

Town Board Meeting
October 7, 2019
5:30 p.m.

Present: Supervisor Aaron, Councilor Badami, Councilor McCormack, Councilor Coville, Councilor Tucker.

5:30 p.m. SAVES Budget Review

Also, Present: Courtney Alexander, Sue Murphy, Bridgett Winkelman, Allan Wellington, Beth Batlle, Jason Gabak (Skaneateles Press), Joe Calipari, John Rooney, Mike Byrne, Carrie Scholz, Jim Greenfield (Deputy Supervisor), Steve Datz, Martin Dillon, Joellyn Tuttle, Christopher Scholz, Rich Way, Michael Timmons, Chris Legg.

Department Reports

Highway, Water, Transfer Station: Highway Superintendent Allan Wellington reported they had repaired blacktop on several roads, mowed roadsides, trimmed tree limbs in the highway rights-of-way and worked on the parking lot at the Austin Pavilion. They helped the NYS DOT with the milling of Route 321 and received millings free of charge. They listed the 4 surplus plow trucks with Auctions International and scheduled the paving for the Mandana Boat launch ramp for October 15th. In the Water Department they repaired a water main break on School Street, utilizing the services of “NY Leak Detection” and made repairs to several water meters. At the Transfer Station they took delivery of a new garbage compactor and scheduled another pickup for baled cardboard. Superintendent Wellington stated last Saturday at the Transfer Station they held a trial reopening of the Swap Shop and held a Household Hazardous Waste Event. Both of these events were well attended and went smoothly.

Parks: Sue Murphy reported in the Parks Department the annual SPCA event was held last Sunday and went very well. They were preparing the parks for the CROP Walk which is scheduled for October 20th. They are continuing to take down trees and prepare for the planting of new trees at Austin Park. The Farmers Market is continuing through the end of October.

Planning & Zoning: Councilor Tucker reported there were currently 4 open projects. He reviewed the status of existing projects still open; Hidden Estates, Zechman Subdivision, Steve Datz, Skaneateles Aerodrome, Chris Graham. He reviewed the Planning Departments other activities which included; the draft Zoning Code, attendance at the Septic System and Well Water Workshop on September 26th and had conducted 8 pre-application meetings with prospective applicants.

Codes: Councilor Badami reviewed Codes Officer Herrmann’s report for the month of September. He stated 9 more permits were closed out. Ben Garrett is doing a great job keeping up with the plan reviews so they can get permits out accurately and timely. And, Kim Benda is still working on updating IPS to have accurate data for each parcel. Councilor Badami reported there were 15 permits issued in September totaling \$901,875.00 in valuation and \$4,461.43 in permit fees.

Budget: Budget Officer Winkelman reported the Town Board was in receipt of the 2020 Tentative Budget, had completed the quarterly employment taxes and is working with departments to complete their 2019 budgets.

Historian: Town Historian Beth Batlle gave a report on the “Cooking from Washington to Skaneateles”.

*report attached

Resolution #19-177

Minutes of September 23, 2019 and October 3, 2019: On a motion of Councilor Tucker, seconded by Councilor Coville, and with a (4-0) affirmation of the Town Board the Minutes of September 23, 2019 were accepted with the following correction: Councilor Coville abstained on the vote for F.J. Estlinbaum’s proposal for additional work at the Mandana boat launch, due to the F.J. Estlinbaum being a client of Councilor Coville’s law practice; Supervisor Aaron abstained due to her absence.

On a motion of Councilor McCormack, seconded by Councilor Tucker, and with a (3-0) affirmation of the Town Board the Minutes of October 3, 2019 were accepted as presented; Councilor Badami and Councilor Coville abstained due to their absence.

Resolution #19-178

Talcott Water District: Supervisor Aaron stated there is a water district in the Town, the Talcott Water District that is currently receiving water from the Village in an informal way and residents of the Talcott District are here to present their request to formalize this district.

Mr. Datz reviewed the following:

Eighty or so years ago 12 residents of the town were permitted by the village to tap into and draw water from the village water system on a private line. This was the Talcott Water Association. All those years they have paid their water bills to the village while privately maintaining the line among the members. They are the only residents outside the village boundaries that pay water bills to the village.

The water line serves the first seven houses south from the village line on the east side of East Lake Rd (NY Rt 41t). The remaining five homes are on the west side of the road, three on the lake front and two on the west side of the road itself.

Since the creation of the Association and within its reaches north, south, east and west are twenty other properties located on Fire Lanes G, H, and I. Nineteen of those properties have dwellings and there is one buildable lot. Two have wells. Two have independent systems drawing water from the lake and the remaining dwellings draw from multi-home systems from the lake. The buildable lot has no water on site.

So, they have a preexisting private waterline that until now was unknown to the Onondaga Health Department; a water table that is unsuitable for drilling 18 new wells; several multi house systems which the health department discourages due to potential cross contamination; and a few direct draw services which the health department is no longer recommending for primary drinking water.

For many years many properties have requested to add on to the Talcott line. In the past there has never been enough flow to add more homes to the 2" main which has served the users more than adequately. With the increased flow made in the upgrade of the village system, there is an opportunity to offer more water to the residents within the associations current boundaries. But there are circumstances which make this difficult within the normal guidelines of formally created water districts.

They are requesting to form a district privately that would conform with all legal and technical code standards. They would then dedicate the district to the town upon completion at no cost to the town. Water districts are normally formed in a situation with no present infrastructure. This situation is a different situation that would be greatly facilitated by an out of the box solution. This is possible within the physical boundaries of the existing association. Expanding the district beyond becomes very difficult logistically. However, there would be conditions at the end of the districts line for use by others in the future.

By creating the new line privately, we are able to divide the finances in a manner not allowed by a public project . To date they have the 12 members of the Talcott Association in agreement . The ten members of Fire Lane I, and the 6 members of Fire Lane H are also in agreement of the concept including its financial approach. At this time the four residents on Fire Lane G are still evaluating the concept.

They have contacted the county health department and they are onboard with the concept if the following conditions are met: approval by Town of Skaneateles, formation of a district, a plan developed by a design professional, submittal in full compliance with the NY State sanitary code part 5-1 and ten States standards.

Mr. Datz stated the village would be more than pleased to terminate the existing relationship with the Talcott Association in favor of a formal water district with the town.

He stated the Town will have rectified a preexisting nonconforming water supply and supplying twenty additional homes the best water system available at a cost-efficient manner with no financial strain on the Town. This procedure of formation could be used as a prototype for extensions of districts in the future.

They have investigated and are prepared to hire an engineer who would be approved by John Camp, Town Engineer and Mr. Camp has agreed to work with him to facilitate the design process. They hope to have the design available for review for the mid November meeting. They should be able to present their budget at that time as well .

Mr. Datz stated what they are requesting from the town is the Board's support of concept and their assurances that the Board will accept dedication of the Talcott Water District upon completion.

Councilor McCormack asked who would be responsible for repairs and maintenance on this district. Mr. Datz stated once it is accepted by the Town it would fall to the Town's Water Department for repairs and maintenance. Councilor McCormack asked if the Town would also be

responsible for billing this district. Mr. Datz answered yes, the Town would bill the water customers within the District.

Supervisor Aaron asked Engineer John Camp if there should be an escrow account established for the Town's expenses in the possibility of forming this district. Mr. Camp stated yes, this is correct an escrow account would need to be established.

Attorney Smith stated the next step should be for Mr. Datz to prepare a Map, Plan and Report. He asked if it would be their engineer or John Camp, the Town Engineer preparing the Map, Plan and Report? John Camp stated the applicant's engineer would be preparing the report then he and his firm would review. Attorney Smith stated to Mr. Datz to work with John Camp when preparing this Map, Plan and Report since it needs to be in a specific format in order for the Town to accept the report of the formation of a water district. Attorney Smith stated there will need to be financial information provided in this report, if the cost of the district to the residents exceeds a certain amount it will require Comptroller approval. If you are going to gather the money and pay for the district formation prior to being accepted by the Town it does not matter as much but you still need to provide the cost per customer in the Map, Plan and Report. The Map, Plan and Report needs to state how much it is going to cost the customers in the district each year and if it is above a certain threshold set by the State the Comptroller will have to approve the formation of the district.

Mr. Datz stated they will have the district paid for before it will be turned over to the Town, through private funds. Attorney Smith stated in this case it probably will not trip the threshold, but the figures still need to be in the report.

Councilor Coville asked who repairs and maintains the lines currently? Mr. Datz stated he does or the individual homeowners. John Camp stated this is why the Health Department does not look favorably on this situation. Having private homeowners maintain a public waterline is not a good practice.

Mr. Datz stated three quarters of this line is not located within the public easement, this causes difficulties in repair and maintenance. Installing the new watermain in the public easement bringing it up to code would allow maintenance and repairs easier. Attorney Smith stated all easements must be obtained and filed with the Town.

Supervisor Aaron stated that the current residents who are on the Talcott waterline will be contributing less in funding the project than the residents who will be added to the district. She asked Mr. Datz if this is being received favorably? Mr. Datz said he is working with the residents and hoped to have them all on the same page when he comes back to the Board. He stated he has a budget that is very reasonable for all the residents.

Supervisor Aaron stated the next step would be for Mr. Datz to come back to the Board with the Map, Plan and Report. Attorney Smith stated the cost threshold per year will be about \$800 - \$900 per year needs to be in the Report presented to the Board. He stated since the residents will be paying privately to form the district, this threshold should not be met.

Supervisor Aaron stated formalizing this district is a benefit to the Town, Village and the residents. Once the Map Plan and Report is submitted to the Board then the Board would establish an escrow account and schedule a public hearing. Mr. Camp stated he would work with Mr. Datz to make sure the correct format and information is used in creating the Map Plan and Report.

Councilor McCormack asked if the upgrades to the Village waterlines affected this district. Mr. Datz said no, it had only given the Talcott district a new valve connection at the main. Attorney Smith stated the Village will have to approve the additional residents and the formation of the district. Mr. Camp stated the Village had approached the Town in the past to formalize the district. Supervisor Aaron stated the Village is anxious to get this done.

Supervisor Aaron stated once the Map Plan and Report are completed it should be submitted to the Town Board and they will refer it to Engineer John Camp and Town Attorney Smith for their review.

Mr. Datz asked the Board if they were in favor of the concept of formalizing this district. The residents would like to know before they sign on to be part of this district. The Board agreed yes, they were in favor of formalizing this district and would like to move forward. The signatures of the property owners agreeing to be part of this water district must also be submitted to the Board.

Attorney Smith stated once the report is submitted and accepted by the Board there will have to be a public hearing, after the public hearing the Board can vote. What the Board would vote on is that everyone that would benefit from the district is included in the district and everyone that is included in the district would benefit from it, and forming the district is in the best interest of the public, this is all in the State statute. He stated an escrow account would be formed, which would cover the expenses of the Town Attorney and the Town Engineer, what is not used in the account would be returned, if there is not enough in the escrow account for these services it would be charged back only to the district not the entire Town.

Supervisor Aaron thanked Mr. Datz for his presentation and asked him to let the Board know when he is ready to submit his Plan to the Board. Mr. Datz stated he hoped it would be mid- November and thanked the Board.

Resolution #19-179

Swap Shop Trial Re-opening: Supervisor Aaron reported to the Board the Swap Shop had held its trial reopening last Saturday and it was a success. Amy Rolleri and Janice Fabrizio were the volunteers for the day and made sure it ran smoothly.

Supervisor Aaron stated the Swap Shop Committee had met today and decided to continue the Swap Shop through October depending on the ability to get volunteers. After October it would close for the winter and reopen in April. She stated Highway Superintendent Wellington and the staff at the Transfer Station have supplied signage and a bulletin board to advertise larger items residents would like to repurpose.

Supervisor Aaron thanked Amy Rolleri and the Committee.

Resolution #19-180

Town Hall Copy Machines Proposals: Supervisor Aaron stated the Town Hall’s copier lease had expired and three proposals had been received to replace them.

The three proposals for new machines that would provide black and white and color copies, scan to email and fax service are as follows for two machines (upstairs and downstairs):

Copier Products Sales and Service	2 Ricoh C3502	\$352.00/month (4,500 B&W & 200 Color Copies)
Repeat Business Systems	2 Ricoh IM C4500	\$484.34/month (4,500 B&W & 200 Color Copies)
Eastern Copy Products	2 BizHub C368	\$313.55/month (4,500 B&W & 200 Color Copies)

It is our recommendation to lease the BIZHUB C368 from Eastern Copy Products at a lease cost of \$313.55 per month.

The lease price per month for two copiers, one on the first floor and one on the second floor of the Town Hall will be \$313.55 for 48 months. The model would be BIZHUB C368 manufactured by Konica Minolta. This price includes the lease fee, as well as 200 color copies and up to 4,500 black and white copies, maintenance and toner. Eastern Copy Products also has the Onondaga County bid and we can take advantage of their contract with Onondaga County and receive a lease price less than the County bid prices which is reflected in the lease payments.

This would follow the Town’s Procurement Policy for purchase of less than \$20,000 but greater than \$3,000 requiring three (3) quotes from three (3) different vendors.

On a motion of Councilor Badami, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the Town Board authorized contracting with Eastern Copy Products for a 48 month lease of two BIZHUB C368 manufactured by Konica Minolta, this price includes the lease fee, as well as 200 color copies and up to 4,500 black and white copies, maintenance and toner.

Resolution #19-181

Schedule Town Board Budget Meetings: Budget Officer Winkelman stated the Board needed to schedule additional budget meetings to finalize the 2020 Town of Skaneateles Budget.

On a motion of Councilor McCormack, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board, the following meeting schedule was approved to review the 2020 Town of Skaneateles Budget:

7:30 a.m. – 9:03 a.m.	Thursday, October 17 th	TBD
7:30 a.m. – 9:00 a.m.	Monday, October 21 st	Overview, Preliminary Budget 2020

Resolution #19-182

Mandana Boat Launch: Supervisor Aaron explained to the Board that Fritz Estlibaum suggested while the project is in process, they should fill in between the existing ramp and existing sheet piling with concrete slabs as well. They would have to be cut to fit but would make a huge difference. Mr. Estlinbaum stated in his letter that he had spoken to employees of the Marina, they said that when people launch a boat by themselves, people tend to hug the dock and fall off the ramp, creating ruts, flat tires and damage to trailers. The cost of these are estimated to be around \$3500.00.

The Board agreed this should be done now. Attorney Smith stated this should be considered a change order to the original contract.

On a motion of Councilor Badami, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, the change order to the original contract with R.J. Estlinbaum for the repair of the Mandana boat launch ramp for additional concrete slabs at a cost of \$3,500 was authorized.

Announcements/Correspondence/Updates

▪*Comprehensive Plan Update:* Supervisor Aaron stated the draft updated Comprehensive Plan and Zoning had been sent to Planner Joel Russell, after his review it would be submitted to the Town Board.

▪*Hamlet Committee Meeting:* Supervisor Aaron announced the Town has organized a special presentation for Hamlets north of the village and would like the Community to come and share your thoughts regarding the future of the Hamlets. Dan Kwasnowski, AICP, Planning Director of the Syracuse Onondaga County Planning Agency will present his experiences with hamlet planning and will request your input specific to hamlet planning in Skaneateles. J. Ryan McMahon, II Onondaga County Executive, is scheduled to attend.

▪*Thank you note – Chris Page Troop 61:* Supervisor Aaron announced she had received a thank you letter from Chris Page of Troop 61 thanking her for the help with completing his citizenship for his Community Merit Badge.

▪*Robert J. Hydon Post 239 American Centennial Dinner, November 10th at 5:00pm:* Legion Member Joe Calipari announced there will be a dinner at the Skaneateles Country Club celebrating the American Legion 100-year anniversary.

▪*CROP Walk – 50th Anniversary October 20th at 2:30pm.:* Supervisor Aaron introduced Reverend Joellyn Tuttle of the Skaneateles United Methodist Church. Reverend Tuttle announced this was the 50th Anniversary of the CROP Walk. The CROP Walk has been held in the Skaneateles community for 34 years. She invited the Town Board to attend the event on October 20th being held at Austin Park.

Reverend Tuttle asked the Town Board to adopt a resolution proclaiming October 20th, 2019 as CROP Hunger Walk Day in the Town of Skaneateles.

Resolution #19-183

On a motion of Councilor Tucker, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board the following resolution was made:

**Crop Walk Hunger Walk
Ending Hunger One Step at a Time
Town of Skaneateles Resolution**

Whereas, healthy food is essential to thriving, to growth, and to prosperous, long life, but those without land to grow food or money to buy it are likely to suffer from hunger; and

Whereas, 800 million people around the world, including 11-12% of Americans; and

Whereas, 3.2 million children die from hunger each year, and 66 million primary school age children around the world go to school hungry, in addition to one in five American schoolchildren who risk going to school hungry; and

Whereas, the CROP Hunger Walk has been organizing cities and towns across America to fight hunger around the world and in their communities for 50 years; and

Whereas, the Skaneateles community has been a part of the CROP Hunger Walk since 1985, raising thousands of dollars in the fight against hunger; and

Whereas, by participating in the CROP Hunger Walk, we can draw attention to not only to the problems of hunger, but also solutions, improving the quality of life of all of our neighbors, no matter where they live, and supporting thriving livelihoods for all people.

Now, Therefore, I, Janet Aaron, Town Supervisor and the Skaneateles Town Board, do hereby proclaim the 20th day of October 2019 as:

CROP Hunger Walk Day

In the Town of Skaneateles and encourage all citizens to support observances that raise public awareness concerning hunger and poverty, their causes and their solutions.

▪*Robert J. Hydon Post 239 American Centennial Dinner, November 10th at 5:00pm*: Supervisor Aaron announced a letter was received from Lawrence Pardee regarding drainage issues at his property on Elizabeth Street in the Village. Supervisor Aaron stated it was also sent to the Village of Skaneateles.

▪*Town Hall Close October 14th – Columbus Day, Transfer Station opened regular hours: Saturday 7:00am-2:30pm closes Sunday and Monday*

Public Comment: Mike Timmins of East Lake Road stated he was part of the Talcott Water District and remembered when it was brought to the Town to be formalized in 1999 and it did not happen. He stated he hoped it would have enough support to be completed this time.

Resolution #19-184

Budget Amendments: On a motion of Councilor Coville, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board the following budget amendment was approved:

General Fund

\$ 170.00	Increase	031204.01.004.00	Police & Constable – C/E
\$ 170.00	Decrease	031201.01.001.00	Police & Constable – P/S
Cost of employees' uniforms			
\$ 1,620.00	Increase	071104.01.004.45	Summ Rec.-C/E-Equip. Rent.
\$ 1,620.00	Decrease	071104.01.004.51	Summ Rec.-C/E-Fields. Rent.
Cost of associated with Rental of Porta Potties at Austin Park			
\$ 45.00	Increase	085101.01.001.00	Comm. Beautification P/S
\$ 45.00	Decrease	085104.01.004.00	Comm. Beautification C/E
Cost of employees doing maintenance at Conservation area			

Resolution #19-185

Abstract #19-19: On a motion of Councilor Coville, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board vouchers #19-0821-19-0898 were authorized from the following funds:

General Fund:	\$ 62,577.59	Sewer.:	\$ 1,785.20
Highway:	\$ 80.61	Water:	\$ 15,459.98
Highway PT	\$ 1,698.60	Part Town	\$ 759.57
Street Lgt.:	\$ 1,119.48	T & A	\$ 247.19
Total:	\$276,184.67	Fire District	\$192,456.45

Resolution #19-186

Executive Session: On a motion of Councilor McCormack, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:35 p.m. to discuss contract negotiations, potential litigations and personnel.

On a motion of Councilor McCormack, seconded by Councilor Coville the meeting was returned to open session at 8:08p.m. .

On a motion of Councilor Tucker, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 8:08 p.m..

Respectfully Submitted,



Julie A. Stenger
Town Clerk

Cooking From Washington to Skaneateles
Beth Batlle, Town Historian

Her merry eyes and her Scottish brogue made Nellie Randal popular. However, it was her great cooking made her famous.

Nellie was born into the Docherty family on May 1, 1892 in Motherwell, Scotland, a suburb of Glasgow. At the age of 17 she immigrated to the United States and settled in Homer, New York. Here she married Leo Randall. However the marriage only lasted six months.

Left to her own resources, Nellie opened a restaurant on Main Street, then a tea room. In 1930 she took on Mary Schermerhorn as a partner and they opened a second tea room in Tully which quickly became as famous as the first.

When World War II broke out, Nellie headed to Washington D.C. There she interviewed to be the cook for the Joint Chiefs of Staff and got the job. Now she was cooking her famous dishes for generals such as Eisenhower, Mac Arthur, and Marshall, and admirals such as Nimitz and Leahy, and for the President of the United States. Her most prized possession was an autographed photograph of her posing with President Franklin D. Roosevelt.

"Steak Supreme" was a dish she created because she could keep it in the oven for hours as the Supreme Commanders never knew when they could break for dinner.

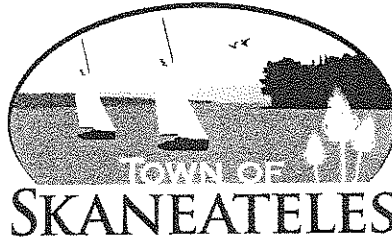
Shortly after the war ended, in 1946 Nellie and Mary came to Skaneateles and opened a small diner on Jordan Street. Before long there was a line of customers winding its way down the street, waiting to get inside. However, the door to the restaurant closed promptly at 7 P.M. no matter how many customers were still waiting outside.

Two years later the two moved to "The Penguin", a small 10 stool and counter restaurant up the hill on Route 20 on the west side of Skaneateles, adjacent to the Mobil gas station. Bill Pavlus who once worked there said that there was a door in the garage that led directly to the restaurant. Very convenient for the workers.

After Mary Schermerhorn's death in 1957, Nellie closed the Penguin that fall and returned to Scotland. Two years of Glasgow's polluted air, proved to be too much for her. She returned to the United States and eventually settled back in Cortland. She died there on January 19, 1983 at the age of 90.

Nellie always kept her recipes and cooking secrets in a loose leaf notebook. Eventually they finally found their way into a cookbook. Now everyone could enjoy the delicious meals that drew the envy of the wives of those World War II heroes.

Perhaps Nellie's recipe for life was a quote she attributed to F.D.R. that said, "When you reach the end of your rope, tie a knot in it and hang on."



**Crop Walk Hunger Walk
Ending Hunger One Step at a Time
Town of Skaneateles Resolution**

Whereas, healthy food is essential to thriving, to growth, and to prosperous, long life, but those without land to grow food or money to buy it are likely to suffer from hunger; and

Whereas, 800 million people around the world, including 11-12% of Americans; and

Whereas, 3.2 million children die from hunger each year, and 66 million primary school age children around the world go to school hungry, in addition to one in five American schoolchildren who risk going to school hungry; and

Whereas, the CROP Hunger Walk has been organizing cities and towns across America to fight hunger around the world and in their communities for 50 years; and

Whereas, the Skaneateles community has been a part of the CROP Hunger Walk since 1985, raising thousand of dollars in the fight against hunger; and

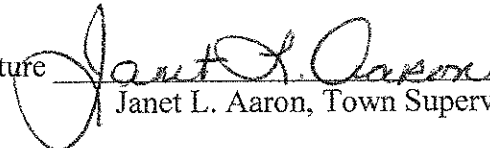
Whereas, by participating in the CROP Hunger Walk, we can draw attention to not only to the problems of hunger, but also solutions, improving the quality of life of all of our neighbors, no matter where they live, and supporting thriving livelihoods for all people.

Now, Therefore, I, Janet Aaron, Town Supervisor and the Skaneateles Town Board, do hereby proclaim the 20th day of October, 2019 as:

CROP Hunger Walk Day

In the Town of Skaneateles, and encourage all citizens to support observances that raise public awareness concerning hunger and poverty, their causes and their solutions.

PROCLAIMED this 7th day of October 2019

Signature 
Janet L. Aaron, Town Supervisor