

Town Board Meeting

August 2, 2021

6:30 p.m.

Location: Town Hall, 24 Jordan Street, Skaneateles, NY 13152

Zoom: : <https://us02web.zoom.us/j/82897793842>

Meeting ID: 828 9779 3842 Passcode: 678534

Present: Supervisor Aaron, Councilor Tucker, Councilor McCormack, Councilor Alexander, Councilor Legg, Attorney Smith

Also, Present:

Attending Via Zoom: Sue Murphy, Miranda Robinson, Allan Wellington, Jason Gabak (Skaneateles Press), Keri Fey, Bridgett Winkelman, Chris Buff.

Attending in person: Paula Powell, Karen Barkdull and Kim Benda.

Highway, Water, Transfer Station: Highway Superintendent Allan Wellington reported the Highway Department repaired a concrete culvert on Hencoop Road, installed 90' of 12" drainage pipe along Milford Drive to stabilize the road shoulder, made equipment repairs to a mowing tractor and the highway loader and helped the Town of Spafford with their paving project. In the Water Department they repaired a fire hydrant at the intersection of Fisher Road and New Seneca Turnpike. They continued to clean and repaint fire hydrants and made repairs to the van. At the Transfer Station DeMarco Landscaping completed the brush grinding and the site for brush drop off had been cleaned up and regraded, they had explored some market options for recycling metal cans and fiber.

Planning & Zoning: Councilor Tucker reviewed the Planning and Zoning open projects report. A site plan at 1786 Coon Hill Road, subdivision at 1665 Pork Street, site plan on Pork Street for a single-family dwelling, an amendment to the County Line Subdivision, Jordan Road LLC, and an area variance at 1695 VanCamp Road.

Councilor Tucker reviewed the status of existing open projects. Hidden Estates – The application had been approved for a preliminary plat plan. County Line Subdivision (now Fox Run Subdivision) – Requesting amendment to subdivision approval so that it could be accomplished in phases, the Planning Board will conduct SEQR review in August. Chris Graham – Application pending for re-design of multi-family residences for the RR district. Meunier -The application for 8 condo units in the "Block" building on Jordan Road, is pending with the Planning Board. ZBA approved the variances at their March 3, 2020, meeting and extended the time of approval through March of 2022. Victory Sports – The application is pending as the Applicant is considering the potential for smaller scale development on the property. Other activities included four pre-application meetings, two hours of training, assisted with the writing of the RAISE Grant, working with the Zoning Committee on the PDD draft and scheduled a staff meeting in August and prepared the 2022 draft budget for Planning and Zoning.

Codes: Councilor Tucker reviewed the July Codes Enforcement report. He stated there were 13 new permits issued at a total construction cost of \$400,864.00 with permit costs for a total of \$3,991.35. They had issued 9 Certificates of Completion and one violation.

Parks: Parks Manager Sue Murphy reported Playday was up and running smoothly. They are aware of the uptick in COVID cases. They are stressing that all campers wash their hands. There are 9 days left for the camp. The swim area had been open most days; they have only had to close due to bad weather. The Antique Boat show made the Boat Launch and the swim area very busy. She reported at the boat ramp the last slab of the ramp had moved out. When the water level lowers this could cause a problem. They had contacted the company that had done the work on the boat launch ramp, and they are going to look at it. This week it is Farmer's Market Appreciation Week. They are planning Movie Night in the Park for August and September. They had removed a tree that had come down at the Charlie Major Nature Trail. The firemen will be moving into Austin Pavilion to set up for the Labor Day Field Days. The SPCA had applied to use the Austin Pavilion in October for an event.

Staff Engineer: Town Engineer, Miranda Robinson reported she had been working on both grants from Onondaga County; the Main Street Grant-Due September 3rd, for private entities with Town "approval", 25% match and the Infrastructure Grant-Due August 13th, for municipalities -small grants \$50k, no match required but suggested. Supervisor Aaron reviewed these grant opportunities. Engineer Robinson reported on the Solar Project at the Transfer Station, the panels are going up and there are still opportunities to sign up at other Solar Farms.

Budget: Budget Officer Winkelman reported the Town had received the first half of Federal ARPA Funds of \$240,000. Her and Bookkeeper Keri Fey had been preparing for the 2022 Budget meetings, meeting with departments and they will schedule the Budget meetings with the Board later in the meeting tonight.

Minutes of July 19, 2021: On a motion of Councilor Alexander, seconded by Councilor Legg, Councilor Tucker abstaining due to his absence at the July 19, 2021, Town Board meeting, and with a (4-0) affirmation of the Town Board the minutes of July 19, 2021, were accepted as presented.

EPA Lead Service Line Program: Town Engineer Robinson stated a Lead Service Line Rule came out in October of 2020 in an effort to reduce the number of lead service lines in drinking water systems. The Environmental Protection Agency had been developing this program since the Flint, Michigan incident in order to reduce the potential exposure to lead within drinking water systems. All water suppliers will be required to submit an inventory of all service lines to the EPA by October of 2024 along with a plan to replace the lead service lines. If water suppliers do not know the material that the service line is comprised of, it shall be assumed it is lead.

Once the inventory is completed and submitted to the EPA a testing protocol will be implemented based on the number of lead service lines, or other types of material. There are 5 tiers with 5 being the lowest and least cumbersome.

The Town of Skaneateles has taken a proactive approach and determined the areas of the water system that are unknown and constructed before 1950. Roughly 90% of the water services are known and documented in some way.

The Town is responsible to replace any service line that contains lead. However, if the lead is on the homeowner side, the Town does not need to replace this line for free.

Supervisor Aaron asked if there are service lines, we know are lead. Engineer Robinson stated there are some that are unknown and most likely do have a lead service line. They need to be inventoried better. Supervisor Aaron asked how the lines to homes would be determined if there was lead. Engineer Robinson stated to make the determination if there is lead from the shut-off valve to the house it is appropriate to go in the house to see if the service line is lead. Attorney Smith asked if testing the water in the home would tell if there was lead. Engineer Robinson stated it would be more expensive to test the water than to dig up the lines. Ultimately it would be more costly to test for the lead in the service lines than to replace them.

Supervisor Aaron asked the estimated timeline for this. Engineer Robinson stated the deadline for the inventory is October of 2024, but as of now 90% of our service lines inventoried.

Engineer Robinson stated she wanted the Board to be aware of this and to be prepared to budget for this inventory over the next few years. This is going to take time, money, and manpower.

Support Skaneateles Library – Onondaga County Grant Opportunities: Supervisor Aaron reviewed the possibility of the Skaneateles Library having an opportunity to benefit from the Onondaga County Mainstreet Grants. Onondaga County is offering these grants of up to \$500,000 with a match of \$125,000 to businesses in the community. The Skaneateles Library believes they would qualify for this grant for the purchase of the Fennell Street property.

Supervisor Aaron stated the Skaneateles Library is asking the Board to support them in making application for this Grant. She stated the Fennell Street property needs renovation and this is an opportunity for help the library with their purchase of 75 Fennell Street from the Town.

Councilor Alexander agreed, this was a great opportunity for the library to get some funding and is in support of their application.

Councilor Legg stated to clarify, it would be a maximum of \$500,000 and if there were multiple projects, we would have to prioritize the projects. Supervisor stated yes, that is correct. If other businesses are interested, they should contact Onondaga County.

Supervisor Aaron asked to put the information on Facebook and the Town's website to see if any other businesses would be interested.

Schedule 2022 Budget Meetings: Bookkeeper Keri Fey reviewed the proposed 2022 Budget Meeting Schedule.

On a motion of Councilor Alexander, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the Board authorized the following 2022 Budget Meeting Schedule:

August 5, 2021, 11:00 a.m.
August 11, 2021, 11:00 a.m.
August 13, 2021, 11:00 a.m.
August 16, 2021, 11:00 a.m.
August 25, 2021, 11:00 a.m.
August 27, 2021, 11:00 a.m.

Announcements/Correspondence/Updates

▪ *City of Auburn Letter – Requesting New York State Health Department adopt Watershed Rules and Regulations:* Supervisor Aaron announced a letter from the City of Auburn was received asking for the Town’s support in for their long-term watershed protection plan that was presented to the Cayuga County Health Department. The City of Auburn was asking the Town to pass a resolution in support of this Plan. Supervisor Aaron stated she and the Board would need to review this request and create a draft resolution in support.

On a motion of Supervisor Aaron, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the Board authorized Attorney Smith to draft a resolution in support of the City of Auburn and the Town of Owasco of the Cayuga County Health Department speedy approval of a long-term watershed protection plan for Owasco Lake.

▪ *Central New York Storm Water Coalition Summer 2021 Quarterly Newsletter – “Gardens and Gutters”:* Supervisor Aaron announced they had received the CNY Stormwater Coalition newsletter – “Gardens and Gutters”. This newsletter has a lot of good information.

▪ *NYS Marijuana Regulation and Taxation Act – Informational Meeting:* Supervisor Aaron stated the Board would like to hold a meeting regarding the new NYS Marijuana Regulation and Taxation Act. This meeting would give the community an opportunity to voice their concerns or support. Towns have until December 31, 2021, to opt out of being able to have a dispensary. If Towns do not opt out by December 31, 2021, they will not have another opportunity to opt out. If Towns choose to opt out by December 31, 2021, it will still give the option of allowing Dispensaries in the future.

Councilor Alexander stated she would like to be consistent with the Village. Supervisor Aaron stated she had contacted Mayor Sennett and she had said hopefully most of the Village Trustees would be able to attend the meeting as well.

Supervisor Aaron stated the Town’s Planning and Zoning needed to review the areas in the Town Zoning that would or could allow retail dispensaries and what approvals would be necessary.

On a motion of Councilor Alexander, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the Board scheduled an informational meeting regarding the NYS Marijuana Regulation and Taxation Act on August 24, 2021, at 7:00 p.m. at the Austin Pavilion and referred the Law to the Planning and Zoning Boards for their review.

Councilor Legg stated there were two categories to be reviewed. One was for sites that were strictly a retail dispensary and one that would review sites that allow on site consumption.

- *Board of Assessment Review Opening:* Supervisor Aaron announced there is an opening on the Town of Skaneateles Board of Assessment Review. If anyone is interested, please submit your letters to the Town Clerk.

- *Fox Run/ County Line Road Subdivision Updated SEQOR Review:* Supervisor Aaron announced a letter was received from Planning Attorney Scott Molnar reviewing the request from Fox Run/ County Line Road Subdivision to amend the Preliminary Plat Subdivision Approval issued by the Planning Board January 19, 2021, asking to construct the project in three phases over an extended period of time.

Councilor Alexander asked if this would change the Town accepting the Road? Supervisor Aaron stated the Town Board is not obligated to take over a road, and the Board discussed not taking over this road until it was 100% built. Attorney Smith stated they had approved the Drainage District and that is all to this point.

Planning Clerk Barkdull reviewed the phases the Applicant is proposing and their hopes the Town Board would accept each phase separately. Attorney Smith said the Board would not accept anything until the Engineers reviewed and approved.

Ms. Barkdull stated this is a request from the Planning Board to be Lead Agency on the Amendments to the Application.

On a motion of Councilor Legg, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board, the Board accepted the request from the Planning Board to be Lead Agent regarding the amendment to the Fox Run/County Line Road Subdivision.

- *Supervisor Meeting with Senator Mannion:* Supervisor Aaron reported she and Mayor Sennett met with New York State Senator Mannion. They discussed the grants the Town received for the Sims Building and the Old Seneca Water Main. Senator Mannion wanted to make sure the Town had received the grant funding. Supervisor Aaron asked him about getting funding for the Parks, Pickle Ball, and water on Andrews Road. It is nice to know he is here to support the Town of Skaneateles.

Councilor Tucker reviewed the approval of the Conservation Easement on the Karlik Property. The Conservation Easement was approved and therefore this land will not be available for development. The Board was pleased with this Conservation Easement and thanked Councilor Tucker for all his work on this.

Public Comment: Jessie from Senator Mannion's office stated if there are any resources the Town Board needs regarding the new Marijuana Regulations please reach out and they can help. Supervisor Aaron thanked her for coming.

Budget Amendments: No Budget Amendments

Abstract #21-13: On a motion of Councilor McCormack, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board vouchers #21-018 - #21-0224 were authorized from the following funds:

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|---------------|---------------------|------------|-------------|
| General Fund: | \$ 25,521.23 | Highway: | \$ 719.65 |
| Water: | \$ 6,887.91 | Part Town: | \$ 4,942.81 |
| T&A: | \$ 17,513.53 | | |
| TOTAL: | \$ 55,585.13 | | |

Executive Session: On a motion of Councilor Alexander, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:40 p.m. for attorney advice.

On a motion of Councilor Alexander, seconded by Councilor Tucker the meeting was returned to open session at 8:50 p.m.

On a motion of Councilor McCormack, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 8:50 p.m.

Respectfully Submitted,



Julie A. Stenger
Town Clerk