBY GIVEN that a public hearing shall be held by the Town Board of the Town of Skaneateles at 7:15 p.m. on May 3, 2021 regarding Introductory Local Law C of 2021 “A Law Amending the Town Code of the Town of Skaneateles With Respect to the Parking of Vehicles on Town Roads ”, regarding no parking on the West side of Mill Road, 1050 feet, along the South bound lane. Beginning approximately 1800 feet south of the intersection of Crow Hill Road and ending approximately 1300 feet North of the intersection of Old Seneca Turnpike.

An opportunity to be heard in regard to this agreement will be given at the hearing to those favoring or opposing the same, as well as any comments. Communication in writing in relation thereto may be filed with the Town Board or at such hearing.

Said Hearing will be held on **Monday, May 3, 2021 at 7:15 pm** via Zoom at <https://us02web.zoom.us/j/81423492502>, meeting ID: 814 2349 2502 , Passcode: 565696 or dial by your location +1 646 876 9923 US (New York). At that time, all persons will be heard or have an opportunity to provide written comment.

Dated: Skaneateles, New York
April 19, 2021

Introductory Local Law No. 2021-C of the year 2021

A Local Law to amend certain sections of the Town Code of the Town of Skaneateles, New York.

Be it enacted by the Town Board of the Town of Skaneateles as Follows:

SECTION 1. TITLE

This local law shall be known as “A Law Amending the Town Code of the Town of Skaneateles With Respect to the Parking of Vehicles on Town Roads.”

SECTION 2. AUTHORITY

This Local Law is enacted pursuant to the authority of Municipal Home Rule Law Section 10, of the Town Law.

SECTION 3. PURPOSE AND FINDINGS

The Town Board of the Town of Skaneateles finds that it would be beneficial for the health and safety of town residents for parking to be prohibited on the West side of Mill Road in the Town of Skaneateles, approximately 1050 feet, along the South bound lane of Mill Road. Beginning approximately 1800 feet south of the intersection of Crow Hill Road and the ending approximately 1300 feet North of the intersection of Old Seneca Turnpike.

SECTION 4. AMENDMENTS TO §141-33.

Chapter 141 of the Town Code of the Town of Skaneateles is hereby amended as follows:

1. Amend § 141-33 to read as follows:

In accordance with the provisions of § 141-17, the stopping, standing or parking or vehicles is prohibited at all times in the following locations:

Name of Street	Side	Location
Mill Road	West	1050 feet, along the South bound lane of Mill Road. Beginning approximately 1800 feet south of the intersection of Crow Hill Road and the ending approximately 1300 feet North of the intersection of Old Seneca Turnpike.

SECTION 5. VALIDITY

If any part or provision of this Local Law or the application thereof to any person or circumstance be adjudicated invalid by a court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Local Law or the application thereof to other persons or circumstances, and the Town Board of the Town of Skaneateles hereby declares that it would have passed this Local Law or the remainder thereof had such invalid application or invalid provision been apparent.

SECTION 6. REPEAL

All ordinances, local laws and parts thereof that are inconsistent with this Local Law are hereby repealed.

SECTION 7. EFFECTIVE DATE

This Local Law shall take effect after adoption by the Town Board and upon filing in the office of the New York State Secretary of State.

**RESOLUTION REQUESTING THAT THE NEW YORK STATE LEGISLATURE
ENACT A LAW REGARDING LOCAL REGULATION OF DOCKS AND
BOATHOUSES**

May 3, 2021

WHEREAS, Navigation Law § 46-a permits numerous municipalities to regulate the manner of construction and location boathouses, moorings and docks within and adjacent to the municipal boundaries; and

WHEREAS, the Town of Skaneateles (“Town”) believes that regulating the construction and location of boathouses, moorings and docks in Skaneateles Lake is critical to the health and preservation of this important resource; and

WHEREAS, the Town Board desires to request permission from the State Legislature to be added to the list of jurisdictions under Navigation Law § 46-a; and

NOW THEREFORE IT IS HEREBY:

RESOLVED, that the Town Board hereby requests that Subsection 2 of Navigation Law § 46-a be amended to add the Town of Skaneateles to the list of jurisdictions permitted to adopt, amend and enforce local laws, rules and regulations not inconsistent with the laws of this State or the United States, with respect to the restriction and regulation of the manner of construction and location of boathouses, moorings and docks within or adjacent to its municipal boundaries; and

RESOLVED, that the Town Supervisor or her duly appointed representative is hereby empowered to execute all documents in furtherance of this Resolution; and

RESOLVED, that the Town Attorney or his duly appointed representative is hereby empowered to assist in the drafting of documents and perform any other legal services necessary to implement the intent and purpose of this Resolution; and

RESOLVED, that the Town Clerk is hereby directed to send a copy of this Resolution and all supporting documentation to the New York State Senate and Assembly home rule office, Senator John Mannion’s office, and Assemblyman John Lemondes’s office; and

RESOLVED, that the Board directs the Town Clerk to maintain a copy of this resolution in the Office of the Town Clerk in files that are readily accessible to the public and made available upon request, subject only to the limitations established by the Freedom of Information Law.

The adoption of the foregoing Resolution was moved by Councilor McCormack, seconded by Alexander, and duly put to vote, which resulted as follows:

Janet Aaron	Voting	Aye
Kevin McCormack	Voting	Aye
Mark Tucker	Voting	Aye
Courtney Alexander	Voting	Aye
Chris Legg	Voting	Aye

The resolution was thereupon declared duly adopted.

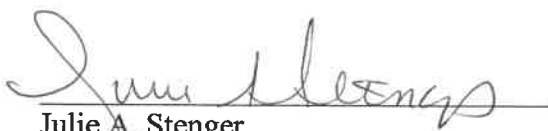
Dated: May 3, 2021

CERTIFICATION

I hereby certify that at a meeting of the Town Board of the Town of Skaneateles, Skaneateles, New York on May 3, 2021 the adoption of the foregoing Resolution was moved Councilor McCormack, seconded by Councilor Alexander, and duly put to vote, which resulted as follows:

Supervisor Aaron	Yes
Councilor McCormack	Yes
Councilor Tucker	Yes
Councilor Alexander	Yes
Councilor Legg	Yes

Carried 5-0


Julie A. Stenger
Skaneateles Town Clerk