

**Town Board Meeting**  
**March 5, 2018**  
**6:30 p.m.**

**Present:** Supervisor Aaron, Councilor Badami, Councilor Coville, Councilor Tucker, Councilor McCormack, Attorney Smith.

**Also Present:** Matthew Murphy, Sue Murphy, Martin Dillon, Allan Wellington, Sarah Delasin, Bailey Mannigan, Jenna Moore, Ashton Parker, Cassidy Pitman, Joe Calipari, Nancy Murray, Joseph Gaidis, Connie Brace.

**Department Reports:**

***Highway, Water, Transfer Station:*** Allan Wellington reported the plows have been out 13 times since the last meeting and a total of 127 times for the season, compared to 102 times last year. He also reported they had made multiple equipment repairs and picked up fallen tree limbs. For the Water Department he reported they had repaired the repeater for the automatic water meters, reworked the vent and blow off at the new pressure reducing valve pit on Old Seneca and repaired a frozen water meter on Parker Lane. At the Transfer Station he reported they had sent 2 loads of baled cardboard to a new market, made repairs to the loader and skid steer and made drainage improvements to the scrap steel area. New employee Max Neugebauer began employment on February 14<sup>th</sup>.

Allan Wellington reported he had been approached by a local landscaping business about the log pile at the Transfer Station. They would like to process the wood pile at the Transfer Station on site. The Town had this done before and it worked out well. The company is Skaneateles Scapes. They have provided insurance and Attorney Smith had worked up an "Access Agreement" between Skaneateles Scapes and the Town of Skaneateles. Allan recommend to the Board the agreement be signed by the Supervisor and Skaneateles Scapes begin processing the wood at the Transfer Station. Supervisor Aaron stated the NYS DEC required the log pile to be kept a certain level. Allan stated yes, they cannot let it pileup, they are required to keep it at a minimum. Supervisor Aaron stated the hours in the agreement are 7:00a.m. -5:00p.m. and asked if that was correct. Allan stated no, this needs to be changed to 7:00 a.m. – 3:00 p.m.

On a motion of Supervisor Aaron, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board, the Supervisor was authorized to sign the "Access Agreement" with Skaneateles Scapes to process wood at the Skaneateles Transfer Station with the change in the hours of access from 7:00 a.m. – 5:00 p.m. to 7:00 a.m. -3:00 p.m.

***Parks Department:*** Sue Murphy reported the trees were cut down at the playground at Austin Park. They had been working at the Mandana Parking lot site on getting electricity and an electric pole for the boat washing station. She has begun scheduling for playday and interviewing councilors. She will have some recommendations on councilors at the next meeting. She is also working on the Farmers Market rules and applications and will also have that for the Board soon.

***Codes:*** Councilor Badami reported the Codes Office issued 7 building permits totaling \$3,670 in permit fees, including one fireworks permit.

**Planning & Zoning:** Councilor Tucker reviewed the Planning and Zoning Board's reports and stated there are 6 projects open in the month of February.

**Historian:** Beth Battle gave a history of the cemeteries in the Town of Skaneateles. She reported there are 7 major cemeteries and 6 minor sites where family members are buried.

\*Report attached

*Resolution #18-57*

**Minutes of February 12, 2018 & February 22, 2018:** On a motion of Councilor Coville, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, the minutes of February 12, 2018 were accepted.

On a motion of Councilor Badami, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board, the minutes of February 22, 2018 were accepted.

**Public Comment** – Connie Brace, 15 Kane Ave., asked the Board if there had been a survey completed of Mayor Hubbard's property to determine the amount of area affected by his project. This was discussed in December when she was on the Board. Codes Enforcement Officer Coville stated there is nothing new to report. The project had not expanded and there is still a stop work order in place and the NYS DEC is supervising the remediation. He stated he was happy with the NYS DEC and their supervision of the project.

Councilor Badami stated the original site plan had been withdrawn and a new corrected site plan has to be submitted. He did not know if the revisions are complete and what is pending with the Planning Board.

Connie Brace stated the applicant should be responsible to provide an accurate survey. Codes Officer Coville stated the responsibility of requesting a survey would be with the Planning Board.

Attorney Smith stated he would look into where the Planning Board stands with the project and report back to the Board. Councilor Tucker stated he would check with Joe Southern, Planning Board Chair also.

*Resolution #18-58*

**Lake Shore Baseball – Banner Request:** Supervisor Aaron introduced Joe Gaidas from Lakeshore Baseball to the Board. Mr. Gaidis explained he is requesting the Board to consider their proposal to hang a 4'x8' banner on each of the 3 backstops at Austin Park during the Lakeshore Baseball season. He stated Lakeshore Baseball is a non-profit organization, the organization is in the process of chartering as a little league which brings on additional expenses and selling businesses sponsorships would help generate revenue for these expenses. This is typical in other clubs. He stated this is a clean look rather than numerous banners and posters, one banner would have space for up to 6 sponsors.

Supervisor Aaron stated the Town is in the process of receiving ownership of the Park. There are a lot of users of the Park and this will set a precedent. She asked Mr. Gaidis how long the banners

would be up. Mr. Gaidis answered their season is May 1<sup>st</sup> thru the end of August. They could come down the end of July, the month of August is an extension of the regular season.

Councilor McCormack asked if the sponsor's names will go on the banners. Mr. Gaidis answered yes, there would be space for up to 6 sponsors on one banner. He stated they currently have 6 sponsors Excellus, BlueCross and BlueShield, Pascal's, Victory Sports, Byrne Dairy and Erie Materials, and are gathering more. This would raise an additional \$1,000 for the program.

Supervisor Aaron stated the Town is forming a committee to look at the structure for the future of the Park. Supervisor Aaron asked Mr. Gaidis what their time schedule was. He stated the season starts in April. Supervisor Aaron stated the Board would review Lakeshore baseball's proposal and have it on the March 19<sup>th</sup> agenda.

*Resolution #18-59*

**Cemetery Fee Update:** Supervisor Aaron reported to the Board Karl Eldredge, the Town's Cemetery Superintendent has proposed updating the Town's cemetery fees. She stated Karl had reviewed the fees of the other cemeteries in the Town and had provided these fees to the Board. The fees for the two cemeteries the Town oversees, Mottville and Shepard Settlement are lower than the other cemeteries located in the Town of Skaneateles. These fees pay for the maintenance and upkeep at the two cemeteries. The increase for a single lot would go from \$570 to \$700, which is still less than St. Mary's and Lakeview cemeteries.

Supervisor Aaron moved a resolution, seconded by Councilor Badami and approved by the Town Board to increase the following cemetery fees effective April 1, 2018.

**Mottville & Shepard Settlement**

|                          |              |                 |
|--------------------------|--------------|-----------------|
| Single Lot 3 1/3 ' x 10' | Resident     | <b>\$700.00</b> |
|                          | Non-Resident | <b>\$775.00</b> |

\*Note: One (1) regular burial or up to three cremation burials with id stone or marker

**Mottville Cemetery Only**

|                        |              |                 |
|------------------------|--------------|-----------------|
| Special Cremation Area | Resident     | <b>\$250.00</b> |
|                        | Non-Resident | <b>\$300.00</b> |

\*Note: Up to two (2) cremation burials with I.D. flat stone or marker

**Shepard Settlement Only**

|                               |              |                   |
|-------------------------------|--------------|-------------------|
| Burial Plots (6 lots) 20'x10' | Resident     | <b>\$2,400.00</b> |
|                               | Non-Resident | <b>\$2,700.00</b> |

**Grave Opening & Burial – Mottville & Shepard Settlement**

|   |                 |
|---|-----------------|
| Adult Container in excess of five (5) feet      | <b>\$700.00</b> |
| Infant or stillborn container to three (3) feet | <b>\$400.00</b> |
| Cremation burial – remains and container        | <b>\$300.00</b> |

**Installation & Repairs – Mottville & Shepard Settlement**

***Foundations -***

|   |                                      |
|---|--------------------------------------|
| Medium Gravestone (approx. 1'x2 ½'x3' deep)         | <b>\$.65</b> per surface square inch |
| Small Flat Gravestone (six (6)inches crushed stone) | <b>\$.30</b> per surface square inch |

|  |   |
|--|---|
| Minimum charge for concrete foundation (three (3) foot deep) | <b>\$125.00</b>                         |
| Corner Markers (4"x4")                                       | - Ask Cemetery Superintendent for price |
| General repairs and Cleaning                                 | - Ask Cemetery Superintendent for price |

\*Note: All regular burials require cement or metal vaults. Cemeteries are closed from November 15<sup>th</sup> to April 15<sup>th</sup>. Exceptions are at the discretion of the Cemetery Superintendent.

All cemetery activities are regulated by the "Rules and Regulations" as approved by the Skaneateles Town Board. Pauper area is available.

NOTE: All Regular Burials require cement or metal vaults.

Cremation Burials require outside Urn or Vault container. Second cremation burial (same vault and time) opening & recording fee - \$100.00

Cost of unearthing of burial – at the discretion of the Cemetery Superintendent

Cemeteries are closed November 15<sup>th</sup> – April 15<sup>th</sup> –

Exceptions of the Cemetery Superintendent

Pauper Area is available

All Cemeteries are regulated by the "Rules and Regulations" as approved by the Town Board

*Resolution #18-60*

**Town Hall Relocation Committee Update:** Supervisor Aaron introduced Nancy Murray from the Town Hall Relocation Committee to the Board for her presentation. Ms. Murray addressed the Board and stated this committee was formed for the purpose of determining if the Town Hall building should be renovated or relocated. The committee had done a considerable amount of research and had come to the following conclusions regarding the current Town Hall:

- The current Town Hall's lack of size and the inability to change the footprint
- It is noncompliant with ADA regulations
- It is noncompliant with court requirements
- There are year-round parking problems.

With these conclusions their recommendation is to relocate the Town Hall. The Town currently owns property on Fennell Street where the Town Parks department, Laker Limo and the Loan closet are housed. There is already access to utilities, ample space for parking and it would be an improvement to the property. She stated the money from the sale of the current building could be put towards the renovation of the Fennell Street site.

She stated the committee is working with SPACE Architecture for developing a plan. SPACE Architecture has offered to develop the plan pro bono for the Town. She stated she is here tonight to ask the Board's permission to move forward with this relocation project.

Councilor McCormack asked about parking at the proposed site. Curt Coville, committee member, stated the parking would be located in the rear of the building. He stated the idea is to build the new building in line with the neighborhood. The old buildings would come down and the new building would be closer to the road to allow parking in the back to be more in line with the neighborhood. Mr. Coville stated the surveyor is willing to update the current survey for an estimated cost of \$300. He asked the Board to approve this expenditure not to exceed \$500.

Ms. Murray stated the neighbors are in favor of these updates. A newer structure to fit in the neighborhood would make the residents happy.

Councilor Badami stated this site currently is used for overflow parking during the events in the Village and this would be an improvement to what is currently there.

Supervisor Aaron said currently the buildings are used for other Town departments including Parks and would have to be repaired soon due to the current structural problems. Space for these other departments would have to be made available somewhere else.

Councilor Tucker asked what approvals would be needed from the Village. Mr. Coville said they would approach the Village when the survey and designs are done.

Connie Brace stated there have been plans done in the past, since this project had been looked at previously. Ms. Murray said they have these plans and are reviewing them.

On a motion of Councilor Coville, seconded by Councilor Badami and with unanimous (5-0) of the Board, the Town of Skaneateles Town Hall Relocation Committee was given approval to move forward with a plan to relocate the Town Hall to the Town owned Fennel Street property and to update the survey of the property at a cost not exceed \$500.

**1938 West Lake Road, LLC ( Skaneateles Marina) Easement:** Supervisor Aaron stated this had been removed from the agenda. Mr. Cherundelo had rescinded his request for an easement at this time.

**Open Space Plan:** Councilor Tucker reported to the Board the Open Space Committee had their public hearing on February 22. He stated there was no opposition at the public hearing. The only changes the committee agreed that need to be addressed are some corrections to the maps. He is working with the County on these revisions and will forward it to the Boards when completed. Councilor Tucker asked for it to be on the next agenda, the revisions should be completed by that time.

**Board of Assessment Review Appointment:** Councilor McCormack reported to the Board he had two recommendations and would like to discuss it with the Board during executive session. The Board agreed to discuss the appointments in executive session

*Resolution #18-61*

**Mandana Parking Lot:** Supervisor Aaron reviewed with the Board the Mandana Parking Lot Law that has been in front of the Board since before January 1<sup>st</sup>. The public hearing was held in December and she would like this to move forward. Attorney Smith stated he had made some changes to the law in response to the Board's comments. He had removed the section with the time limits and fees and added section C and D.

*Section C: "Permits shall be effective for one year from the date of issuance, except for temporary permits and those permits issued to tenants who lease or rent real property in The Town of Skaneateles, the duration of which shall be for the term of the lease or rental period or one year, whichever is shorter."*

*Section D: " Fees and permits may be fixed and amended from time to time by resolution of the Town Board."*

Supervisor Aaron questioned the “one-year date of issuance” since it is a seasonal lot. There would be no parking November 1<sup>st</sup> to April 1<sup>st</sup> . Attorney Smith stated that could be changed to “effective for a period of time set by the Board” .

Supervisor Aaron asked Attorney Smith if the changes to the law would allow for nonresident parking. He answered yes, number 4 under section B allows for nonresidents:

*“Any individual who does not qualify under sections (1)-(3) who applies for a temporary permit. A temporary permit shall be effective for a period of time and fee to be set by the board by resolution and adjusted as needed.”*

This allows nonresidents to park and the option for the Board to set any fees associated with parking and how to collect them.

Councilor Coville asked about enforcement in the Law. Attorney Smith stated the Town code already has parking tickets and enforcement. The Board could look at these fees also. Attorney Smith stated he would look into the parking tickets in the code and what the fines are.

Supervisor Aaron stated everyone using the parking lot should have a permit with this law. Councilor Coville asked if it could be stated that residents could use their Transfer Station permits. Supervisor Aaron said that could be one method but not all residents have transfer station permits.

Councilor Tucker questioned section C. If a nonresident purchased a temporary permit how long would the temporary permit be for. Attorney Smith stated that would be what the board needs to decide. This law allows nonresidents to park and the flexibility of the Board to set the time limits and fees. Supervisor Aaron stated now it is the under the discretion of the Town Clerk who would determine who would qualify for a temporary transfer station permit and temporary parking permits should also be under the discretion of the Town Clerk.

Attorney Smith made the following change to section C of the law:

*“Section C. The permit shall be effective for a period of time to be set by the Town Board by resolution and adjusted as needed.”*

Supervisor Aaron asked if the address of the property should be added, 1411 Lacy Road. The Board agreed to add the address.

Councilor Coville stated the issue of having nonresidents park at the Mandana Parking area has brought out mixed emotions in the Board. He stated space for parking has not been an issue in the past, residents have not been turned away if the lot is full. It is a large lot and does not fill up. The Town Board agreed that the fees collected at the parking lot will help pay for the boat washing station and an attendant at the lot which is a good thing for the lake.

On a motion of Councilor Coville, seconded by Councilor Tucker and with unanimous (5-0) of the Board, Local Law #2-2018 “A Local Law Regulating the use of the Mandana Parking Lot” was approved with the change in section C to “ *The permit shall be effective for a period of time to be*

set by the Town Board by resolution and adjusted as needed.” And the addition of the property address, 1411 Lacy Road, Skaneateles NY.

The Board agreed to have the fees and time schedules on the next agenda.

*Resolution #18-62*

▪**Update on Joel Russell’s Zoning and Comprehensive Plan Update:** Supervisor Aaron stated the redline version of the Comprehensive Plan had been completed by Joel Russell. The changes he has made are good changes. The changes include appointing a joint implementation committee to work on implementing the adopted plan. He included the agricultural community regarding their concerns with property equity. Residents in the northern Hamlets should be consulted regarding development plans. The section on mining is well developed to encourage the Town having more influence over mining operations. There are action plans regarding the Lake and renewable energy. It has been submitted to both the Village and Town Boards. She would like to see the Comprehensive Plan; the Zoning updates and the Open Space Plan move forward. Attorney Smith stated he will work on a time line to move these forward and reach out to the Village. She stated she would like to have Joel Russel here for any public hearings to review the updated plans. Attorney Smith stated he would work on a time line for the next agenda.

▪**Update on Boat Washing Station:** Supervisor Aaron updated the Board on the boat washing station. She stated she and Sue Murphy had been working with the DEC. There are no DEC permits required. She stated she was working with Jeff San regarding the drainage field. He stated they should put in a 15 x 40-foot drainage area. She stated they reached out to DEC Region 7 to find out if there were any permits required. There are no permits required and we will receive this in writing after we send a site plan and description. The survey has been received and Connie Brace of QPK Architects offered to do a parking plan. Sue and Gene have been working on estimates for a storage shed and working with National Grid on electric service. This should all be ready for the upcoming boating season.

▪**Update on Transfer of Austin Park to the Town:** Attorney Smith reported the paperwork and deed are in the process of being filed.

▪**Update Hamlet Meetings:** Supervisor Aaron reported the Mottville Hamlet meeting has been scheduled for March 14<sup>th</sup> at 7:00p.m. and Mandana, Skaneateles Falls and Shepard Settlement are being scheduled for April and May.

▪**Joint Information Meeting with Skaneateles Lake Association-May 22, 2018 7:00 p.m. at Waterman School:** Supervisor Aaron reported there will be a joint meeting with the Skaneateles Lake Association on May 22<sup>nd</sup> at 7 p.m.

▪**NYSERDA’s approval of the Clean Energy Communities project:** Supervisor Aaron reported the previous Board had received funding to replace the Town’s street lights with LED lights. She stated she had reached out to Amanda Mazzone with the CNYRBD. As of right now the project is in a holding pattern with two issues that need to be resolved. The Town needs to be under contract with NYSERDA and the pricing issue needs to be resolved with National Grid. She hopes these will be resolved soon so the Town can move forward.

*Resolution #18-63*

▪**Governor Cuomo Announces \$75 Million To Replace Septic Systems Statewide:** Supervisor Aaron reported that Governor Cuomo announced a comprehensive \$75 million program to improve water quality through the targeted replacement of aging septic systems in communities

across New York. Skaneateles Lake is within the targeted areas. She stated the information and applications would be available through a link on the Town's website.

*Resolution #18-64*

**Budget Amendments/Adjustments:** There are no amendments or adjustments.

*Resolution #18-65*

**Abstract #18-04:** On a motion of Councilor Coville, seconded by Councilor Tucker and with Unanimous (5-0) affirmation of the Town Board voucher #18-0088 to 18-0180 were authorized from the following funds:

|               |                     |            |             |
|---------------|---------------------|------------|-------------|
| General Fund: | \$ 32,410.05        | Part Town: | \$ 5,129.99 |
| Highway:      | \$ 10,453.39        | Lighting:  | \$ 1,367.00 |
| Water:        | \$ 5,189.71         | T & A:     | \$ 508.98   |
| <b>Total:</b> | <b>\$ 55,059.52</b> |            |             |

*Resolution #18-66*

**Executive Session – Personnel:**

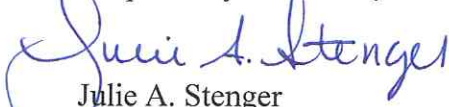
On a motion of Councilor McCormack, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:50p.m. to discuss an appointment to the Board of Assessment Review.

On a motion of Councilor Tucker, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board the meeting returned to open session at 8:25 p.m.

On a motion of Councilor McCormack, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board Amy Tewskbury was appointed to the Board of Assessment review for the term ending 9/30/2021 and Molly Elliott was appointed to the Board of Assessment review for the term of 9/30/2022.

On a motion of Councilor Tucker, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned 8:30 p.m.

Respectfully submitted,

  
Julie A. Stenger  
Town Clerk



Skaneateles Cemeteries  
Beth Battle, Town Historian

Many people are skittish about visiting a cemetery. However, historians view cemeteries as great sources for their research. Here in the Town of Skaneateles there are seven major cemeteries:

Owasco – maintained by the Owasco Cemetery Association & still active  
Benson Road – overrun with trees & no longer active – has been placed on National Register of Historical places denoted by a plaque by road  
Quaker – maintained by the Village of Skaneateles – a bolder near the road has a plaque which says “Quaker Cemetery” - the four modern graves are of people who were not Quakers – 1956 last burial – Wikstroms buried here

St. Mary’s – maintained by St. Mary’s church

Lake View – maintained by the Village of Skaneateles

Mottville – maintained by the Town of Skaneateles by caretaker Karl Eldredge – when opened in 1819, remains were removed from Briggs burial site on Old Seneca turnpike to this site – large stone in front is memorial to Dr. Gregg who fought to get a water line to Mottville because of typhoid contaminated wells – but he is not buried here

Shepard Settlement – maintained by the Town of Skaneateles also by Karl Eldredge – was once across Stump Road, but moved

And there are six minor sites where family members are buried:

Greenman Cemetery – Mandana – north side of Lacy Road in vicinity of Frendaks

Peck Cemetery – on Benson Road west of Octagon School – stones were removed years ago & made into a sidewalk to the former school then a residence

Gardner – County Line Rd. & Sheldon Rd. – on private property

Carrigan Cemetery - Masters Rd.

Thompson – Route 321 – overrun with brush - stones no longer visible

Burroughs - Old Seneca Turnpike – on private property – not visible

Early burial sites were located next to a church, thus were called churchyards. Usually only church members were buried there. However, as populations grew, in the 1800’s burial sites moved away from the churches and were open to everyone. These sites became known as graveyards. Rather distasteful to some, this name was replaced and in 1850’s and the burial sites became known as cemeteries from a Greek word meaning “sleeping place.”

Then too, some people were buried on the family farm. However, as the land changed hands, these sites were neglected, often plowed over and many times the headstones were thrown into the hedges.

As cemeteries grew, space became more precious. Some people were even buried on top of each other. Foot stones disappeared along with the practice of burying with the head to the west and the feet to the east, so as to face the rising sun on Judgment Day. Writing was placed on the west side so one didn't need to stand on the grave in order to read it. *2 sides - mistake by some*

Early stones were made from schist, a slate grey laminate like material that is often seen flaking or breaking off. Marble started appearing about 1825 when it could be shipped in from Vermont by way of the newly opened Erie Canal. About 1885 granite was used. Obelisk stones, resembling the Washington Monument appeared around the time of the Civil War. And metal markers made to look like stone appeared from 1870 to 1920

Some communities began to plan more spacious cemeteries. Parcels were put up for sale with profits going toward cemetery maintenance, roads and paths were established, and landscaping was planted. Large decorative monuments adorned some grave sites. All this was done to dispel the "gloom of the grave." People even packed lunches and headed out to visit the dead and picnic in these park-like cemeteries.

Cemeteries have changed today. Burial spaces have become more linear to maximize space and make mowing easier. Large monuments have been discouraged, replaced by more modest, less costly markers. With cremations becoming more popular, special areas have been set aside for the burial of urns. Mausoleums have become popular in large populated areas.

With an eye to the future, here in Skaneateles, Lake View, St. Mary's, and Shepard Settlement Cemeteries have all expanded their territory to make room for more burial sites. Finally, two cemeteries, Lake View and Shepard Settlement, have been marked with plaques indicating that they are on the National Register of Historic Places.