

Town Board Meeting

February 1, 2021

6:30 p.m.

Remote Meeting via www.zoom.com (id#: 851 2847 7543 password 723935)

Present: Supervisor Aaron, Councilor Tucker, Councilor McCormack, Councilor Alexander, Councilor Legg, Attorney Smith

Also, Present: Bridgett Winkelman, Sue Murphy, Kim Benda, Miranda Robinson, Allan Wellington, Paula Powell, Jason Gabak (Skaneateles Press), Chris Buff, David Ketchum, Velma Mahan, Beth Batlle, George Batlle, Robert Herrmann.

Highway, Water, Transfer Station: Highway Superintendent Allan Wellington reported in the Highway Department the plows had been out 24 times since the last meeting and 69 times for the season, compared to 85 times last season. They made repairs to plow trucks and a bulldozer. Two employees were out due to illness during a portion of this session. In the Water Department they repaired a leaking water service valve feeding the Country Club. At the Transfer Station the electronic waste had been relocated to the recycling building for better control of pilfering, the main hydraulic pump on the loader had been removed for repairs. Starting February 1st all residents must have a 2021 Transfer Station Permit to enter the Transfer Station, all permits must match vehicle license plates for entry, businesses need a proper permit, and stickers on the garbage and recycling bags.

Supervisor Aaron stated Tom Potucek is a new hire at the Transfer Station and he is doing a great job checking all people's plate numbers entering the Transfer Station.

Supervisor Aaron stated Allan Wellington and Joe Dwyer were conducting interviews for the Public Works Maintenance position. Applications are being accepted till February 12th.

Planning & Zoning: Planning and Zoning Secretary Karen Barkdull reviewed the year-end report for 2020. Ms. Barkdull reviewed the Zoning Board of Appeals and Planning Board activities of 2020. The Zoning Board reviewed 11 applications, 7 in the Lake Watershed Overlay District (LWOD), 7 dual applications with the Planning Board, they met 23 times including site visits, and granted 2 side yard variance, 2 rear yard variances, 1 floor space over 10%, 2 footprint over 6%, 1 expansion greater than 500sf, 1 increase in ISC for safety, 3 nonconforming lot sizes, 1 shed outside building envelope, 1 open space under 80% of lot area, and 1 requested variance for redevelopment which failed.

Ms. Barkdull reviewed the activities of the Planning Board. They reviewed 44 applications with 71% located in the LWOD, 10 newly created lots with 40% located outside the LWOD, 7 dual applications with the ZBA, they met 22 times with site visits done independently due to COVID 19, and the most common special permit granted was for shoreline structures or remediation.

Ms. Barkdull reviewed the building and zoning permits issued in 2020. The largest number of building permits was for decks. There were 13 single-family dwellings and 13 permits for detached garages.

*report attached.

Supervisor Aaron thanked Planning and Zoning Secretary Barkdull for her report. It was very informative, and she had done a great job.

Ms. Barkdull reported on the existing projects still open: Hidden Estates – The Draft Environmental Impact Statement is complete and had been published. Chris Graham – Application pending for re-design of multi-family residences for the RR district. Meunier – The application for the 8 condo units in the “Block” building on Jordan Road, is pending with the Planning Board. ZBA approved the variances at their March 3, 2020 meeting. Victory Sports – The application is pending as the applicant is considering the potential for smaller scale development on the property. There are currently 4 open projects: Christopher Calabro at 2508 West Lake Road, David Graham on Greenfield Lane for a proposed addition within 1000 feet of the lake line, Justin Boisey a subdivision on Crow hill Road and Jonathan Cohlman an amendment to a Special Permit.

Codes: Codes Enforcement Officer Robert Herrmann stated he had been working on goals for everyone for the new year. He is hoping to have Ben Garrett take the Civil Service test sometime this year and create a seminar of Building Codes for Contractors & Designers (if COVID-19 allows). They still need to get Fire Safety Inspections off the ground, hopefully that will start moving forward in the next few weeks. Per the fire chiefs they need to create a list of elevators in the town, list of engineered construction in newer buildings and also a list of Solar Arrays in the town. Kim Benda is still working on records retention; she has done a great job. They are working on updating parcels with new owners in the town on the IPS software system . The annual 1203 report for the state will be completed sometime this month. Expired permits are “hanging around” at 33 at this time- 5 of the original 350 are still open.

Councilor Tucker reported there were 12 new permits issued in January totaling \$6,275.43 in fees and a total of \$ 771,214.87 in value and 7 Certificates of Completions were issued.

Parks: Parks Manager Sue Murphy reported she, and Councilor Alexander were working with Edmunds GovTech and the new Parks software program. She and Supervisor Aaron had met with some community members that are interested in helping with the Farmers Market. She reported the advertisements for summer help are ready to go. They had also continued with snow removal at the Parks and Town Hall. Matt Sheppard had done a great job with all the snow we have gotten.

Staff Engineer: Staff Engineer, Miranda Robinson stated there was no report at this time.

Budget: Budget Officer Winkelman reported they had completed the 1099's and W2s for 2020. Filed the quarterly payroll, completed water billing, and continue to prepare for the auditors who will be returning to complete their audit on February 21st. They had completed their preliminary review and the audit of the Town Clerk and Justice Court in December and were pleased with their review.

Dog Control: Supervisor Aaron reviewed the December 2020 Dog Control report submitted by David Wawro, Dog Control Officer. There were 6 calls and follow ups with each resident including a call regarding a raccoon in a garage.

Historian: Town Historian Beth Batlle reviewed her 2020 Annual Report. During the year she had written a 29-page booklet with photographs on the history of Shepard Settlement and a coloring book and crossword puzzle for the elementary schools. Town Historian Batlle stated she is currently working to document and provide information about the major farms in Skaneateles. Supervisor Aaron stated Historian Batlle is working on an application for Mottville Cemetery to be added to the New York State Historic Registry.

*report attached.

Minutes of January 20, 2021: On a motion of Councilor Alexander, seconded by Councilor Tucker, and with a (5-0) affirmation of the Town Board the minutes of January 20, 2021 were accepted as presented.

Authorize Transfer from Highway Machinery Reserve fund not to exceed \$55,500 for the following: 2021 Ford F-250 Four Wheel Drive Pickup Truck, a Boss V-Plow for the 2021 Pickup and new rims for the John Deere 624K Loader: Supervisor Aaron stated to the Board, Budget Officer Bridgett Winkelman had presented the reserve fund transfers that were budgeted in the 2020 Town of Skaneateles Budget. She explained money transferred from a reserve fund is subject to the permissive referendum requirements of Town Law and General Municipal Law and must be posted and advertised for 30 days prior to the transfer.

On a motion of Councilor Tucker, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the Clerk was instructed to advertise to transfer from the following fund subject to the permissive referendum requirements of Town Law: From the Highway Machinery Reserve Fund an amount not to exceed \$55,500 for the following: 2021 Ford F-250 Four Wheel Drive Pickup Truck, a Boss V-Plow for the 2021 Pickup and new rims for the John Deere 624K Loader.

Authorize Transfer from Parks General Recreation Reserve Fund not exceed \$76,500 for the following: F-250 Pickup Truck, Cameras, \$15,000, Picnic Tables \$9,000, Ball Field Mix \$6,000, Wood Chips \$3,500, Tree Service/Removal \$3,000, Fence Repair \$2,500, Benches \$1,500: On a motion of Councilor Alexander, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the Clerk was instructed to advertise to transfer from the following fund subject to the permissive referendum requirements of Town Law: From Parks General Recreation Reserve Fund not to exceed \$76,500 for the following: F-250 Pickup Truck, Cameras, \$15,000, Picnic Tables \$9,000, Ball Field Mix \$6,000, Wood Chips \$3,500, Tree Service/Removal \$3,000, Fence Repair \$2,500, Benches \$1,500.

Agreement to spend Highway Funds for 2021: Supervisor Aaron reviewed the agreement between the Highway Superintendent and the Town of Skaneateles pursuant to the provisions of section 284 of the Highway Law agreeing to how the moneys levied and collected in the Town for repair and improvement of highways shall be expended. Roads that will be improved in 2021

include Sheldon Road and Railroad Street expending not more than \$57,232.89 and \$30,763.87 for oil and stone on Fisher Road and Rickard Road. And a total of \$50,000 to be set aside to be expended for primary work and general repairs upon 40.82 miles of Town Highways.

Supervisor Aaron stated these were all in the approved 2021 Town of Skaneateles Budget.

On a motion of Councilor Tucker, seconded by Councilor Legg the 2021 Agreement between the Highway Superintendent of the Town of Skaneateles, Onondaga County, New York, pursuant to the provisions of section 284 of the Highway Law was approved.

Transfer Station Brush Grinding Quotes: Highway Superintendent Wellington reported to the Board he had received three quotes from companies to grind and remove the brush at the Transfer Station. He thanked Budget Officer Winkelman and Bookkeeper Fey for their help compiling these figures.

He stated currently the Town is spending an average of \$20,394 per year with Clifton Recycling with income of \$1,233 creating a net cost of \$19,160 per year. There is currently about 4,000 yards of brush from last year that needs to be ground at the Transfer Station.

He reviewed proposals from the following companies, each of these companies will grind and remove the mulch from the Transfer Station:

Green Renewable's proposal was for \$9,600 for the first year and they would pay the Town \$4000 for the brush that is on site making a net cost of \$5,600.

Zoldadz Construction's proposal was for \$30,770 per year.

DeMarco's Nursery, the company that is currently purchasing the grindings/mulch submitted a proposal for no charge to grind the mulch and take it away for no cost with a three-year contract.

Highway Superintendent Wellington stated he would recommend the Board enter into a three-year contract with DeMarco's Nursery to grind the brush and remove the mulch and grindings at no charge to the Town. This proposal would include all labor and material. They have been purchasing the mulch at the Transfer Station. A part of their proposal is they would leave 200 yards of double ground mulch for the public.

Councilor Legg asked about the different options in the proposal from Demarco's. They reference green waste, what would be considered green waste? Superintendent Wellington stated he spoke to Anthony DeMarco and the green waste would be all the brush that is green with foliage which is most of the brush at the Transfer Station. Anthony DeMarco's company will take it all, including the larger limbs and trees.

Attorney Smith stated he would draft a simple contract and review the terms prior to Supervisor Aaron signing the proposal.

On a motion of Councilor Legg, seconded by Councilor Tucker, and with a (5-0) affirmation of

the Town Board Supervisor Aaron was authorized to sign a three-year contract with DeMarco's Nursery to grind and remove the brush at the Town of Skaneateles Transfer Station subject to Attorney Smith's reviewing and approval of the contract terms.

Announcements/Correspondence/Updates

▪ February 15th Town Board meeting moved to February 17th - Presidents Day

Public Comment: No one commented.

Budget Amendments: No Budget Amendments.

Abstract #21-02: On a motion of Councilor McCormack, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board vouchers #20-1284 - #20-1332 were authorized from the following funds:

General Fund:	\$151,189.98	Highway:	\$ 12,600.28
Water:	\$ 5,760.80	Part Town:	\$ 8,717.31
Highway PT:	\$ 11,507.05	Sewer:	\$ 37.10
Fire Dist:	\$164,838.50	Street Lgt:	\$ 874.49
T&A:	\$248,046.08		
TOTAL:	\$603,569.56		

Executive Session: On a motion of Councilor Alexander, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:20 p.m. for Attorney Advice and property negotiations.

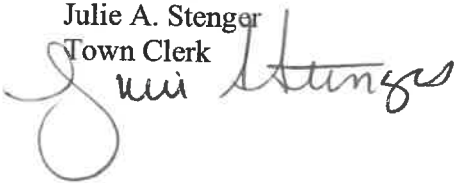
On a motion of Councilor Tucker, seconded by Councilor Alexander the meeting was returned to open session at 9:20 p.m.

On a motion of Councilor Legg, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the Town Board approved the purchase of a total of 3 cameras for the Transfer Station; 2 license plate reader cameras to be installed at the gate and 1 360- degree camera to be installed at the C&D containers. At a cost not to exceed \$10,500.

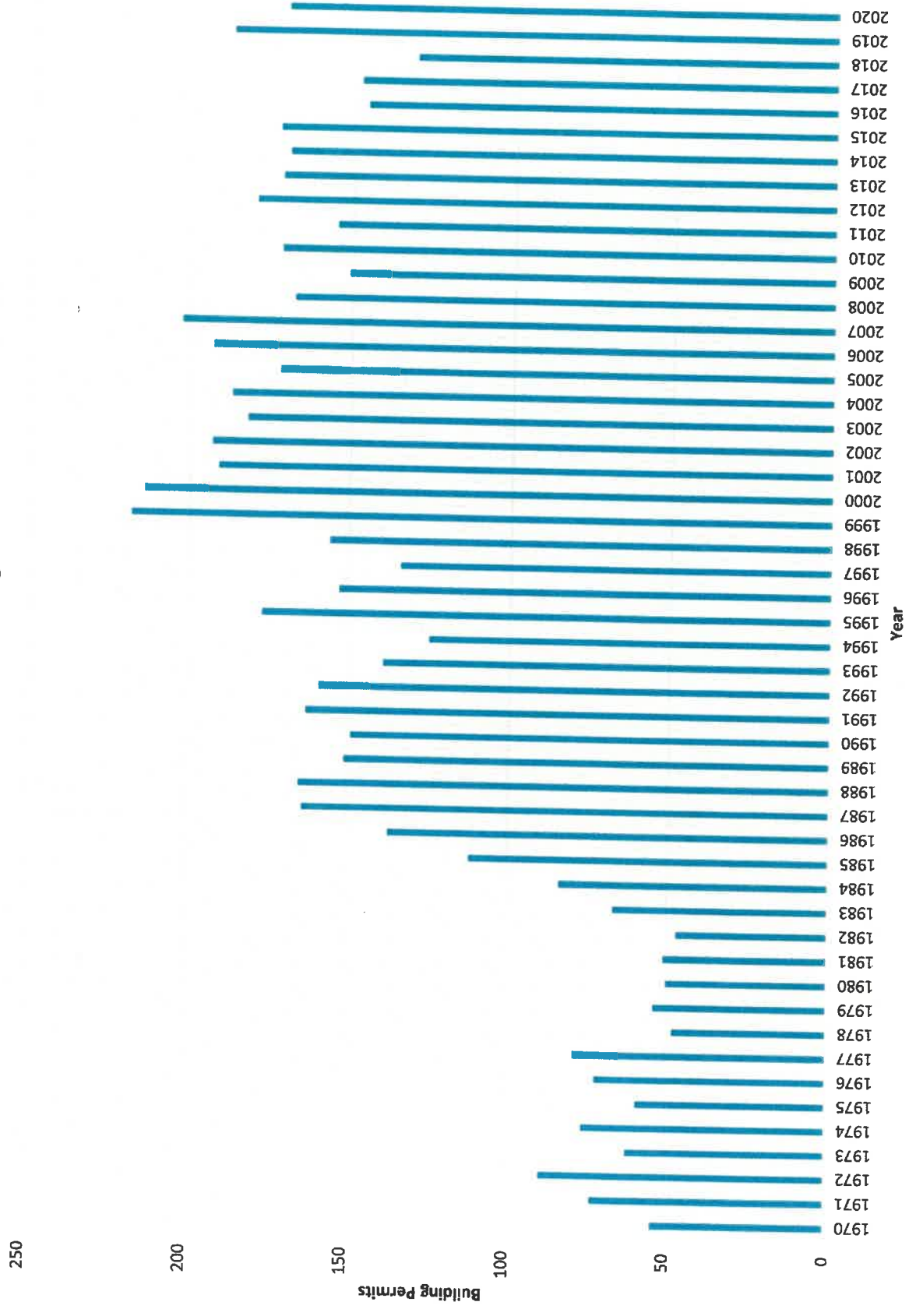
On a motion of Councilor Tucker, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 9:22 p.m.

Respectfully Submitted,

Julie A. Stenger
Town Clerk



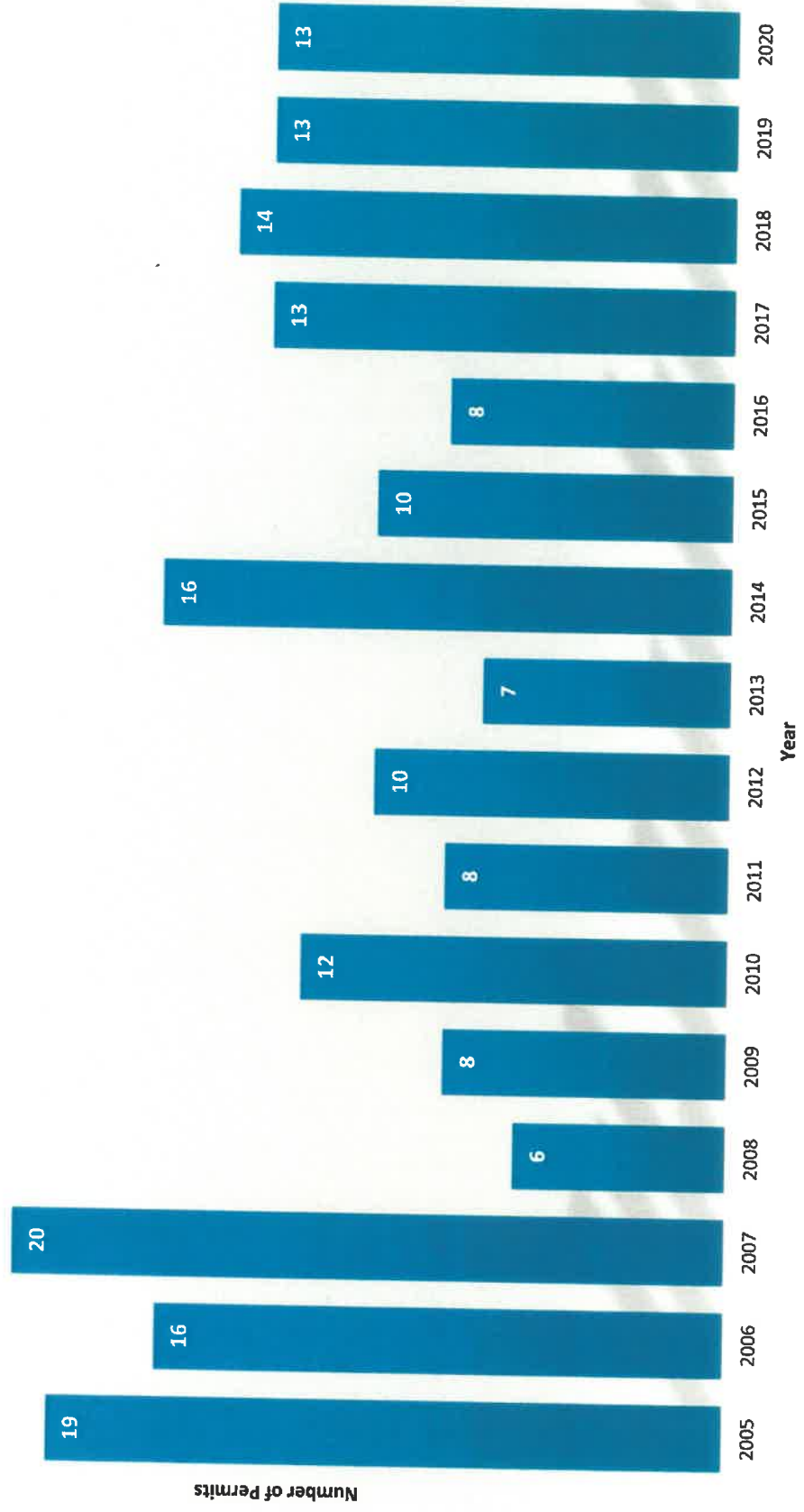
Building Permits 1970-2020



BUILDING PERMITS BY TYPE 2020



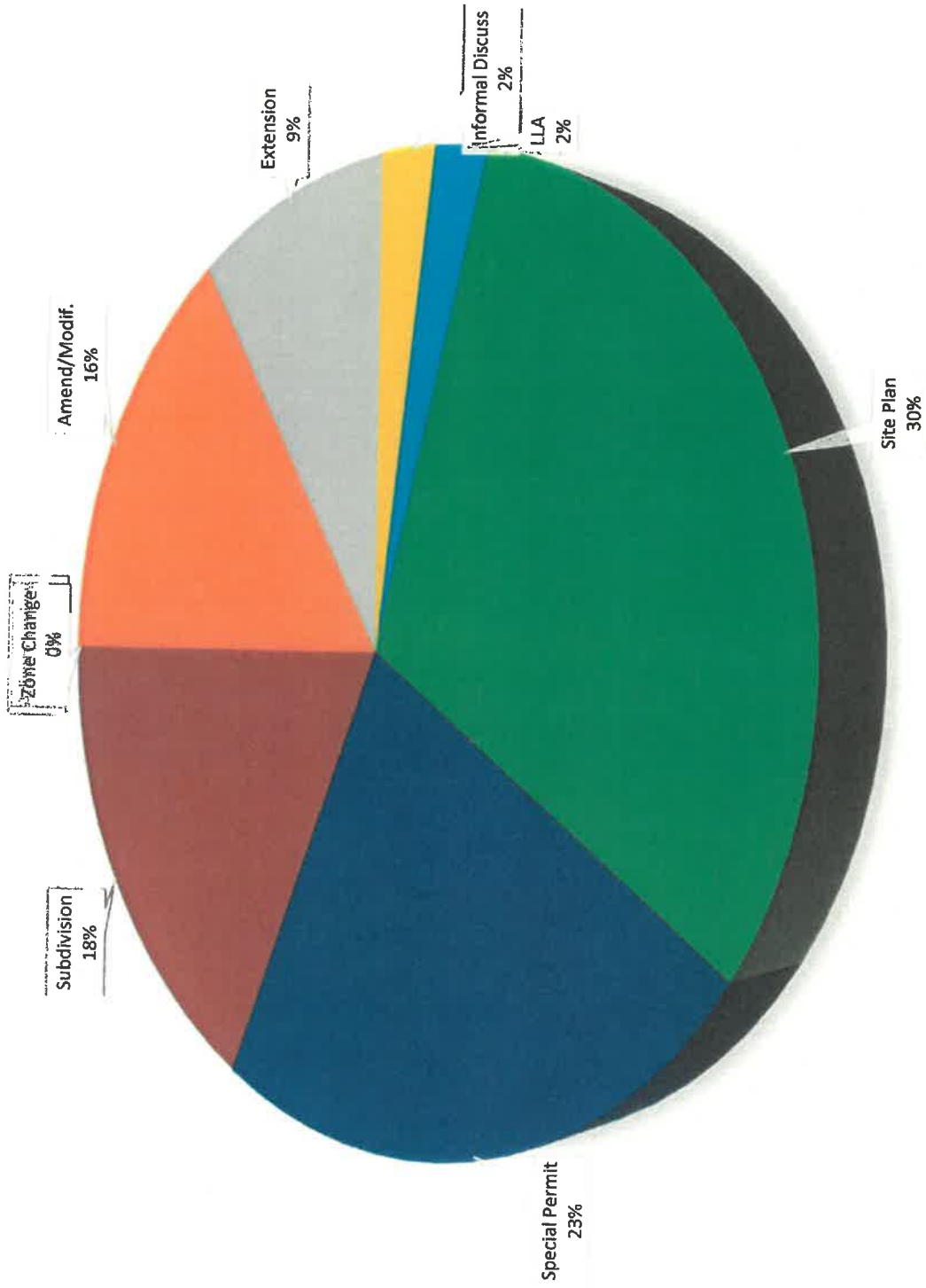
Single Family Dwelling Permits 2005-2020



ZBA Applications 2015-2020

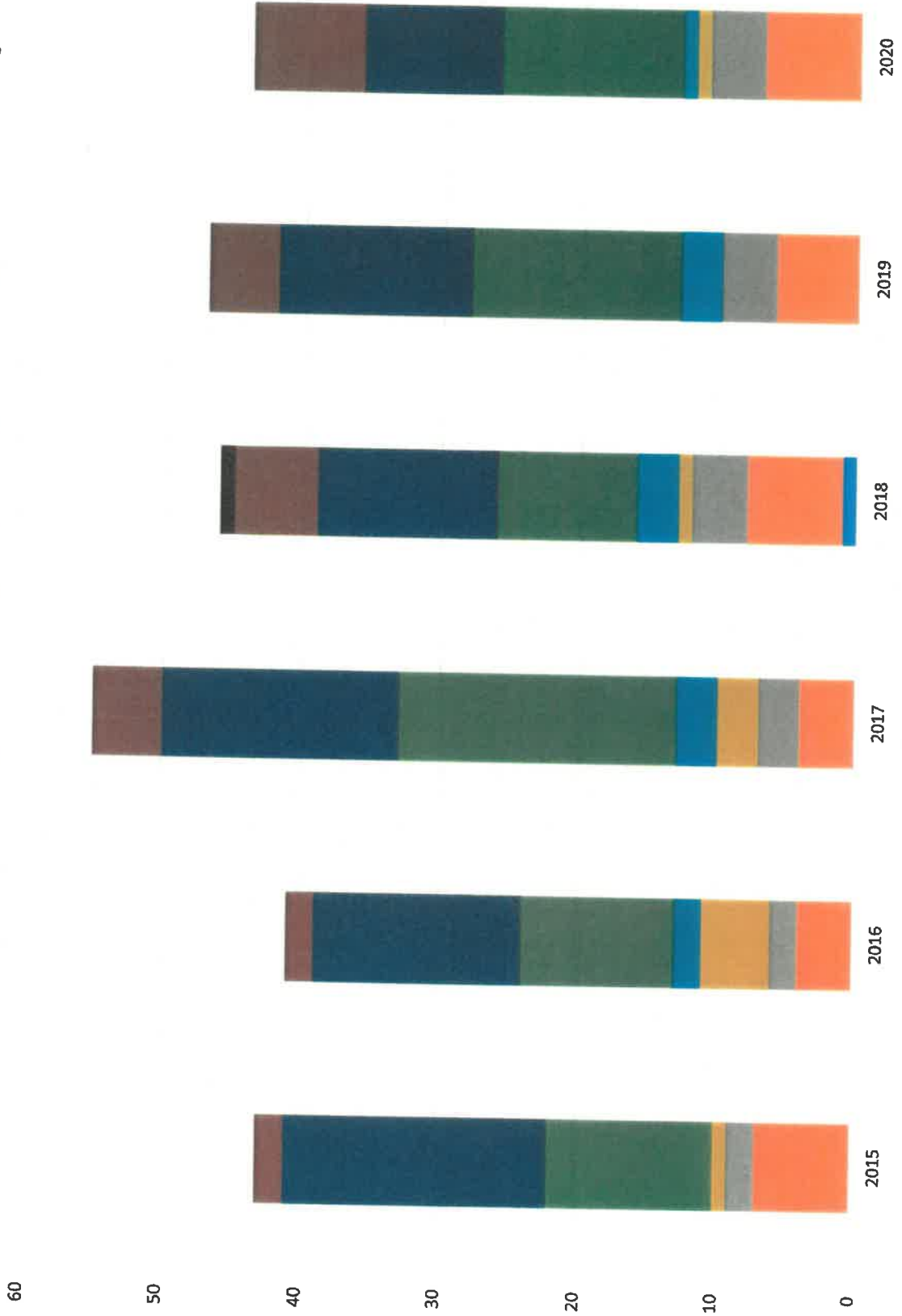


Planning Board Applications 2020

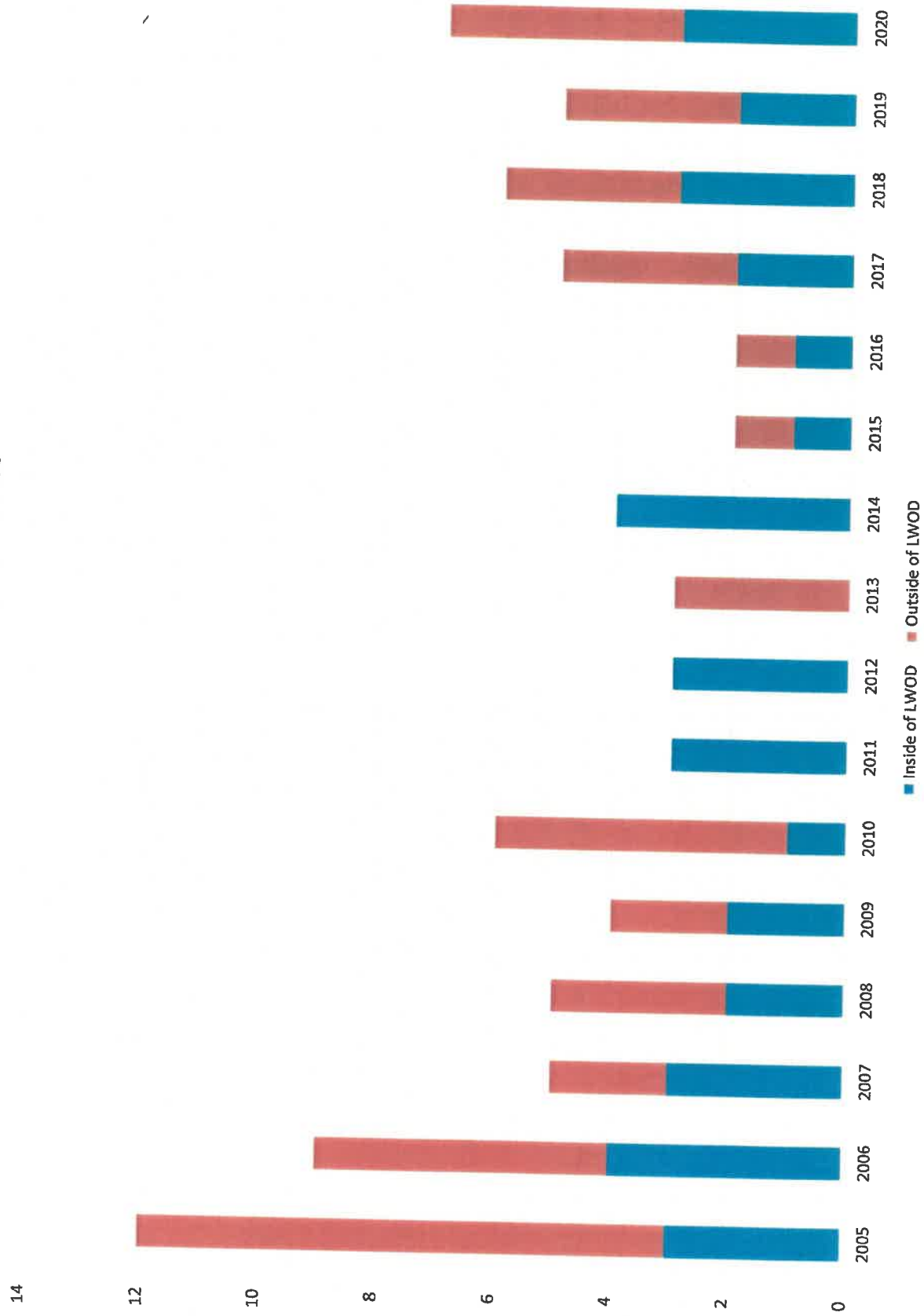


Planning Board 2015-2020

- Advisory review
- Amend/Modif.
- Extension
- Informal Discuss
- LLA
- Site Plan
- Special Permit
- Subdivision
- Zone Change



Subdivisions 2005-2020



Annual Report

Elizabeth Batlle
Historian for the Town of Skaneateles

Meetings attended:

Assoc. of Public Historians of NYS – 1 mtg., 2 via zoom
Skaneateles Historical Society Board – 10 mtg., 2 zoom
Skaneateles Town Board - 3 mtg., 3 zoom

Researcher at Historical Society – for first 6 months on 6 Fridays for 3 hours each until the Society closed because of Cova.

Handled 38 e-mail requests for information on Skaneateles & local families.

Historical Articles written:

5 local history articles presented at Town Board meetings
6 articles for local newspaper
29 page booklet with photographs on the history of the hamlet of Shepard Settlement – available for the public at the Historical Society.

Projects :

1. Working on placing the hamlet of Mottville's Cemetery on the State Register of Historic Places which included writing a history of the cemetery and taking photographs of important grave sites. Then I will be working toward placing the cemetery on the National Register of Historic Places.
2. Created a coloring book of historical places of Skaneateles for the students of the Elementary School.
3. Created a crossword puzzle for the same students with words connected to Skaneateles. (Unable to distribute because of the school closing due to Cova.)
4. Collecting special newspaper articles relating to the Corona virus for future historians.

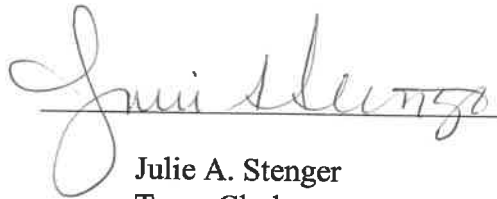
Future projects:

1. Currently working to document and provide information about the major farms in Skaneateles, many which I have researched in the past.

AFFIDAVIT OF POSTING

STATE OF NEW YORK)
COUNTY OF ONONDAGA) ss.:
TOWN OF SKANEATELES)

Julie A. Stenger, being duly sworn, deposes and says that she resides at 4479 Jordan Road, Skaneateles, New York and that on February 1, 2021 she posted on the sign board, maintained by the Town Clerk of the Town of Skaneateles at the Town Office Building, 24 Jordan Street, Skaneateles, New York, a notice Town of Skaneateles approved the transfer of not to exceed the transfer of not to exceed \$55,500 from the Highway Machinery Reserve Fund to be used for the purchase of a new 2021 Ford F-250 four-wheel drive pickup truck (\$36,000), a Boss V-Plow for a 2021 F-250 (\$6453), and new rims and tires for the Highway Departments John Deere 324K loader (\$13,000) and the used rims and tires will be installed on the Transfer Station loader. subject to the permissive referendum requirements of Town Law and General Municipal Law.



Julie A. Stenger
Town Clerk
Town of Skaneateles

Subscribed and Sworn to before
me this 1st day of February 2021.



Paula Powell
Notary Public

PAULAM. POWELL
Notary Public, State of New York
Reg. No. 01P06409084
Qualified in Onondaga County
Commission Expires Sep 14, 2024

PUBLIC NOTICE

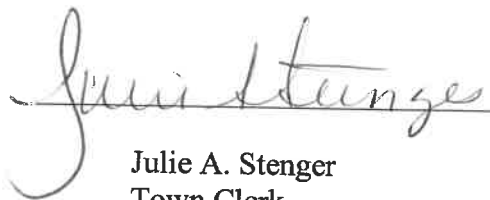
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Dated: February 1, 2021
Julie A. Stenger
Skaneateles Town Clerk

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Julie A. Stenger
Town Clerk
Town of Skaneateles

Subscribed and Sworn to before
me this 1st day of February 2021.



Paula Powell
Notary Public

PAULA M. POWELL
Notary Public, State of New York
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Dated: February 1, 2021
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