

Town Board Meeting
November 18, 2019
6:30 p.m.

Present: Supervisor Aaron, Councilor Badami, Councilor Coville, Councilor McCormack, Councilor Tucker, Attorney Smith.

Also, Present: Sue Murphy, Bridgett Winkelman, Dana Pickering, Jason Gabak (Skaneateles Press), Martin Dillon, Chris Legg, Allan Wellington, Joe Calipari.

Supervisor Aaron opened the meeting by congratulating the Skaneateles High School Soccer Team for winning the New York State Championship for their division. She stated this is the first time they have won this championship since 2010.

Department Reports

Highway, Water, Transfer Station: Highway Superintendent, Allan Wellington reported the Highway Department plows had been out 8 times for the season. He reported all but one truck had been picked up that had been sold on the on-line auctions. They installed 280 feet of drainage pipe along Heifer Road, picked up trees and fallen limbs due to high winds, made equipment repairs and attended an ice and salt seminar sponsored by the New York State Department of Transportation. Highway Superintendent Wellington reported the Water Department had installed a water service and meter pit on Visions Drive, repaired a water main break on Fennell Street, continued to winterize fire hydrants and Joe Dwyer had attended a training seminar for locating utilities. At the Transfer Station another load of cardboard was baled and shipped, DeMarco Landscaping finished loading last year's ground mulch and the sale of the 2020 hang tags will begin in December. He also reported there had been some vandalism at the Transfer Station over the weekend. Several windows were broken, and the New York State Police were contacted.

Supervisor Aaron stated there was also vandalism at the Conservation Area and Austin Park. At the Conservation Area the Free Little Library, that the Library and Rotary had built and installed, had been broken and the books were gone. At Austin Park the barricades were driven through and there was damage on the Terrace Field from a vehicle. Parks Director Sue Murphy reported the Village Police had also been contacted.

Councilor Coville asked if installing cameras at the Transfer Station should be considered. Superintendent Wellington stated he thought this was an isolated incident and at this time cameras were not necessary.

Supervisor Aaron stated she had been working with the school to apply for a joint grant opportunity for a generator at the Transportation Center. The school will provide the Town with their engineer's study of the size and capacity of the generator needed when it is completed. Supervisor Aaron stated she will pass it on to Highway Superintendent Wellington when it is received.

Attorney Smith stated when the reports are received the generator could be purchased off of State bid and you would not have to go out to bid. Supervisor Aaron stated the bidding process would have to be through the school since they own the building.

Parks: Sue Murphy reported at the parks they had installed snow fences around the Park, they closed the Mandana Parking Area and had been snowplowing the parks and the parking areas. She also stated she submitted the paperwork for the reimbursement from the County for Playday of \$813.00 for funding toward the Playday program.

Skaneateles Fire Department: Dana Pickering reviewed the October Chief's report stating there had been 24 calls during October bringing the total to 314 for the year.

*report attached

Resolution #19-202

Minutes November 4, 2019: On a motion of Councilor Tucker, seconded by Councilor Coville, and with a (5-0) affirmation of the Town Board, the minutes of November 4, 2019 were accepted as presented.

Resolution #19-203

Census Bureau Presentation: Supervisor Aaron introduced Matthew Vincent from the US Census Bureau.

Mr. Vincent stated he was a Partnership Specialist with the United States Census Bureau and he was here this evening to update the Board on the upcoming 2020 Census.

Mr. Vincent stated the United States Census Bureau was the largest statistical agency in the United States. The 2020 Census is important since it determines the number of seats each state has in the United States House of Representatives, defines Congressional and State Legislative Districts, determines the annual allocation of \$675 billion dollars in Federal funding and provides insight to governments, business and community planning groups for planning purposes. He stated the 2020 Census is safe. Private information is never published, and Census Bureau employees are sworn to protect confidentiality for life.

Mr. Vincent stated there are four ways to respond to the 2020 Census; online, phone, paper or a personal visit by Census employee. The US Census Bureau offers language support. Certain representatives can speak twelve different languages in addition to English.

The 2020 Census will begin mid-March with a mailer sent out with an invitation to respond online and some households will also receive a paper questionnaire. Mr. Vincent stated there are also job opportunities. Earn extra income while helping the community. Positions start at \$17.00 per hour and pay .50 cents per mile.

Mr. Vincent invited the Board to help by sharing the job recruitment information, start the census conversation with family friends and residents, identify opportunities to include Census messaging, materials, or invite Census staff to your event.

Mr. Vincent thanked the Board for their time.

Supervisor Aaron asked Mr. Vincent if they work with the Town Assessors. Mr. Vincent stated yes, the Town's Assessor are a valuable part of the census process. Councilor Badami asked how old does one have to be to be a Census employee? Mr. Vincent answered Census employee must be 18 years of age when they begin working. Councilor McCormack asked what type of identification the Census employees have? Mr. Vincent said they have badges, laptops with logo and a messenger bag with the U.S. Census logo they carry with them. Councilor Tucker stated he contacted the Census Bureau regarding employment, and he was told elected officials can not work for the Census. Mr. Vincent stated he agreed with Councilor Tucker.

The Board thanked Mr. Vincent for his presentation.

Announcements/Correspondence/Updates

- *9 – Element Plan Update:* Supervisor Aaron reported the signed contract with the Department of State was accepted; now they were waiting for funding. When this funding is received the Town will return the loan from Onondaga County. She stated none of the loan from Onondaga County had been used yet, since the Upstate Freshwater Institute is willing to wait for payment.
- *Legislation on the Lake Update Comprehensive Plan and Zoning Update:* Supervisor Aaron reported the request had been submitted to Senator Antonicci's office. Attorney Smith stated he had spoken to the Village of Skaneateles Attorney Jordan Pavlus and the Village is also preparing to submit the Village legislation to the Senate as well. Supervisor Aaron stated she had also spoken to Assemblyman Gary Finch's office about this legislation. Attorney Smith stated he would contact Assemblyman Finch's office also about sponsoring this legislation.

Resolution #19-204

- *Jay Seiler Letter – Hunting on Town Property at Railroad Street:* Supervisor Aaron stated a letter was received from Jay Seiler who owns a business at 790 Sheldon Road. He stated in his letter that he had been approached by his neighbor to the south, about access across his property to be able to hunt on the Town's property. He stated the property of his business, at 790 Sheldon Road, has the Town's property landlocked, with access only across his property. Mr. Seiler stated he was not comfortable giving him permission to hunt on the Town's property. This is in addition to any potential safety issues with someone hunting this close to his office where his clients/employees and children frequent. For the record he stated he does have his property posted for no trespassing, hunting, and notice of video surveillance because there tends to be a lot of random activity. The same neighbor feels has permission to hunt on the Town's land as he claims to have been given permission by a prior town employee and/or prior Highway Superintendent. He asked if the Town had a policy in place for the public to hunt on property like this? If not, maybe the Town Board could discuss the option of posting for no hunting on this Town owned property.

Supervisor Aaron reviewed a map of the property and the location of Mr. Seiler's property as well as other property surrounding this parcel. She stated New York State DEC hunting regulations stated the following:

It is illegal to discharge a firearm, bow or crossbow:

- within 500 feet (for a firearm), 250 feet (for a crossbow) or 150 feet (for a bow) of a dwelling, farm building or structure in occupation or use unless you own it, lease it, are an immediate member of the family, an employee, or have the owner's consent.

Supervisor Aaron stated there would only be a small area of this property that a firearm could legally be discharged on this property according to the NYS DEC regulations. She also stated that part of this property is in the Hamlet district of Mottville, and hunting is not allowed in the Hamlets.

Supervisor Aaron thought due to the location of this property and the New York State Hunting regulations hunting should not be allowed on the Town's property off of Sheldon Road, tax map #024.01.04.1 and the Board agreed.

On a motion of Councilor McCormack, seconded by Councilor Coville, and with a (5-0) affirmation of the Town Board hunting was prohibited on the Town property located off of Railroad Street, tax map #024.01-4.1.

Highway Superintendent Allan Wellington said he would post the property.

- *Electronic Waste Assistance Program reimbursement:* Supervisor Aaron announced the Town had received the Electronic Waste funding for the year in the amount of \$3834.79.
- *Onondaga County Town Planning Grant Application – Hamlet Committee:* Supervisor Aaron announced the Hamlet Committee had completed and submitted the Onondaga County Town Planning Grant Project Application. Supervisor Aaron thanked the Hamlet Committee and Councilor David Badami for all their work on the application.
- *Haylor, Freyor and Coon Open House – December 5th:* Supervisor Aaron announced the Town's Insurance carrier Haylor, Freyor & Coon would be holding their annual open house on December 5, 2019.
- *Town Hall and Transfer Station Holiday Closing: Town Hall- November 28th and 29th, December 24th at noon and December 25th. Transfer Station – November 28th, December 20th at noon and December 25th*
- *Water Updates:* Supervisor Aaron stated she and Councilor Badami are meeting with Trustees Zapata and Erikson to discuss water issues that include the Villages Water Main Maintenance Project and associated costs, the settlement of the UV project, discussion on creating a joint water authority which would have the Town and Village working jointly together on water issues, and finally the request from the Village for the Town to be a back-up operator for their water system as required by the Onondaga County Department of Health. As was stated in the Town's budget public hearing, the Town has budgeted for an additional person in the Water Department and the hope is to be able to hire a person that meets the minimum requirement of a Grade IIB operator in 2020 with the hope that the Town can coordinate with the Village to support what would be best for the entire water system.

Public Comment: No public comments

Resolution #19-205

Budget Amendments: On a motion of Councilor Coville, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board the following budget amendments were authorized for the abstract #19-22:

General Fund

\$ 1,875.00	Increase	013554.01.004.00	Assessment – C/E
\$ 375.00	Increase	013554.01.004.58	Assessment – C/E - Legal
\$ 2,250.00	Decrease	019904.01.004.00	Contingency
Cost of doing business			
\$ 350.00	Increase	016704.01.004.00	Central Print/Mail – C/E
\$ 350.00	Decrease	019904.01.004.00	Contingency
Cost of doing business			
\$ 200.00	Increase	051324.01.004.00	Garage – C/E
\$ 200.00	Decrease	019904.01.004.00	Contingency
Additional costs for outside services – rugs			
\$ 27,250.00	Increase	081604.01.004.00	Refuse / Garbage – C/E
\$ 27,250.00	Decrease	019904.01.004.00	Contingency
Additional costs associated with 2019 contract			
\$ 131,190.00	Increase	071102.05.002.00	Summer Rec. – Capital Imp.
\$ 131,190.00	Decrease	000909.01.000.00	Fund Balance - GF
Fund Balance Transfer – Capital Project Sims Building			

Part Town

\$ 230.00	Increase	080114.02.004.00	Codes – C/E
\$ 230.00	Decrease	080114.02.004.58	Codes – C/E - Legal
Additional costs associated with set up additional employee			

Water

\$ 6,025.00	Increase	083104.08.004.00	Water Admin - C/E
\$ 6,025.00	Decrease	083204.08.004.00	Source of Supply
Cost of doing business			

Abstract #19-22: On a motion of Councilor Coville, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board vouchers #19-0714 to 19-0820 were authorized from the following funds:

General Fund:	\$ 58,855.11	Part Town:	\$ 3,387.73
Highway:	\$ 13,925.56	Water:	\$ 15,102.33

Highway PT	\$ 7,096.13	Sewer:	\$ 2,018.00
T & A	\$ 2,689.91	Comm Dev	\$ 41,563.00
TOTAL:	\$ 144,637.77		

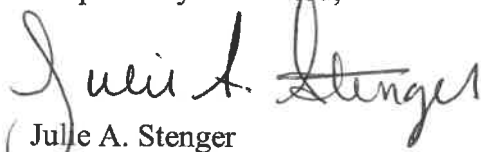
Resolution #19-206

Executive Session: On a motion of Councilor McCormack, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:05 p.m. for contract negotiations and personnel.

On a motion of Councilor McCormack, seconded by Councilor Coville the meeting was returned to open session at 7:41 p.m.

On a motion of Councilor McCormack, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 7:41 p.m.

Respectfully Submitted,


Julie A. Stenger
Town Clerk

Skaneateles Fire Department

77 West Genesee Street Skaneateles, NY 13152
Phone: 315-685-3496 Fax: 315-685-3480

November 18, 2019- Town Board Report

Calls for the month:

- See attached Chief's Report (10/1/2019 – 10/31/2019)

Member hours for the month:

- See attached Members Hour Report (10/1/2019 – 10/31/2019)

Upcoming trainings:

- 11/11-Small Engines-19:30
- 11/18Annual Bail Out Training-19:30
- 11/25-OSHA,Work Place Violence, Sexual Harassment -19:00
-
-
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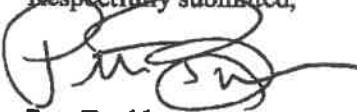
Meetings for the month:

- Labor Day – 11/14-19:30
- Truck – TBA
- Trustees & Board of Directors-11/20-19:00
- Officers-11/20-20:00
- Recruitment Committee-TBA
- Casino Night-TBA
-

Other business:

- Our BLSFR Certification was renewed with NYSDOH-EMS Bureau
- Part 1 of the Annual Reports for the Firefighter's Cancer Bill has been submitted to OFPC

Respectfully submitted,



Pete Buehler

Chief

Chief's Report

Skaneateles

From: 10/1/2019

To: 10/31/2019

Year to date

Membership

Total calls: 24	Total calls: 314	Active: 56
Structure Fires: 1	Structure Fires: 4	Inactive: 28
Vehicle Fires: 0	Vehicle Fires: 0	Probationary: 5
Vegetation Fires: 0	Vegetation Fires: 3	Military Leave: 0
Acres Burned: 0	Acres Burned: 0	Medical Leave: 0
EMS: 5	EMS: 60	Disability: 0
Rescue: 2	Rescue: 9	Social: 6
MVA: 4	MVA: 44	
Extrication: 0	Extrication: 5	
Hazardous Condition: 2	Hazardous Condition: 55	
Service Call: 1	Service Call: 18	Firefighter: 59
Good Intent Call: 0	Good Intent Call: 10	Interior Firefighter: 26
False Alarm: 6	False Alarm: 94	CFR: 0
Cancelled Enroute: 3	Cancelled Enroute: 17	EMT: 8
Other: 0	Other: 0	Paramedic: 0
Mutual Aid Given: 7	Mutual Aid Given: 49	Driver: 18
Mutual Aid Received: 7	Mutual Aid Received: 116	Diver: 10
Average Personnel: 10.25	Average Personnel: 11.51	Fire Police: 4
Average Enroute Time: 1.59	Average Enroute Time: 1.54	Haz-Mat: 26
Average Onscene Time: 5.65	Average Onscene Time: 4.85	Juniors, Explorers, RAMS: 1
Firefighter Injuries: 0	Firefighter Injuries: 0	Student, Bunk-In: 0
Firefighter Deaths: 0	Firefighter Deaths: 0	Support Staff: 5

Meetings: 1	Meetings: 11
Drills: 6	Drills: 62
Training: 0	Training: 9
Miscellaneous: 15	Miscellaneous: 90
Stand-by: 0	Stand-by: 4

Comments: _____

Prepared by: _____

Wednesday, November 13, 2019

Member Hours Report

Skaneateles

From: 10/1/2019

To: 10/31/2019

MEMBER	Drills	EMS / MEDICAL	FIRE / RESCUE	Misc.	Monthly Meeting	TOTAL
13 Bailor, Richard	2.0	3.1	2.2	0	1.0	8.3
80 Bailor, Rob	6.0	0	3.2	0	0	9.2
6 Bettle, Jorge	2.0	12.7	8.7	3.0	1.0	27.4
8 Bendall, Dick	0	0	0	0	1.0	1.0
136 Blum, Tony	0	0	0	19.0	1.0	20.0
68 Buehler, Pete	4.0	14.8	6.8	22.0	1.0	48.6
12 Buff, Jim	2.0	4.4	5.3	5.0	1.0	17.7
160 Busa, Steve	0	6.6	6.4	4.0	1.0	18.0
14 Card, David	0	0	0	0	1.0	1.0
15 Carlson, Gordon	4.0	17.0	12.3	14.0	1.0	48.3
4 Casper, Steve	2.0	0	2.2	0	0	4.2
180 Caza, Christopher	6.0	1.9	2.2	3.0	0	13.1
39 Clarry, Randy	4.0	5.3	6.8	7.0	0	23.1
29 D'Amico, Adam	4.0	1.9	1.1	0	0	7.0
183 Dove, Ryan	0	0	0	0	1.0	1.0
11 Duddan, Tammy	0	0	0	6.0	0	6.0
2 Evers, Daniel S	2.0	0	3.8	2.0	1.0	8.8
178 Fedor, Christopher	0	0	0	0	1.0	1.0
117 Frank, Bob	4.0	3.0	2.2	4.0	1.0	14.2
62 Gannon, Pat	4.0	3.2	2.2	4.0	1.0	14.4
19 Hall, Todd	0	0	2.2	3.0	1.0	6.2
25 Jones, Paul	4.0	3.2	1.2	2.0	1.0	11.4
170 Kipp, Jacob	4.0	4.4	6.9	13.0	0	28.3
127 Lessaorang, Frank	2.0	0	2.1	5.0	0	9.1
101 Lessaorang, Ray	4.0	1.7	3.3	3.0	1.0	13.0

Member Hours Report

Skaneateles

From: 10/1/2019

To: 10/31/2019

MEMBER	Drills	EMS / MEDICAL	FIRE / RESCUE	Misc.	Monthly Meeting	TOTAL
174 Lockhart, Marcus	0	6.5	3.7	11.0	1.0	22.2
107 Loperfido, Joe	0	0	0	0	1.0	1.0
157 Lynn, Bill	4.0	0	0	1.0	1.0	6.0
156 Lynn, Marty	2.0	0	0	9.0	1.0	12.0
51 Major, Charlie	0	0	0	0	1.0	1.0
185 Mead, Arfel	8.0	0	1.2	3.0	1.0	13.2
162 Mead, Kevin	4.0	1.2	0	2.0	1.0	8.2
181 Mead, Paul W	2.0	0	2.2	0	1.0	5.2
131 Murphy, Bill	4.0	1.9	3.3	7.0	0	16.2
7 Murphy, Kathy	2.0	5.8	3.2	0	1.0	12.0
60 Murphy, Paul	0	8.3	5.3	0	1.0	14.6
96 Newell, David	2.0	8.4	7.8	0	1.0	19.2
184 Oren, Joe	4.0	0	0	0	1.0	5.0
171 Paddock, Mike	4.0	3.2	3.4	0	1.0	11.6
63 Perkins, Dick	4.0	9.5	5.3	8.0	1.0	27.8
116 Pickering, Dana	6.0	15.1	12.0	8.0	1.0	42.1
44 Pole, Alberto	0	0	3.2	0	1.0	4.2
88 Rusin, Jim	0	2.7	4.3	5.0	1.0	13.0
66 Russell, Gene	2.0	9.6	5.3	0	1.0	17.9
103 Sali, Eric	0	0	2.2	3.0	1.0	6.2
176 Sali, Thomas	0	0	2.2	9.0	1.0	12.2
109 Shappell, Gary	0	0	0	3.0	1.0	4.0
74 Sheppard, David	2.0	5.6	6.3	8.0	1.0	22.9
133 Short, Scott	2.0	0	0	6.0	1.0	9.0
187 Stanczyk, Mike	6.0	0	0	0	0	6.0

Member Hours Report

Skaneateles

From: 10/1/2019

To: 10/31/2019

MEMBER	Drills	EMS / MEDICAL	FIRE / RESCUE	Misc.	Monthly Meeting	TOTAL
24 Stebbins, Mark	0	2.6	0	0	0	2.6
146 Tate, Jodi	4.0	1.3	2.2	0	0	7.5
76 Wallace, Charles	4.0	0	2.2	4.0	1.0	11.2
92 Wellington, Allan	4.0	6.4	2.3	3.0	1.0	16.7
41 Woodford, Clint	6.0	16.0	15.2	15.0	1.0	53.2
Total Hours	136.0	187.3	173.9	224.0	43.0	764