

**Town Board Meeting**  
**June 5, 2017**  
**6:00 p.m.**

**Present:** Supervisor Lanning, Councilor Brace, Councilor Howard, Councilor Badami, Councilor Coville, Attorney Smith.

**Also Present:** Tara Lanning, Bridgett Winkelman, Billy Hyde II, Billy Hyde, Allan Wellington, Beth Batlle, Sue Murphy, Rob Howard, Julie Stenger, Beth Batlle, Gene Laforte, Dessa Bergen.

**Department Reports**

*Highway, Water, Transfer Station:* Allan Wellington reported that they paved a portion of County Line Road and Highland Avenue with help from four neighboring town highway departments. They also helped three neighboring towns with their road paving. They installed two driveway culverts, cleaned road ditches and catch basins, mowed roadsides and made multiple equipment repairs. In the Water Department they repaired several leaking hydrants, made three water service repairs and repaired a damaged curb box. At the Transfer Station brush grinding is scheduled for this month and they baled enough cardboard to load a second truck.

*Parks:* Sue Murphy reported that they are meeting with Rotary and preparing the Arena for the Father's Day Pancake Breakfast. The Nursery School is packing up their rooms for the end of their year. She is working with the Skaneateles Central School for the possibility of using the Arena for the high school graduation should it rain. They roped off the Mandana Parking lot to delineate where the Town parking lot ends and the Fire Department property begins. There was vandalism at the Skaneateles Falls Park and three baseball bases were stolen. Playday counselors will be doing their CPR training at SAVES and she is working on paperwork for all the seasonal hires. The Fishing Derby is July 15<sup>th</sup> at the Conservation Area from 9 a.m. to noon. She said last year the Town Board approved Courtney Chase to do a community yoga class at Austin Park. Ms. Chase had stated at the time that she would donate back to the Town 50% of her profit. Sue said the Town just received a check in the amount of \$100 from Ms. Chase.

Supervisor Lanning said that the High School Class of 2017 and 2018 sent a thank you card to the Parks Department for their help in providing a mock DWI event at Austin Pavilion.

*Codes/Planning/Zoning:* Councilor Badami read reports submitted showing that the Codes Department issued 26 building permits, and the Planning Board has 8 open projects.

*Budget:* Bridgett Winkelman said that she is working with CNY Regional Planning on the breakdown for the street lighting grant. She has been putting together the reports for the 2017 payroll certification with County Personnel and billed water district #1.

*Historian:* Beth Batlle read a historical moment about the Skaneateles Military School and the impact the death of President James Garfield had on the community (attached).

**Public Comment:** No one came forward.

**Recognition of Todd Hall:** Supervisor Lanning said that Todd could not be with us tonight but read a certificate of appreciation for his 15+ years of service to the Town as Codes Enforcement Officer.

*Resolution #17-107*

**Proposed Water District #6:** Supervisor Lanning referred to the draft Map, Plan & Report completed by John Camp of C & S Engineers. He said the Village requested that the Town provide more detail on this district and wants the district formed.

Attorney Smith said that one of the items the Comptroller's Office will be looking at is the cost to the residents. They will ultimately have to sign off on the district and he is sure that they will require a letter of intent from the Village to provide water to this proposed district. The next step for the Town would be to schedule a public hearing to receive feedback. The Plan provided by John Camp outlines what the district will cost to form.

On a motion of Councilor Badami, seconded by Supervisor Lanning a public hearing was scheduled to consider this proposed water district for 6:30 p.m. on July 10, 2017.

*Resolution #17-108*

**Moving Water Fund #5 & Sewer Fund #6 into Consolidated Funds:** Bridgett Winkelman explained that these two funds were bonded and that the bonds have been paid off. These funds can now be moved into the consolidated funds with all the other districts that do not have bonding.

*Resolution #17-109*

**Seasonal Employee Hires:** Sue Murphy reported that the lifeguards being recommended today are high school students who will not be going to college in the fall and should be able to help keep the swim area open until Labor Day.

On a motion of Councilor Brace, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board, the following seasonal employees were authorized:

PlayDay Counselor

Matt Leveroni

Lifeguards

Melissa Biver; Jon Ricklefs; Richard Boni; Jessica Patanlino

Parks Laborer

Jacob Fox

**Mandana Parking Lot:** The Town Board reviewed the current Town Code §141-39 regarding parking at Mandana Parking Lot and the minutes from the adoption of that local law. While the minutes indicated the parking was for residents only the Town Board concluded that there was confusion in the local law. The Board had a lengthy discussion regarding what to charge and who to charge. Attorney Smith noted that the Board could set a fee schedule by simple resolution instead of amending the Local Law and enforce it by contracting with a towing company. The Board decided to table this topic to the next meeting on June 19<sup>th</sup>.

Additionally, the Town Board discussed the washing station at the Mandana Parking lot that would be used to wash boats before entering the lake that would be obtained through a \$50,000 grant that the Town received. The Parks Department submitted proposals for a shed to house the pressure washer. Gene Laforte presented three proposals stating that Kennedy Hardwood is a local company and they can build the shed to spec with a reinforced floor, ramp, and a porch for the attendants protection from the elements. While Kennedy Hardwood is more expensive than the low bid by \$707, he believes that it provides the best value.

On a motion of Supervisor Lanning, seconded by Councilor Howard and with unanimous (5-0) affirmation of the Town Board the proposal for a washing station shed from Kennedy Hardwood, In the amount of \$2,945 was authorized to purchase and was chosen as the best value due to reinforced flooring, the custom made shed that could provide a ramp and a porch area. Delivery is also included in the price.

\*Allan Wellington left for a fire department meeting

*Resolution #17-110*

**Mandana Park Lot Attendant and Boat Launch Attendant:** On a motion of Councilor Coville, seconded by Councilor Brace and with unanimous (5-0) affirmation of the Town Board, Joe Loperfido was hired seasonally to work at the Mandana Parking Lot and the NYS Boat Launch with work assigned by Sue Murphy.

*Resolution #17-111*

**Bill Miles Property Donation:** Attorney Smith presented a Donation Agreement signed by William (Bill) Miles to convey property located at the corner of Old Seneca Turnpike and Fennell Street to the Town of Skaneateles.

When questioned about maintenance of the property and the signage Supervisor Lanning said that Mr. Miles agreed that he would maintain the sign and will continue to mow and maintain the property for the foreseeable future. If the property is too steep the Town can take steps to make it more manageable.

Attorney Smith said that the Town Board would have the right to change the sign at any time.

On a motion of Councilor Badami, seconded by Supervisor Lanning and with unanimous (5-0) affirmation of the Town Board Supervisor Lanning was authorized to sign the Donation Agreement between the Town of Skaneateles and William J. Miles to convey a parcel that is approximately .36 acres located on Fennell Street in the Town of Skaneateles having a tax map identification of 045.-03-01.0.

*Resolution #17-112*

**Onondaga County DOT Snow Removal Contract:** Supervisor Lanning said this is a 5-year contract with the Onondaga County DOT for the Town to plow 20.19 miles of County Roads.

Bridgett Winkelman said that Allan Wellington asked her to report that he recommended that the Town Board sign this contract. The Town receives between \$140,000 and \$150,000 each year

under this contract. Salt for all roads including town and county roads costs approximately \$92,000 a year. When you include wages and maintenance this is still a profitable contract for the Town. The contract increases 2% each year of the contract.

Councilor Brace added that the County also factors in severity factor and gives the Town additional funds during a winter with above average snow and ice activity as determined by the NYS DOT.

On a motion of Councilor Brace, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board, Supervisor Lanning was authorized to sign the 5-year snow removal contract with Onondaga County DOT for the period from 10/26/17 to 5/1/2022 in the amount of \$7,287 in 2018; \$7,433 in 2019; \$7,582 in 2020; \$7,734 in 2021; and \$7,889 in 2022.

**WQIP Grant Application:** Supervisor Lanning reported that Skaneateles Lake Association is working with him to complete this application.

#### **Announcements/Correspondence/Updates**

▪ *Update on Transfer of Austin Park to the Town:* Attorney Smith reported that the Town Board is in receipt of a letter that Christopher Wiles, Assistant Attorney General wrote to Judge Greenwood in support of the petition. The return date is July 18, 2017. He expects the Order shortly thereafter.

▪ *Update on Time Warner Cable Negotiations:* Councilor Badami reported that the Village is in the final stages of their agreement and the Town will start their negotiations in late July early August.

▪ *Update on the Comprehensive Plan:* Supervisor Lanning reported that Joel Russell was in his final stages of the zoning updates.

▪ *Update on Dry Hydrants:* Supervisor Lanning reported that John Camp is coordinating with Village DMO Shannon Harty on this project. The grant will only provide for one dry hydrant which will be in Clift Park but plans will be drafted for Thayer Park if funds become available in the future.

▪ *Update on Recreation Easement – Mill Road/Old Seneca Turnpike City of Syracuse Property:* Attorney Smith said he would be meeting with a representative from the City of Syracuse and the Commissioner of Water regarding obtaining the easement on this property. Supervisor Lanning said it is the former site of the Kellogg Mill and the recreation easement would allow for the continuation of a walking path connecting the Charlie Major Nature Trail going north.

Councilor Howard questioned if SMTC had provided recommendations on how to safely cross Old Seneca Turnpike in order to continue the trail to the Village. Supervisor Lanning said nothing has been provided. Councilor Howard requested that the Board be given an update from SMTC.

▪ *NYS Dept. of Taxation & Finance Notice of Tentative State Equalization Rate – Skaneateles:* Supervisor Lanning noted that the tentative equalization rate for the Town of Skaneateles is 100%.

▪ *17<sup>th</sup> Annual Children's Fishing Derby – Saturday July 15<sup>th</sup> 9 a.m. to Noon*

▪ *Update on Marina Floating dock proposal:* Supervisor Lanning said that he has had conversations with NYSOGS and they only have the original plan that was submitted to them in

January/February of this year. He is meeting with John Cherundolo in the morning. In answer to Councilor Brace's question, Supervisor Lanning said that the letter that the Town sent to NYSOGS did address the parking issues. NYSOGS will be visiting the site in late June, early July.

▪*Stauffer Report:* Jim Lanning reported that he had an amazing meeting with representatives from NYSDEC, Stauffer and its parent company AstraZeneca, the Town Attorney and Julie Stenger, Deputy Town Clerk and neighbor to this property. In cleaning up the site he said they all but went to bedrock. At one time they had 90 groundwater sampling wells and Stauffer is still actively sampling 50 of them. They have submitted application to DEC to close the remaining 40 wells. The meeting was to update the Town on the property and to look at the possibility of donating the property to the Town. He said in 2016 the NYSDEC executed a Certificate of Completion. The site is 68 acres. It can never be residential. At least 29.1 acres was not contaminated and was never part of the remediated site.

Julie Stenger said Stauffer spent \$60 Million to clean up the site. She said it took over 20 years and they did a good job. She said it was a great meeting and wished more of the Board members could have attended.

Attorney Smith said that NYSDEC and the Department of Health would have to agree on what would be permissible at the Site because of the restrictions for commercial use.

Attorney Smith said that this was a Superfund Site and there was a lot of documentation which the Town Clerk has. To review those documents electronically in order to advise the Town Board on this Site, Stauffer is requiring that the Town Board authorize the Supervisor to sign a non-disclosure agreement.

Councilor Howard said she did not receive notification about this meeting and said she would have liked to have attended. Councilor Brace agreed.

Attorney Smith said that the representatives did not want it to be an open meeting due to the real estate negotiation. Future meetings would allow for two Board members to attend.

On a motion of Councilor Brace, seconded by Councilor Howard and with unanimous (5-0) affirmation of the Town Board, Supervisor Lanning was authorized to sign the non-disclosure confidentiality agreement with Stauffer.

▪*Change in July meeting dates – July 3<sup>rd</sup> to July 10<sup>th</sup> and July 17<sup>th</sup> to July 24<sup>th</sup>*

*Resolution #17-114*

**Budget Adjustments:** On a motion of Councilor Coville, seconded by Supervisor Lanning and with unanimous (5-0) affirmation of the Town Board, the following budget adjustments were authorized:

General Fund

\$ 500.00	Increase	013304.01.004.00	Tax Collector – C/E
\$ 500.00	Decrease	019904.01.004.00	Contingency

Cost associated with training

\$ 450.00 Increase 016202.01.002.00 Building Equipment  
 \$ 450.00 Decrease 019904.01.004.00 Contingency  
 Cost associated with renovations to meeting room and Bath Room

\$ 50.00 Increase 085101.01.001.00 Community Beautification – P/S  
 \$ 50.00 Decrease 085104.01.004.00 Community Beautification – C/E  
 Cost of Town Employees doing maintenance on site

*Resolution #17-115*

**Abstract #17-11:** On a motion of Councilor Coville, seconded by Supervisor Lanning, voucher #17-0695 to #17-0761 were authorized from the following funds:

General Fund:	\$50,170.79	Part Town:	\$ 2,837.30
Highway:	\$ 263.20	Highway P/T	\$78,345.92
Lighting:	\$ 1,086.10	Water:	\$12,416.40
Water #5:	\$ 199.61	Sewer:	\$ 1,771.85
Sewer #6:	\$ 264.21	T & A:	\$ 407.96

Total: \$147,763.34

**Public Comment:** Dessa Bergan questioned if the floating docks were approved, where would the Marina’s customers’ park. Councilor Brace said that the applicant indicated that cars would park in the buildings and on the property once the boats are in the water and trailers offsite.

*Resolution #17-116*

**Executive Session:** On a motion of Councilor Coville, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:30 p.m. to discuss potential litigation and a personnel issue.

The meeting returned to open session at 7:55 p.m.

*Resolution #17-117*

**Stipulation of Settlement:** On a motion of Councilor Coville, seconded by Councilor Badami, and with unanimous (5-0) affirmation of the Town Board, the terms of settlement as provided by Attorney Paul Curtin, Jr. in his May 11, 2017 letter were accepted by the Board for the Stipulation of Settlement with A. Lindsey Groves for property located at 1246 Minnow Cove (Tax Map #054.-01-13.0).

*Resolution #17-118*

**Retiree – James Belles:** On a motion of Supervisor Lanning, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board, the Town Clerk was authorized to send a certified letter to James Belles regarding payment on an overdue invoice.

Meeting adjourned at 7:58 p.m.

Respectfully submitted,

  
Janet L. Aaron  
Town Clerk