

**Town Board Meeting
December 17, 2018
6:00 p.m.**

Present: Supervisor Aaron, Councilor Coville, Councilor Tucker, Councilor Badami, Councilor McCormack, Attorney Smith.

Also Present: Jason Gabak (Skaneateles Press), Megan Ehrhart (The Citizen), Joseph Southern, Thomas Potucek, Sharon Potucek, James L. Beckwith, Tim Lattimore, Martin Dillon, Brenda Wood, Allan Wellington, Bill Mahoud, Miki Mahoud, Holly Gregg, Bridgett Winkelman, Karen Barkdull.

Senator Elect, Bob Antonacci: Supervisor Aaron introduced Senator Elect, Bob Antonacci. Senator Antonacci took questions from the audience on the following topics; Skaneateles Lake, Harmful Algal Blooms in all the Finger Lakes, I-81 options, bringing new jobs to Central New York, environmental issues and truck traffic. The Board thanked Mr. Antonacci for coming to the Town of Skaneateles.

Department Reports:

Highway, Water, Transfer Station: Highway Superintendent Wellington reported the plows have been out 11 times since the last meeting and 36 times for the season, compared to 21 times last year at this time. They had made equipment repairs, picked up fallen tree limbs and worked jointly with the Village DPW on the West Lake Street Storm Drainage. In the Water Department they repaired a 2" water service leak on Gully Road, replaced 2 broken water meters and updated the Water Department's Emergency Response Plan and Vulnerability Assessment plan. At the Transfer Station they shipped out another truck load of baled cardboard, poured concrete and graded the area for the new construction and demolition building. Councilor Tucker reported he and Highway Superintendent Wellington met with the new owners of Wecare. Wecare was the trash hauling company the Town contracts with for removal of trash at the Transfer Station. He reported Wecare has sold to Casella and they met with Casella and reviewed the current contract. He stated there is not the market there used to be for recycling. Supervisor Aaron stated this is why it is so important to separate and clean the recyclables especially the plastics. Mr. Wellington stated currently the town does not pay to have the recyclables taken by Wecare or now Casella, but with no market this will change in the future.

Parks Department: Supervisor Aaron reported Sue Murphy, Parks Director was not here tonight. She reported the Highway Department had worked with the Parks Department and widened the walking bridge at Austin Park. This will allow utility vehicles to cross the bridge for plowing and projects in the Park.

Budget: Budget Officer Winkelman reported she had prepared the year end journal entries, prepared the HRA and HSA compliance reports, presented each employee with 2019 income sheets and solicited 4 CPA Firms to replace auditors Cuddy and Ward.

Resolution #18-254

Minutes of December 3, 2018: On a motion of Councilor Tucker, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board, the minutes of December 3, 2018 were approved.

Resolution #18-255

Liability Insurance Services: Supervisor Aaron stated the Town went out to bid for general liability insurance. The following 2 bids were received:

Eastern Shore Associates (NYMIR)

Premium Proposal Town of Skaneateles Including Laker Limo	\$57,525.97
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Premium Proposal Town of Skaneateles Excluding Laker Limo	\$52,424.97
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Haylor, Freyer & Coon

Premium Proposal Town of Skaneateles Including Laker Limo	\$51,869.58
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Premium Proposal Town of Skaneateles Excluding Laker Limo	\$49,421.58
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Supervisor Aaron stated the Town had requested quotes for coverage with Laker Limo and without. Laker Limo will be acquiring their own insurance as of January 1, 2019, therefore only the bids excluding Laker Limo will be reviewed.

Supervisor Aaron stated there were representatives from each company here to review their proposals with the Board. She introduced Bill Street from Eastern Shore. Mr. Street stated Eastern Shore had insured the Town for about 16 years with NYMIR before the Town switched companies to Haylor, Freyer and Coon. Mr. Street stated NYMIR (New York Municipal Insurance Reciprocal) is really not an insurance policy but a risk management program. It was designed to provide risk management programs and stable premiums over time. NYMIR currently has 865 members which is approximately 65% of the New York municipal market. They are the only company that is endorsed by the Association of Towns, Association of Counties and the Conference of Mayors. They provide stability, never not in insuring a company. From a financial stand point NYMIR is an A rated company.

NYMIR provides risk management services, including the new sexual harassment training that will be required in 2019. They complete yearly safety inspections for all departments in the Town. NYMIR does a professional asset appraisal every 5 years. If the Town follows Gadsby accounting principles, a complete appraisal is required every 5 years. The last appraisal the Town had was in 2014 and will be due for another one in 2019, which NYMIR would complete at no additional charge. The Town will have access to NYMIR's legal team and access to NYMIR's online university.

Mr. Street stated NYMIR has never not renewed a partner's policy. Mr. Street thanked the Board for the opportunity to give a proposal.

Councilor Badami asked what makes their policy better since the NYMIR quote is more than Haylor, Freyor and Coon. Mr. Street said NYMIR is an insurance program not an insurance premium. NYMIR offers risk management services and a professional property appraisal every 5 years. Mr. Street stated, you own and operate NYMIR there is no incentive for them to make a profit. NYMIR is owned by its customers and it is the only not for profit insurance company in New York.

Supervisor Aaron introduced Hank Chapman from insurance company Haylor, Freyor and Coon. Mr. Chapman stated Haylor, Freyor and Coon is one of the largest private municipal insurers in New York State. They insure over 100 Towns and Villages and as many schools. He stated he is a former Town Supervisor and Town Councilor and was recently appointed to the Village of Manlius Board. He stated this gives him the local government experience.

Haylor, Freyor and Coon has been insuring the Town of Skaneateles for 3 years. As an agency we represent any insurance carrier in New York State. This gives us the opportunity to shop the market for the best price and coverage. Currently the Town of Skaneateles is covered by Trident and it is very comparable coverage to NYMIR.

Haylor, Freyor and Coon can provide all the same services as Eastern Shore and NYMIR. We will provide risk management services also and all the updated sexual harassment training as they had in the past as well as the building and equipment appraisals. We are proud of the services we have provided to the Town of Skaneateles. We do offer the option for superior coverage on your heavy trucks and equipment that are 10 years old or older would cost approximately \$3,000 to \$4,000 more.

Supervisor Aaron asked if training would be covered with this quote. Mr. Chapman stated, yes this would all be covered, sexual harassment, work place violence and any other training that is needed.

The Board thanked both Mr. Street and Mr. Chapman for their presentations.

The Board agreed to review both of the proposals and, decide at the December 27, 2018 Town Board meeting.

Resolution #18-256

Parks Laborer Appointment: Supervisor Aaron stated Parks Manager, Sue Murphy is recommending Scott Winkelman for the year round, part-time Parks Laborer position at a rate of \$17.00 per hour. Supervisor Aaron said she was in the interview with Mr. Winkelman and stated he is very qualified for the position with his background in golf course maintenance and design as well as his environmental background.

On a motion of Councilor Badami, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, the Town Board authorized the appointment of Scott Winkelman

to the part-time, year-round parks laborer position at a pay rate of \$17.00 per hour to start after January 1, 2019.

Resolution #18-257

Planning Board Appointment: Supervisor Aaron stated there is an opening on the Town of Skaneateles Planning Board. The Town Board had interviewed interested candidates and decided to appoint Jill Marshall to the open board position.

On a motion of Councilor Tucker, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board, the Town Board authorized the appointment of Jill Marshal to the open Planning Board position for the term of January 1, 2019 to December 21, 2021.

Resolution #18-258

Hamlet Committee Appointments: Councilor Badami reported he had met with each of the interested candidates for the Town of Skaneateles Hamlet Committee. He recommended to the Board to appoint all the individuals and leave an additional position open on the committee for a representative from Shepard Settlement.

On a motion of Councilor Badami, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board, the Town Board authorized the appointment of the following to the Town of Skaneateles Hamlet Committee, and leaving a seventh spot open for a representative from Shepard Settlement:

Edward Frank	Richard Eldredge
Deborah Durr	Jill Marshal
Doug Hamlin	Chris Graham

Announcements/Correspondence/Updates

▪ ***Joel Russell Comprehensive Plan and Zoning Update:*** Supervisor Aaron stated Joel Russell is still battling but starting to recover from a medical issue and we are hoping he gets better soon so we can continue to move forward.

▪ ***Update Part Time Codes Officer:*** Supervisor Aaron reported Councilor Badami, Codes Officer Bob Herrmann and Planning and Zoning Secretary Karen Barkdull have scheduled second interviews this week and will be making a recommendation to the Board soon.

**Supervisor Aaron asked for a moment of silence in memory of former Supervisor Bill Pavlus. Bill Pavlus was Town Supervisor from 1996-2005 and he passed away yesterday morning.*

▪ ***2018 Annual Post-Closure Monitoring Report:*** Supervisor Aaron reported the Town received the 2018 Annual Post-Closure Monitoring Report for the Town of Skaneateles Transfer Station prepared by Plumley Engineering.

▪ ***Chamber of Commerce Thank You for \$500 Donation from the Town for Dicken's Christmas.***

▪ ***Town Board Meeting Schedule – December 27th at 10:00a.m., January 24th at 10:00 a.m. and February 21st at 10:00 a.m.:*** Supervisor Aaron reviewed the meeting schedule for December 2018, January 2019 and February 2019.

▪ ***Town Annual Christmas Luncheon – December 21 at 1:00 pm. Transfer Station will close at noon.***

▪ **December 2018 Town Departments Schedule – Town Hall and Transfer Station Closed 12/24 and 12/25:** Supervisor Aaron announced the Town Hall will be closed December 24th and 25th, the Transfer Station will also be closed December 24th and 25th and will be open Saturday December 22nd regular hours, 7:00a.m. – 2:30p.m.

Public Comment: Holly Gregg commented on the Comprehensive Plan. He asked the Board if Joel Russell had an assistant that could be working on the Plan while he is ill? Supervisor Aaron stated she will check with Mr. Russell.

Resolution #18-259

Budget Amendments: On a motion of Councilor Coville, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the following budget amendments were

General Fund

\$ 250.00	Increase	011104.01.004.00	Justice C/E
\$ 250.00	Decrease	011104.01.004.67	Justice C/E – Training
Cost of increased supplies			
\$ 1,000.00	Increase	013404.01.004.00	Budget – C/E
\$ 1,000.00	Decrease	013401.01.001.00	Budget – P/S
Additional costs associated with banking			
\$ 300.00	Increase	016204.01.004.00	Building – C/E
\$ 500.00	Increase	016704.01.004.00	Central Print – C/E
\$ 800.00	Decrease	019904.01.004.00	Contingency – C/E
Cost of doing business			
\$ 2,100.00	Increase	071104.01.004.45	Summer Rec. – Equip. Rental
\$ 100.00	Increase	071104.01.004.52	Summer Rec. – Supplies
\$ 2,200.00	Decrease	071101.01.001.00	Summer Rec. – P/S
Costs associated with removal of insulation at Allyn Arena			
\$ 660.00	Increase	076204.01.004.90	Adult Recreation
\$ 660.00	Increase	002089.01.000.00	Rec Programs
Support for Senior activities – plays			
\$ 20,800.00	Increase	081604.01.004.00	Refuse/ Garbage – C/E
\$ 20,800.00	Decrease	019904.01.004.00	Contingency
Additional costs associated with trash disposal			

Part Town Fund

\$ 1,000.00	Increase	080111.02.001.00	Codes Officer – P/S
\$ 200.00	Increase	080114.02.004.00	Codes Officer – C/E
\$ 1,600.00	Increase	080204.02.004.58	Planning C/E - Legal
\$ 1,200.00	Increase	090308.02.008.00	Social Security

\$ 4,000.00 Increase 002555.02.000.00 Building Permits
Additional cost associated with change in personal

Highway Town Wide Fund

\$ 14,000.00 Increase 051421.03.001.00 Snow Removal – P/S
\$ 14,000.00 Increase 051421.03.001.55 Snow Removal – Equip / Maint.
Balance of P/S activities

Highway Part Town Fund

\$ 11,200.00 Increase 051104.04.004.00 General Repairs – C/E
\$ 11,200.00 Increase 003501.04.000.00 State Aid / CHIPS
Additional roadwork supported by State Aid

Fire District Fund

\$ 1.00 Increase 034104.06.004.62 Fire Protection – Skaneateles
\$ 1.00 Increase 001001.06.000.32 Real Property Tax – Skaneateles
Cost of Doing Business

Resolution #18-260

Abstract #18-024: On a motion of Councilor , seconded by Councilor and with Unanimous (5-0) affirmation of the Town Board voucher #18- to #18-0998 were authorized from the following funds:

General Fund:	\$ 54,054.03	Part Town:	\$ 15,809.48
Highway:	\$ 25,186.53	Water:	\$ 12,965.57
T & A:	\$ 5,333.21	Highway P/T	\$ 13,395.26
Sewer:	\$ 1,778.60		
Total:	\$128,522.68		

Resolution #18-261

Executive Session: On a motion of Councilor Badami seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:11 p.m. to discuss Contract Negotiations and Potential Litigation.

On a motion of Councilor Tucker, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board the meeting returned to open session at 8:20 p.m.

On a motion of Councilor McCormack, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 8:21.

Respectfully submitted,



Julie A. Stenger
Town Clerk