

**Town Board Meeting**  
**April 17, 2014**  
**7:00 p.m.**

**Present:** Supervisor Sennett, Councilor Greenfield, Councilor Murray, Councilor Brace, Councilor Howard, Attorney Taylor.

**Also Present:** Bill Pavlus, Allan Wellington, Julie Stenger, Sue Murphy, Matthew Murphy, Gene LaForte, Bridgett Winkelman, Joe Genco (Skaneateles Press), Jason Gabak (Skaneateles Journal).

**Department Reports**

▪*Highway, Water, Transfer Station:* Allan Wellington reported on routine general maintenance including lawn repairs and ditching for the Highway Department. The Water Department installed one meter and did the quarterly maintenance on the pressure reducing valve and worked on capping the reservoir. The Transfer Station continues to load mulch for DiMarco's and have helped truck gravel to the East Street waterline replacement project. He is also meeting with interested parties wishing to bid on the contract for garbage and recyclable removal.

▪*Parks:* Sue Murphy reported that there was a water leak at the Sims building so the bathrooms are closed until it gets fixed. They have been working on the baseball fields preparing for the upcoming season and preparing Austin Pavilion for summer events by taking down the glass and dasher boards. They started interviewing lifeguards and are finishing up the Playday interviews. She will be submitting a recommended list of summer employees for the Town Board's approval in May. Farmers Market vendor applications are coming in. The first market will be on May 15<sup>th</sup>.

▪*Budget:* Bridgett Winkelman reported that the quarterly financial reports have been submitted to the Town Board along with monthly Supervisor's reports for January, February and March. She is also reviewing all the Trust & Agency accounts.

*Resolution #14-67*

**Minutes:** On a motion of Councilor Brace, seconded by Councilor Murray and with unanimous (5-0) affirmation of the Town Board, the minutes of April 3<sup>rd</sup> were accepted as presented.

*Resolution #14-68*

**Reserve Fund:** On a motion of Councilor Greenfield, seconded by Councilor Murray and with unanimous (5-0) affirmation of the Town Board an amount not to exceed \$21,500 from General Recreation Reserve Fund for a State Bid pickup truck for the Parks Department was authorized, subject to the permissive referendum requirement of Town Law and General Municipal Law.

*Resolution #14-69*

**Security Cameras:** Sue Murphy reported that AED's that are being ordered are less than budgeted. The Safety Committee recommended adding security cameras outside the bathrooms at the Sims Building due to past vandalism. Tom Corona at NCS Technologies understood the small budget that the Town had for this project and was able to stay within the budget that would provide four (4) cameras that would also cover the picnic shelter as long as Gene LaForte could do the cabling.

Supervisor Sennett said she was glad that Tom Corona was willing to work with the Parks Department and said he is a great community minded resident and the Board appreciated his support. Councilor Brace commended Sue Murphy for moving forward with this project.

On a motion of Councilor Brace, seconded by Councilor Howard and with unanimous (5-0) affirmation of the Town Board, the proposal submitted by NCS Technologies to install, configure and train employees on 4 exterior analog cameras to view the bathroom doors from the outside and the picnic area at a cost of \$1,000 was authorized.

#### *Resolution #14-70*

**7:15 Public Hearing – Introductory Local Law 2014-A “ A Local Law Regarding the Date for the Board of Assessment Review to Meet and Hear Complaints Regarding Real Property Tax Assessments in the Town”.** Supervisor Sennett noted receipt of the affidavit of posting dated April 4, 2014 and publication dated April 9, 2014. With no one requesting that the notice be read, Supervisor Sennett said that this public hearing is to consider a local law to comply with the requirements of New York State law that Towns set a date for the Board of Assessment Review to hear complaints from taxpayers in relation to real property assessments, and to set that date for the Town's Board of Assessment Review to meet to hear complaints in relation to real property assessments in the Town as the first Tuesday in the month of June, commencing during calendar year 2014 pursuant to New York Real Property Tax Law Section 512 (1-a).

On a motion of Councilor Greenfield, seconded by Councilor Murray and with unanimous (5-0) affirmation of the Town Board the public hearing was opened.

Supervisor Sennett asked if anyone wished to speak in favor, in opposition to or have any comment regarding the proposed Local Law. No one came forward.

On a motion of Supervisor Sennett, seconded by Councilor Murray and with unanimous (5-0) affirmation of the Town Board the public hearing was closed.

On a motion of Supervisor Sennett, seconded by Councilor Brace and with unanimous (5-0) of the Town Board Introductory Local Law 2014–A was adopted as presented to become Local Law 1 of 2014.

#### **Announcements/Correspondence/Updates**

- Letter from Senator DeFrancisco:* Supervisor Sennett reported that Senator DeFrancisco submitted a letter announcing an additional \$10,355.81 in CHIPS Funding.
- Western Gateway Update:* Councilor Murray reported that she discussed the change in some of the trees as recommended by the Skaneateles Garden Club with Larry Hasard at the NYSDOT. He is waiting to hear back from Dan Powers, the NYSDOT Landscape Architect for approval. Supervisor Sennett said she also talked to Mr. Hasard and Dan Powers will be walking the western gateway. The Town should know his decision in another week.
- Rails to Trails Committee Meeting Update:* Councilor Brace reported that the Committee met for the first time and had a very productive overview of the history of the property from Charlie Major. She was very pleased to learn that the Town actually owns the property along the trail, which gets over the first big hurdle. Most of the committee met again last Saturday for a tour by

Charlie Major of the trail which was a nice prelude to the Hamlet Meeting. The next meeting is the first week in May. She said the goal of the committee is to develop a master plan, with small park/picnic spots along the trail.

▪*Good Friday Closing:* Supervisor Sennett reported that the Town Hall will close at noon on Good Friday, and the Transfer Station will close at 10:30 a.m.

▪*Tessy Plastics Corp:* Supervisor Sennett reported that she was pleased to learn that Tessy Plastics Corp is expanding to Honeywell (previously Hand Held Products) building in Skaneateles Falls. There will be an Industrial Development public hearing at Town Hall at 3 p.m. on April 29<sup>th</sup> regarding this expansion. Supervisor Sennett said she is very much in support of this expansion that will be good for the community.

▪*Christy Lemp letter regarding Conservation Area:* Supervisor Sennett reported that Christy Lemp was concerned about the dog waste at the Conservation Area. Councilor Murray said there is the possibility of adding “mutt mitts”. She would discuss this with the Conservation Committee.

Councilor Brace said she likes the way the Charlie Major Nature Trail is. Supervisor Sennett said you can buy “mutt mitt” stations and also receptacles for the waste that could be another possibility. She went up to the Conservation Area and on the Kiosk there is a map and line #3 in small print said that you have to pick up after your dog. She said that additional signage may be needed.

Supervisor Sennett also mentioned that there are great big brush piles that she is concerned about at the Conservation Area. Bill Pavlus said they are buck thorn that someone has voluntarily removed and agrees with Supervisor Sennett that it is a concern. Councilor Murray said she would convey this to the Conservation Committee at their next meeting.

▪*Letters of Interest Received for ZBA Position:* Supervisor Sennett said that there have been letters of interest received from Andy Ramsgard, Robert Harris and Rob Cooper for the Zoning Board of Appeals vacancy. They have been referred to Denise Rhoads, ZBA Chairperson who will conduct the interviews and make her recommendation to the Town Board.

▪*Town Board's receipt of the Cuddy & Ward 2013 Audit:* Supervisor Sennett said that the Town Board is in receipt of the independent audit for 2013 conducted by Cuddy & Ward. Richard Ward, would present an overview of the audit at a Town Board meeting in May or June.

▪*Comments are being received regarding Newsletter:* Supervisor Sennett said that the Town Board has been receiving comments and emails from those that like and have dislikes about the Newsletter. The Board is tracking the comments to see if a change should be made with the Newsletter. Bill Pavlus said he likes the paper copy to read in his chair.

▪*Update on Skaneateles Falls Hamlet Meeting:* Supervisor Sennett said about 18 people attended the Skaneateles Falls Hamlet Meeting not including Town staff. The concerns were mainly Stauffer. The Town Board agreed to follow up with the playground and rails to trails. She said it was a nice group of people and the Board appreciated everyone coming out on a terrible rainy night.

▪*Comprehensive Plan Update:* Councilor Howard said that the Comprehensive Plan Review Committee is completing the graphics and pictures. Councilor Brace and Councilor Howard met with the Town/Village Committee members, Carol Stokes-Cawley and Doug Sutherland to continue reviewing the draft Plan from the Comprehensive Plan Review Committee. They have met three weeks in a row and the last meeting they took their ideas to the Review Committee.

The Review Committee was very enthusiastic about the ideas and appreciated that the conclusions were fairly directed.

Councilor Greenfield asked when the Town Board would be receiving a draft. Councilor Brace said that the Town Board, Planning Board and Zoning Board will be receiving a draft as soon as they have completed their review. She said that both committees will be meeting again on April 29<sup>th</sup> and then one more meeting with just the Town/Village group by the end of May. She said the Town and Village Board would receive the draft first, and then it would be presented to their respective Planning and Zoning Boards.

Councilor Howard said that they are working on streamlining the Plan, paring it down and making it more readable and visionary and to outline where do we go from here as a community. An appendix and list of resources will be included in the Comprehensive Plan.

Supervisor Sennett praised Councilor Brace and Councilor Howard for the great work they are doing given the difficult job.

▪*Emerald Ash Borer*: Supervisor Sennett said she went to a meeting regarding the Emerald Ash Borer and the concerns in this region. She would like to know if anyone knows of a naturalist who would be willing to help the Town inventory the Ash Trees on Town property and Town Roads. She knows with treatment some trees can be preserved.

▪*ReMarket*: Councilor Murray said that many calls have been received regarding the ReMarket. The first day of the ReMarket will be May 3rd.

*Resolution #14-71*

**Budget Amendments/Adjustments:** Supervisor Sennett said this budget amendment supports additional training for the Town Board.

On a motion of Councilor Greenfield, seconded by Councilor Murray and with unanimous (5-0) approval of the Town Board, the following budget amendment was approved:

\$ 500.00	Increase	010104.01.004.00	Town Board C/E
\$ 500.00	Decrease	019904.01.004.00	Contingency

Support additional Training / Schools

*Resolution #14-72*

**Abstract #14-08:** Councilor Brace questioned the invoices for Summer Theater. Bridgett Winkelman said this comes out of the Trust and Agency Account. The Town handles the accounting for Summer Theater. Summer Theater submits all the revenue for the invoices to be paid. This is not paid through tax dollars. This is similar to Helping Hands and Laker Limo.

On a motion of Councilor Greenfield, seconded by Councilor Murray vouchers #14-0410 to #14-0500 were paid from the following accounts:

General Fund:	\$51,691.61	Part Town:	\$ 5,072.38
Highway:	\$ 1,147.98	Highway P/T:	\$ 5,238.98
Water:	\$35,210.06	Water #5:	\$ 64.62
Sewer:	\$ 726.34	Sewer #6:	\$ 496.82

T & A:                   \$ 7,334.95

Total:                 \$106,983.74

**Additional Comments:** Laurie Spencer said she brought her mother into Town Hall to have documents notarized and was received by Julie Stenger who was professional and very kind. She complimented her and the Town Clerks Office for the services provided and also appreciated that there was no charge for the notary service.

Respectfully submitted,

A handwritten signature in cursive script that reads "Janet L. Aaron". The signature is written in black ink and is positioned above the printed name and title.

Janet L. Aaron  
Town Clerk

TOWN OF SKANEATELES  
PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that on April 17, 2014, the Town Board of the Town of Skaneateles approved the transfer of not to exceed \$21,500.00 from the General Recreation Reserve Fund for the purchase of a 2014 F150 Truck from State Bid, subject to the permissive referendum requirements of Town Law and General Municipal Law.

Dated: April 18, 2014

Janet L. Aaron  
Town Clerk

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Town of Skaneateles  
Local Law # 1 of the Year 2014  
A Local Law Regarding the Date for The Board of Assessment Review to meet and to hear  
complaints regarding Real Property Tax Assessments in the Town

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Be it enacted by the Town Board of the Town of Skaneateles as follows:

Section 1. Title

This local law shall be referred to as "Local Law Regarding the Date for the Board of Assessment Review to meet and to hear complaints regarding Real Property Tax Assessments in the Town".

Section 2. Purpose and Intent

This local law is intended to comply with the requirements of New York State law that Towns set a date for the Board of Assessment Review to hear complaints from taxpayers in relation to real property assessments, and to set that date for the Town's Board of Assessment Review to meet to hear complaints in relation to real property assessments in the Town as the first Tuesday in the month of June, commencing during calendar year 2014 pursuant to New York Real Property Tax Law Section 512 (1-a).

Section 3. Legislative Findings

The Board finds that the first Tuesday of the month of June is an appropriate time for the Board of Assessment Review to hear complaints in relation to assessments of real property in the Town, and convenient to the schedule of the Assessor, who is also employed as an assessor by other assessing units and unavailable on the fourth Tuesday of May.

Section 4.

The invalidity of any provision of this Local Law shall not affect the validity of any other provision of this Local Law that can be given effect without such invalid provision.

Section 5.

This local law shall take effect immediately upon filing in the Office of the Secretary of State.