

**Town Board Meeting**  
**February 4, 2019**  
**6:30 p.m.**

**Present:** Supervisor Aaron, Councilor Badami, Councilor Coville, Councilor McCormack, Attorney Smith

**Absent:** Councilor Tucker

**Also Present:** Sue Murphy, Bridget Winkelman, Allan Wellington, Robert Herrmann, Martin Dillion, James Greenfield, Gene LaForte, Beth Batlle, Nickie Marquis, Deanna King, Karen Barkdull, Jason Gabak (Skaneateles Press).

**Department Reports**

***Highway, Water, Transfer Station:*** Highway Superintendent, Allan Wellington reported they had plowed 45 times since the last Board meeting and 94 times for the season. They cleaned up fallen tree limbs, made equipment repairs and replaced several street signs. In the Water Department they repaired damaged wiring at a meter pit on Genesee Street, repaired a water main break on Church Street and thawed and repaired a frozen meter at a residence on Vinegar Hill Road. He also reported at the Transfer Station they sold another load of cardboard, installed safety railings for the commercial garbage compactor and replaced the rollers on a garbage compactor.

***Parks:*** Sue Murphy reported in the Parks Department they have been snow plowing the Parks. She said she had been working on the Austin Park and Pavilion use forms as well as the Farmer's Market application and rules. Playday information will be ready to go on the website this week. And, they have been working on the roof at the Austin Pavilion.

***Planning & Zoning:*** Planning and Zoning Secretary, Karen Barkdull reported there were currently 5 open projects. A special permit at 1429 Thorton Heights, an area variance at 3833 East Street, a special permit at 1274 Lacy Road, a site plan at 2579 East Lake Road and another site plan at 1649 Amerman Road. She reviewed the status of the existing projects still open; Hidden Estates, Zechman Subdivision, Skaneateles Country Club, Loveless Farm, Chris Graham's application for a mulit-family residence, Eileen Murphy's application for redesign of a tennis court and John Swygert's application for a shoreline project. She reviewed the Planning and Zoning 2018 Yearly Report. The Zoning Board of Appeals had 9 applications and the Planning Board had 45 applications in 2018.

***Codes:*** Codes Officer Robert Herrmann reported to the Board he had submitted the annual codes report to the NY Department of State on January 22, 2019. Ben Garrett, the new part-time codes officer had started the basic codes certification classes and is projected to be certified in June. Kim Benda had been constructing the fire inspections property database. He and Highway Superintendent Allan Wellington will be completing the Onondaga County Hazardous Mitigation Plan in the next week. He reported he and Codes Officer Ben Garrett have closed out some older building permits. He thanked Steve Bryant, Brian Buff and Allan Wellington for all their help keeping the codes officer truck running.

Supervisor Aaron thanked Codes Officer Robert Herrmann for all the work he had done to organize the Building and Zoning Department.

**Budget:** Budget Officer Winkelman reported she had been doing the online training for NYS Retirement, now she is silver certified and by May she will be gold certified. She had filled the state and federal quarterly tax and completed the 1099 and W-2's for 2018. She stated she is preparing for the auditors, who will begin their audit March 25<sup>th</sup>. She also reported she has been following up on the grants the town received. Supervisor Aaron stated she had been in contact with Senator Antonocci's office regarding the Grant for the Mandana Boat Launch.

**Historian:** Town Historian Beth Battle gave a report to the Board on the President Lincoln , titled "A Lincoln Experience".

\*report attached

*Resolution #19-024*

**Minutes of January 24, 2019:** On a motion of Councilor Coville, seconded by Councilor McCormack, and with a (4-0) affirmation of the Town Board, Councilor Badami abstained, the Minutes of January 24, 2019 were accepted as presented.

*Resolution #19-025*

**Skaneateles Library Request to Install "Little Free Library" at the Conservation Area:**

Supervisor Aaron stated the Skaneateles Library had a request to install a "Little Free Library" at the Conservation Area. She introduced Nickie Marquis, Director of the Skaneateles Library. Ms. Marquis present her proposal to the Board. She stated Little Free Libraries are a community book exchange. They are not very large. She stated they're essentially little cabinets on a pole that are installed in public places and contain used books. People can feel free to take a book or leave a book for others to read. It's a great way to get books into people's hands when they're out in the world. She said they are filled with donated books. Their proposal for the Board is to install one at the entrance to the Conservation Area. Users can take a book for free and leave books for others to take. This past summer they installed one at the Borodino Hall in Spafford. She stated they have spoken with the Rotary Club and they have agreed to design and build the Little Library for the Conservation Area. When the design is created, she stated they would bring it back to the Board for their approval.

Ms. Marquis stated Deanna King, who works at the Skaneateles Library is a frequent visitor to the Conservation Area and she has agreed to maintain the Little library as well as other Library staff. She stated they had looked at different places to install the library and decided the best place would be by the entrance near the kiosk.

Supervisor Aaron stated she had spoken to Randy Nonemacher, chairman of the Conservation Committee, regarding the request and he contacted the other committee members and their concern was the possibility of vandalism and suggested to install it at the kiosk to help deter vandalism.

Ms. Marquis agreed with the location and the concern of vandalism. They have had no problems with the one they installed in Spafford. She stated Library staff and volunteers would maintain it and keep an eye on it for any vandalism or problems, if there are any problems the Library would take care of it.

Councilor Coville stated he had seen these other places and thought they were a great idea. Councilor Badami and Councilor Coville asked about other locations such as Austin Park. Supervisor Aaron stated another area would be the Nature Trail in Mottville. Ms. Marquis stated, those are also good locations. They would like to install the “Little Libraries” in rural areas for people who do not live in close proximity to the Library.

The Board agreed to look at the designs and location for installation when the Library has it completed.

*Resolution #19-026*

**Austin Pavilion Roof Repair:** Supervisor Aaron reported to the Board there have been some problems with the roof at the Austin Pavilion. She stated the Board is in receipt of two proposals for roof recovery and roof replacement.

Sue Murphy, Parks Director reviewed with the Board the problems with the roof and the leaking that is occurring in the restrooms in the Austin Pavilion. She stated the leaks are coming from the roof over the ladies room in the Austin Pavilion and in the section of the building where the Skaneateles Nursery School is located. She stated it is a flat roof approximately 2200 square feet. When the leaks were discovered they shoveled off the snow drifts on the roof and discovered multiple holes and tears in the roof membrane. The rubber membrane on the roof when walked on continually cracks causing additional damage.

Gene Laforte reviewed the damage and the clearing of the roof with pictures of the tears and patches. He stated the roof is at least 30 years old and this roof was only expected to last 20 to 25 years. This is only one section of the roof. The other section was replaced with black roofing in the 1990’s and that section seems to be okay. If the Board decides to replace the section of roof that is leaking, he would like to see the same black roofing material used as the other section. This material and color are of a better quality and melts the ice and snow, so there is less build up. They have had J&B Installations patch the roof to try and stop the leaks. Gene said he covered the damaged section with a tarp. He stated the roof could have been leaking for a long time, in which case there would be damage to the insulation board. He stated it is not a matter of when the roof needs to be replaced; it needs to be replaced.

Gene LaForte stated one of the proposals is for roof recovery. For the recovery proposal they would tear the old roof off and see what damage has occurred to the insulation board and replace only what is needed. This could be an option since all the insulation board may not be damaged.

Supervisor Aaron stated Sue Murphy had received two quotes:

J&B Installations	Roof Recovery	\$24,525.00 (includes prevailing wage)
J&B Installations	Roof Replacement	\$33,450.00 (includes prevailing wage)
Pidgeon Roofing, Inc.	Roof Replacement	\$26,400.00 (includes prevailing wage)

Supervisor Aaron and the Board reviewed the two proposals. She stated J&B had done the work on the Pavilion roofs in the past and the Town had been satisfied with their work. They are a commercial roofing company that specializes in flat commercial roofs and are a local company, located in Skaneateles Falls.

Supervisor Aaron asked, what is the difference between the roof recovery and replacement. Gene LaForte answered; with the roof replacement the entire roof would be torn off and all the insulation board would be replaced. With the roof recovery the roof membrane would be torn off and only the damaged boards would be replaced. Supervisor Aaron asked if the Board decides on the roof recovery could it turn into replacing the entire roof if additional damage is found after taking off the membrane. Mr. LaForte said yes this could be an option.

Supervisor Aaron stated J&B Installations is the low bid for the roof recovery option. The Board reviewed the two company's proposals. The proposal from Pidgeon Roofing stated they would "Inspect existing insulation for wet, deteriorated or compromised areas and replace any insulation found to be wet, deteriorated or compromised." The Board concluded their proposal was for recovery rather than a total roof replacement. Attorney Smith stated the Pidgeon proposal did not give the specifics that the J&B proposals did.

Supervisor Aaron stated they had solicited other roofing companies, but only received these two proposals. Gene LaForte said the weather is also working against them. It is difficult to get any company to bid on roofing in the winter, but this is an emergency situation and J&B Installations can start immediately and they are familiar with the roof at the Pavilion. Supervisor Aaron stated she is more comfortable with J&B due to their experience. The Board agreed. Councilor Coville asked Budget Officer Winkelman if there was the money for this since it was not in the 2019 budget. She said yes there is money in contingency for emergencies such as this.

After the Board reviewed all proposals, they decided to approve up to \$33,450 for the replacement option with J&B Installations, with the possibility of recovery as they remove the roofing membrane and assess the damage.

On a motion of Councilor Badami, seconded by Councilor Coville and with (4-0) affirmation of the Town Board, the Town Board hereby authorizes the Town Supervisor to sign the J&B Installation's Roof Replacement proposal for the Austin Pavilion, for the emergency repair or replacement not to exceed \$33,450.00.

*Resolution #19-027*

**Updated Austin Park and Picnic Shelter Use Form:** Sue Murphy, Parks Director reviewed the updated Application for the Use of Buildings and Grounds for Austin Park. She highlighted the changes. Applicants now will have to initial the rules and regulations and she added to contact her if reserving the tennis courts for lessons.

On a motion of Supervisor Aaron, seconded by Councilor McCormack and with (4-0) affirmation of the Town Board, the Town Board hereby approved the "Town of Skaneateles Picnic Shelter and Outside Grounds" application for 2019, as presented.

*Resolution #19-028*

**General Recreation Reserve Fund Transfer not to Exceed \$47,500 for: \$15,000 Lo Pro Dump Truck (from Highway Dept.), \$7,000 Ferris Mower, \$9,500, Bleachers/Picnic Tables, \$7,000 Woodchips, \$6,000 Ball Mix for Fields, \$3,000 Tree Service/Removal:**

On a motion of Supervisor Aaron, seconded by Councilor Coville and with unanimous (4-0) affirmation of the Town Board, the Clerk was instructed to advertise to transfer from the Recreation Reserve Fund not to exceed \$47,500 for: \$15,000 Lo Pro Dump Truck (from Highway Dept.), \$7,000 Ferris Mower, \$9,500, Bleachers/Picnic Tables, \$7,000 Woodchips, \$6,000 Ball Mix for Fields, \$3,000 Tree Service/Removal subject to the permissive referendum requirements of Town Law and General Municipal Law.

*Resolution #19-029*

**Nature Trail Reserve Fund Transfer not to Exceed \$5,000:**

On a motion of Supervisor Aaron, seconded by Councilor Coville and with unanimous (4-0) affirmation of the Town Board, the Clerk was instructed to advertise to transfer from the Recreation Reserve Fund not to exceed \$5,000 for stone dust.

*Resolution #19-030*

**Onondaga County Program of Aid for Infrastructure Improvements and Capitol Projects:**

Supervisor Aaron announced she had received a letter from Onondaga County regarding a program authorizing aid for Infrastructure Improvements and Capitol Projects within Towns up to \$40,000. She stated to the Board this could be an opportunity for the Town to get additional funding for the Sims Building project. She asked the Board for their approval to apply for this grant

On a motion of Councilor Coville, seconded by Councilor Badami and with (4-0) affirmation of the Town Board, the Town Board hereby authorized Supervisor Aaron to apply for the Onondaga County Infrastructure Improvements and Capitol Projects grant for the possibility of an award amount not to exceed \$40,000.

*Resolution #19-031*

**SEQR – Sims Building:** Attorney Smith reviewed the scope of the Sims Building project and recommended completing SEQR as soon as possible.

Attorney Smith reviewed that the Town Board is considering a project to replace the existing building located in the central portion of Austin Park in the Town of Skaneateles containing bathroom facilities and related areas with a new bathroom building measuring less than 2,000 square feet located in the same footprint as the original building. He recommended to the Board to define the project as a Type II action because it falls within one or more of the following actions included on the Type II list specified replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes. Therefore; the project is not subject to further review under SEQR.

On a motion of Councilor Badami, seconded by Councilor McCormack and with (4-0) affirmation of the Town Board, the Town Board hereby constitutes the project a “Type II action” (as the quoted term is defined in the Regulations) because it falls within the ambit of one or more of the following actions included on the Type II list specified in 6 NYCRR § 617.5(c)(2) because it involves replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes , therefore the Project is not subject to further review under SEQRA, and the Town Board hereby authorizes the Town Supervisor and the Town Clerk to take any steps that may be necessary to carry out this resolution. This resolution shall take effect immediately.

\*resolution attached

*Resolution #19-032*

**NYS Retirement Standard Work Day Resolution:** Supervisor Aaron explained that the Standard Work Day Resolution is a requirement of NYS Retirement for those elected and appointed officials that do not keep a time sheet. Those officials are required to keep a 3-month record of activity at the beginning of their term to establish the number of hours credited toward their NYS Retirement.

On a motion of Supervisor Aaron, seconded by Councilor Badami and with unanimous (4-0) affirmation of the Town Board, the Standard Work Day and Reporting Resolution was accepted as presented providing the accounting of hours for Town Clerk Julie Stenger, Highway Superintendent Allan Wellington, Tax Collector Lori Milne, Councilor Mark Tucker and Outreach Coordinator Jacque McConnaghy for 2017.

**Announcements/Correspondence/Updates**

▪ *Hamlet Committee:* Councilor Badami reported to the Board the Hamlet Committee had held their first meeting. He stated at the meeting the Committee had decided upon a Chairperson, Richard Eldredge for a one year “term”, a scribe, Deborah Durr and to have their meeting the 4<sup>th</sup> Monday of each month at the Town Hall. Also, they had a discussion of the potential ways to approach and determine the goal (s) of the Committee and discussed – zoning, waste water treatment, water and other topics.

\*meeting notes attached

▪ *Update New York State Voting Laws:* Supervisor Aaron announced Governor Cuomo had signed legislation updating New York States voting laws. Some of the changes include allowing early voting 8 days before the election, consolidating Federal and State Primary dates and allowing voter preregistration for teens.

**Public Comment:** No one commented

**Budget Amendments:** No Budget Amendments

*Resolution #19-033*

**Abstract #19-03:** On a motion of Councilor Coville, seconded by Councilor McCormack and with unanimous (4-0) affirmation of the Town Board vouchers #19-0081 to 19-0125 were authorized from the following funds:


General Fund:	\$ 18,732.76	Part Town:	\$ 834.23
Highway:	\$ 1,473.65	Water:	\$ 8,302.07
Street Lgt.:	\$ 1,591.76		
<b>Total:</b>	<b>\$ 32,185.84</b>		

*Resolution #19-034*

**Executive Session:** On a motion of Councilor McCormack, seconded by Councilor Badami and with unanimous (4-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:45 p.m. to discuss personnel and potential litigations.

On a motion of Councilor McCormack , seconded by Councilor Coville the meeting was returned to open session at 8:55p.m and adjourned.

Respectfully Submitted

  
Julie A. Stenger  
Town Clerk

## A Lincoln Experience

After the outbreak of the Civil War, Anna Seymour and her mother fled from their Virginia home to Washington, D.C. Joseph, their husband/father, despite his Northern sympathies had been pressed into service by the Confederate army.

One day Anna was playing in the back yard with her cousin, Virginia, when they grew tired of making mud pies. The two 6-year-old girls, dressed in their calico dresses and Shaker bonnets and mud still on their hands, decided to take a stroll down the streets of Washington.

As they walked along hand in hand, they came upon a long line of beautifully dressed women and handsome men, who were filing into a big white house. So they decided to join them. As they progressed into the house, the men and women paused briefly to shake the hand of a tall, rather gaunt figure. When the two girls reached the man, he stooped and clasped their hands.

They were so impressed that they went to the end of the line, and, proceeding along, once again met with the tall gaunt man. After shaking his hand again, they decided to try for a third time.

Recognizing them, this time the tall figure drew them aside, patted their heads affectionately, and spoke a few soft words to them. After this, the girls left the White House and returned home. However memory of this meeting with President Abraham Lincoln stayed with them for the rest of their lives.

When she was 8, Anna attended a performance at the Ford Theater with her mother. Had she attended the theater a week later, she would have witnessed the shooting of President Lincoln. She would have seen him slump over in his seat in the flag-draped box after that fatal shot was fired by John Wilkes Booth. The President died late the next day.

After the president's body lay in state at the US Capitol Rotunda, on April 25, 1865, a funeral train carried the body of the slain president back to his home in Springfield, Illinois, reversing the 1,700 mile route he had taken in 1861 on the way to Washington for his inauguration. As the train, draped in mourning, moved slowly through its six-state journey, as many as five million people lined the track to catch a glimpse of the Presidential car as it passed by.

The train stopped in ten cities to allow for public viewing of the President's casket. It pulled into Syracuse at 11:15 on the night of April 26. Thousands of solemn people stood in front of the flag draped depot, heads bared in spite of the rain, and paid their last respects to the slain president. The sound of tolling of church bells filled the air. At 11:30 p.m. the train pulled out, headed on toward Buffalo and stations west.

When Anna was sixteen, she also came to Central New York. Joseph Seymour brought his family to Skaneateles where they settled on a farm on the south side of Coon



Hill Road. Ann married Edward Clark of Clintonville on December 12, 1877. Her cousin, Virginia, also had come to this area. She married John Evans and lived just over the hill, in Marcellus.

After 12 years of marriage, Edward died from injuries suffered from a fall from the roof of a barn on their farm. Ann later married Giles Hilborne. She lived a long time in Skaneateles, in her later years at the home of her daughter, Mrs. Vernie Hardwich, at #5 State Street. She died in February of 1940 at the age of 84. Her death was just two days short of the anniversary of Lincoln's birth. He was a man she had held in high esteem ever since that day, back in Washington, when she was only six years old and had shook his hand, not only once but three times.